Basic Course Information

| Semester: | Fall 2020 | Instructor Name: | Olivia Garcia |
|-------------------|------------------------|------------------|----------------------------|
| | Eng 110: Composition & | | |
| Course Title & #: | Reading | Email: | olivia.garcia@imperial.edu |
| CRN #: | 11531 | Office #: | 2798 |
| | | | MTWTh 11:00-12:00 |
| Classroom: | online | Office Hours: | Pronto |
| Class Dates: | Aug. 17-Dec. 12, 2020 | Office Phone #: | (760) 355-6518 |
| Class Days: | n/a | | |
| Class Times: | n/a | | |
| Units: | 4 units | | |

The standard course in freshman English. The course seeks to improve the student's ability to understand serious and complex prose and to improve the student's ability to write an exposition that is thoughtful and clear, including the production of a well-documented research paper. (C-ID ENGL 100/ENGL 110)

Course Prerequisite(s) and/or Corequisite(s)

ENGL 009 or

ENGL 010 with a grade of "C" or better or appropriate placement

Student Learning Outcomes

Upon course completion, the successful student will have acquired new skills, knowledge, and or attitudes as demonstrated by being able to:

- 1. Compose college-level essays that contain clear thesis statements, effective support, and unified organization. (ILO1, ILO2, ILO4)
- 2. Synthesize information from multiple sources to produce a research paper that is formatted and documented according to MLA guidelines. (ILO1, ILO2, ILO4, ILO5)
- 3. Demonstrate an ability to comprehend and interpret a variety of college-level texts, including complex arguments and at least one full-length novel, play, or non-fiction book, without relying on outside sources for assistance (ILO1, ILO2, ILO3, ILO4)

Course Objectives

Upon satisfactory completion of the course, students will be able to:

- 1. Write multiple essays—including one research paper and one final exam—that, together, add up to 6,000 words of formal writing
- 2. Demonstrate a command of the writing process, which may include pre-writing, drafting, revising, self-editing, peer group editing, and proofreading
- 3. Compose error-free essays that avoid sentence-level and grammar problems
- 4. Compose unified essays that include support for the thesis statement, clear development, and effective transitions

- 5. Demonstrate a command of writing patterns by effectively integrating various rhetorical modes, such as compare/contrast, definition, cause/effect, and argumentation together to produce sophisticated, college-level essays as appropriate
- 6. Demonstrate an ability to adapt writing strategies to the requirements of the writing situation (e.g. in-class writing, research writing, reflective writing) or to tailor a written assignment to address specific audiences (both general and academic)
- 7. Demonstrate a thorough understanding of research strategies and library skills (including electronic databases) to identify and evaluate resources for a research paper
- 8. Synthesize information from multiple sources to produce a research paper that is formatted and documented according to MLA guidelines
- 9. Demonstrate a command of rules regarding plagiarism and academic ethics
- 10. Read actively, using metacognitive strategies to monitor comprehension, build vocabulary, and improve analysis of college-level texts
- 11. Analyze the rhetorical context when reading by identifying genre, medium, purpose, audience and tone
- 12. Analyze and evaluate the strategies an author uses to make and support a claim, including the use of fallacies
- 13. Synthesize knowledge by relating texts to personal experience, to past and present events, and to other texts

Textbooks & Other Resources or Links

Required texts:

- Readings will be provided through Canvas, either in PDF document or website link
- MLA style handbook (those listed below are the books and website I use):
 - o MLA Handbook 8th Edition **OR**
 - o Pocket Style Manual (8th edition) by Diane Hacker and Nancy Sommers OR
 - o The OWL: Purdue Online Writing Lab https://owl.purdue.edu/owl/purdue_owl.html
- Good college level dictionary; updated within last few years; contains around 70-75,000 entries, biographical info, word histories, and grammar assistance (print, online, phone app)

Course Requirements and Instructional Methods

The main focus of the entire semester will be three projects, broken up into three 5-week periods of time. Each project will have its own focus but will subsequently be referenced in the following projects. These projects require weekly group and/or whole class **Discussion** posts, **Rough Drafts** and a **Final Draft**, and **tutor/instructor reviews** of work before submission. Each project has its own guidelines and grade percentage but will build upon the previous work.

Additionally, there will be **Journal** posts every week that may not necessarily relate to the projects. Since I don't get to see the class face-to-face, this is simply a way for me to "see" your writing style and have you practice writing in a less formal manner; they will be graded and are included to give you some helpful grade support.

• **Small group/whole class Discussions**: There will be one to two discussion questions per week. I will be dividing you into small groups, just to make it easier to respond to one another and

- assigning questions or topics to discuss. Generally speaking, these discussions are just meant to be used to brainstorm, discover other perspectives, and just practice explaining through writing.
- **Rough Draft**: There will be 2 drafts submitted per project; these are not necessarily given a lot of feedback or graded heavily, but they provide a show that you're working through your project. RD1 will be more of a "skeleton", while RD2 will be closer to the final version of the project that you'll submit.
- **Final Draft**: The finished product of each project.
- **Tutor/instructor reviews**: I expect two reviews of your work through each project, *preferably* of RD1 and RD2. However, the two required reviews can be scheduled any time in two different weeks through the 5-week time frame of each project, and you can certainly have more reviews (which is what I prefer anyway). Your class tutor has regular weekly review sessions, I have regular office hours, and the tutoring center has their online hours available all hours of the day; plus, you have access to Online Tutoring where you can drop off work and pick it up later. The point: asking for only two reviews in 5 weeks is probably not great on my part, but it gives you a chance to show me that "extra"!
- **Journals**: These journals are basically for me; since I don't get face-to-face time with you, I need a way to see your writing on a weekly basis. Similar to the group/class discussions, these aren't going to be heavily graded—it will be considered practice or draft writing—however, they do need to meet the requirements (explained in each journal description) to receive credit.

What if I need to borrow technology or access to WIFI?

- 1. To request a loaner laptop, MYFI device, or other electronic device, please submit your request here: https://imperial.edu/students/student-equity-and-achievement/
- 2. If you'd like access the WIFI at the IVC campus, you can park in parking lots "I & J". Students must log into the IVC student WIFI by using their IVC email and password. The parking lots will be open Monday through Friday from 8:00 a.m. to 7:00 p.m.

Guidelines for using parking WIFI:

- -Park in every other space (empty space BETWEEN vehicles)
- -Must have facemask available
- -For best reception park near buildings
- -Only park at marked student spaces
- -Only owners of a valid disabled placard may use disabled parking spaces
- -Only members of the same household in each vehicle
- -Occupants **MUST** remain in vehicles
- -Restrooms and other on-campus services <u>not</u> available
- -College campus safety will monitor the parking lot
- -Student code of conduct and all other parking guidelines are in effect
- -Please do not leave any trash behind
- -No parking permit required

If you have any questions about using parking WIFI, please call Student Affairs at 760 - 355-6455.

Course Grading Based on Course Objectives

| Journals | 10% | Standard A-F (100%-0%) grading scale |
|-----------|-----|--------------------------------------|
| Project 1 | 20% | |
| Project 2 | 30% | |
| Project 3 | 40% | |

Late work: Communicate with me. My accepting late work really depends on the situation. Sometimes there is no problem with giving an extra day or two; other times, it can be a big issue. But as long as you communicate with me—and you can email, message, send a video, whatever, any time, day or night—then I know what's going on. If I don't hear from you *ever* or *only* when you're going to miss a deadline, then there's less I will do. Because we're online, you have the entire 24-hour day to use as you need; plus, most of your work is due at the end of each week, and you can plan accordingly. If an emergency happens, talk to me, and be prepared.

Extra credit: Extra means extra—beyond the *required* work for class. In general, this means spending extra **TIME** on your work, which usually translates to more review sessions with the class tutor/WLTC tutors/program tutor (EOPS/TRIO/etc.)/NetTutor OR attending my office hours, even in this online-only format we're in now. You can earn up to a letter's grade worth of points per grade, provided the actual work submitted earned a minimum of 70%; you can't do poorly on the actual work and expect the "extra" to boost you into passing.

Attendance

What does it mean to "attend" an online class?

Attendance is critical to student success and for IVC to use federal aid funds. Acceptable indications of attendance are:

- Student submission of an academic assignment
- Student submission of an exam
- Student participation in an instructor-led Zoom conferencex
- Documented student interaction with class postings, such as an interactive tutorial or computerassisted instruction via modules
- A posting by the student showing the student's participation in an assignment created by the instructor
- A posting by the student in a discussion forum showing the student's participation in an online discussion about academic matters
- An email from the student or other documentation showing that the student has initiated contact with a faculty member to ask a question about an academic subject studied in the course.

Logging onto Canvas alone is NOT adequate to demonstrate academic attendance by the student.

- A student who fails to attend the first meeting of a class or does not complete the first mandatory activity of an online class will be dropped by the instructor as of the first official meeting of that class. Should readmission be desired, the student's status will be the same as that of any other student who desires to add a class. It is the student's responsibility to drop or officially withdraw from the class. See General Catalog for details.
- Regular attendance in all classes is expected of all students. A student whose continuous, unexcused absences exceed the number of hours the class is scheduled to meet per week may be dropped. For

- online courses, students who fail to complete required activities for two consecutive weeks may be considered to have excessive absences and may be dropped.
- Absences attributed to the representation of the college at officially approved events (conferences, contests, and field trips) will be counted as 'excused' absences.

Classroom Etiquette

As we are not meeting face-to-face, obviously the language referring to that type of class meeting does not apply, BUT, should you make an appointment to meet with me or your tutor, please apply the similar principles to our online meetings. Please don't allow your phone or other devices and people around you to be disruptive; I am fairly easygoing, but I know that being online can be a serious distractions, so make every effort to keep from being distracted. Please don't eat in front of the camera, as the microphone can sometimes pick up sounds over our speaking.

- Electronic Devices: Cell phones and electronic devices must be turned off and put away during class, unless otherwise directed by the instructor.
- Food and Drink are prohibited in all classrooms. Water bottles with lids/caps are the only exception. Additional restrictions will apply in labs. Please comply as directed by the instructor.
- Disruptive Students: Students who disrupt or interfere with a class may be sent out of the room and told to meet with the Campus Disciplinary Officer before returning to continue with coursework. Disciplinary procedures will be followed as outlined in the General Catalog.
- Children in the classroom: Due to college rules and state laws, only students enrolled in the class may attend; children are not allowed.

How do I act differently if I have an on-ground class during COVID?

1. DO NOT COME TO CAMPUS OR ATTEND AN OFF-CAMPUS CLASS IF YOU FEEL SICK, HAVE A FEVER, OR HAVE A COUGH

- a. Even if your symptoms are mild, stay home.
- b. Email your instructor to explain why you are missing class.
- c. If you are sick with COVID-19 or think you might have COVID-19, provides CDC guidance.
- d. If you have tested positive for COVID-19, you must self-quarantine for 14 days and then be without symptoms for at least 72 hours. Clearance is required prior to returning to any face-to-face interaction. It is recommended that you undergo a final COVID-19 test to confirm that you are no longer infected.
- e. If you are exposed through direct contact with a person known to be COVID-19 positive, then you must submit negative COVID-19 test results prior to returning to any face-to-face interaction.

2. ARRIVE AT CAMPUS EARLY (at least 15 minutes early is advised).

- a. All people entering the IVC campus will need to pass a screening process, which will occur at the gates as your drive onto campus. You will need to take a short questionnaire and get your temperature taken (the screening is completely touchless and will take place while you remain in your car).
- 3. BRING A MASK TO CLASS (and always wear it).
 - a. Be sure that your mask covers both your nose and mouth. If your mask is cloth, then wash it each day. If your mask is disposable, then use a new one each day.
- 4. GO DIRECTLY TO YOUR CLASSROOM.

- a. The IVC campus is mostly closed so you should not visit other areas or seek any face-to-face services. Services are available to students online and can be accessed through www.imperial.edu.
- 5. WASH YOUR HANDS FREQUENTLY (and use the provided sanitation supplies).
 - a. Your classroom is equipped with cleaning supplies. Use them as needed.
- 6. BE SURE TO SOCIAL DISTANCE (stay at least 6 feet from other).
 - a. The number of students in a classroom at any one time is very limited so you have plenty of space to spread and ensure that you stay at least 6 feet from others.
- 7. BRING YOUR OWN FOOD AND DRINKS.
 - a. There is no food service currently offered on campus.

Online Netiquette

We will not be having scheduled Zoom classes because there is no time frame for this class; that means that you can check Canvas, work on assignments, and submit work just about whenever you want, whether that is 10:00 am, 1:15 pm, or 3:45 am. However, you will need to communicate with me and your tutor through email, Pronto, or schedule Zoom meetings, which means the information below does apply to those situations.

- What is netiquette? Netiquette is internet manners, online etiquette, and digital etiquette all rolled into one word. Basically, netiquette is a set of rules for behaving properly online.
- Students are to comply with the following rules of netiquette: (1) identify yourself, (2) include a subject line, (3) avoid sarcasm, (4) respect others' opinions and privacy, (5) acknowledge and return messages promptly, (6) copy with caution, (7) do not spam or junk mail, (8) be concise, (9) use appropriate language, (10) use appropriate emoticons (emotional icons) to help convey meaning, and (11) use appropriate intensifiers to help convey meaning [do not use ALL CAPS or multiple exclamation marks (!!!!)].

How am I expected to act in an online "classroom" (especially Zoom)?

Attending a virtual meeting can be a challenge when there are many students on one conference call. Participating in such meetings may count as class attendance, but disruptive behavior may also result in you not being admitted to future meetings. Follow the tips below for best results:

1) Be RESPECTFUL

- a. Your written, verbal, and non-verbal communications should be respectful and focused on the learning topics of the class.
- 2) Find a QUIET LOCATION & SILENCE YOUR PHONE (if zooming)
 - a. People walking around and pets barking can be a distraction.
- 3) EAT AT A DIFFERENT TIME.
 - a. Crunching food or chugging drinks is distracting for others.
 - b. Synchronous zoom times are set in advance so reserve meals for outside class meetings.
- 4) ADJUST YOUR LIGHTING SO THAT OTHERS CAN SEE YOU
 - a. It is hard to see you in dim lighting so find a location with light.
 - b. If your back is to a bright window, you will be what is called "backlit" and not only is it hard on the eyes (glare) but you look like a silhouette.

5) POSITION THE CAMERA SO THAT YOUR FACE AND EYES ARE SHOWING

- a. If you are using the camera, show your face; it helps others see your non-verbal cues.
- b. You may be at home, but meeting in pajamas or shirtless is not appropriate so dress suitably. Comb your hair, clean your teeth, fix your clothes, etc. before your meeting time to show self-respect and respect for others.

6) Be READY TO LEARN AND PAY ATTENTION

- a. Catch up on other emails or other work later.
- b. If you are Zooming, silence your phone and put it away.
- c. If you are in a room with a TV turn it off.

7) USE YOUR MUTE BUTTON WHEN IN LOUD PLACES OR FOR DISTRACTIONS

 a. Pets barking, children crying, sneezing, coughing, etc. can happen unexpectedly. It's best if you conference in a private space, but if you can't find a quiet place, when noises arise MUTE your laptop.

8) REMEMBER TO UNMUTE WHEN SPEAKING

- a. Follow your instructor's directions about using the "raise hand" icon or chat function to be recognized and to speak, but make sure you have unmuted your device.
- b. Do not speak when someone else is speaking.

9) REMAIN FOCUSED AND PARTICIPATE IN THE MEETING

- a. Especially when the camera is on YOU, we can all see your actions. Engage in the meeting. Look at the camera. Listen to instruction. Answer questions when asked.
- b. Do not use the Zoom meeting to meet with your peers or put on a "show" for them.

10) PAUSE YOUR VIDEO IF MOVING OR DOING SOMETHING DISTRACTING

a. Emergencies happen. If you need to leave the room or get up and move about, stop your video.

Academic Honesty

Academic honesty in the advancement of knowledge requires that all students and instructors respect the integrity of one another's work and recognize the important of acknowledging and safeguarding intellectual property.

There are many different forms of academic dishonesty. The following kinds of honesty violations and their definitions are not meant to be exhaustive. Rather, they are intended to serve as examples of unacceptable academic conduct.

- Plagiarism is taking and presenting as one's own the writings or ideas of others, without citing the source. You should understand the concept of plagiarism and keep it in mind when taking exams and preparing written materials. If you do not understand how to "cite a source" correctly, you must ask for help.
- Cheating is defined as fraud, deceit, or dishonesty in an academic assignment, or using or attempting to use materials, or assisting others in using materials that are prohibited or inappropriate in the context of the academic assignment in question.

Anyone caught cheating or plagiarizing will receive a zero (0) on the exam or assignment, and the instructor may report the incident to the Campus Disciplinary Officer, who may place related documentation in a file. Repeated acts of cheating may result in an F in the course and/or disciplinary

action. Please refer to the General Catalog for more information on academic dishonesty or other misconduct. Acts of cheating include, but are not limited to, the following: (a) plagiarism; (b) copying or attempting to copy from others during an examination or on an assignment; (c) communicating test information with another person during an examination; (d) allowing others to do an assignment or portion of an assignment; (e) using a commercial term paper service.

How do I show academic honesty and integrity in an online "classroom"?

- KEEP YOUR PASSWORDS CONFIDENTIAL.
 - You have a unique password to access online software like Canvas. Never allow someone else to log-in to your account.
- COMPLETE YOUR OWN COURSEWORK.
 - When you register for an online class and log-in to Canvas, you do so with the understanding that you will produce your own work, take your own exams, and will do so without the assistance of others (unless directed by the instructor).

Examples of Academic Dishonesty that can occur in an online environment:

- Copying from others on a quiz, test, examination, or assignment;
- Allowing someone else to copy your answers on a quiz, test, exam, or assignment;
- Having someone else take an exam or quiz for you;
- Conferring with others during a test or quiz (if the instructor didn't explicitly say it was a group project, then he/she expects you to do the work without conferring with others);
- Buying or using a term paper or research paper from an internet source or other company or taking any work of another, even with permission, and presenting the work as your own;
- Excessive revising or editing by others that substantially alters your final work;
- Sharing information that allows other students an advantage on an exam (such as telling a peer what to expect on a make-up exam or prepping a student for a test in another section of the same class);
- Taking and using the words, work, or ideas of others and presenting any of these as your own work is plagiarism. This applies to all work generated by another, whether it be oral, written, or artistic work. Plagiarism may either be deliberate or unintentional.

Additional Services for Students

Imperial Valley College offers various services in support of student success. The following are some of the services available for students. Please speak to your instructor about additional services which may be available.

How do I access services now that we are mostly online?

- CANVAS LMS. Canvas is Imperial Valley College's Learning Management System. To log onto Canvas, use this link: Canvas Student Login. The Canvas Student Guides Site provides a variety of support available to students 24 hours per day. Additionally, a 24/7 Canvas Support Hotline is available for students to use: 877-893-9853.
- <u>Learning Services</u>. In order to accommodate students and maximize student success during the COVID-19 Pandemic, all tutoring support is being provided through one Zoom link (<u>IVC online</u> <u>Tutoring</u>). When campus is open again, there are several learning labs to assist students. Whether

you need support using computers, or you need a tutor, please consult your <u>Campus Map</u> for the <u>Math</u> Lab; Reading, Writing & Language Labs; and the <u>Study Skills Center</u>.

- Library Services. Visit the Spencer Library's page on the IVC website for a wealth of valuable resources and online access to databases, e-books and more. Contact us so we can help you with instructional and research development skills (for those conducting research and writing academic papers). When campus re-opens, students also have access to tutoring services in the Study Skills Center as well as private study rooms for small study groups. There is more to our library than just books!
- <u>Career Services Center</u>. The Career Services Center is dedicated to serve all IVC students and Alumni. Services include Career Assessments, Resume and Cover Letter Assistance, Interview Preparation, Internship Opportunities and Job Placement.
- Child Development Center. The Preschool and Infant/Toddler Centers are on-campus demonstration lab programs that meet the educational, research, and service needs of the institution and community at large. The Preschool program (children three to five years of age) and the Infant/Toddler program (newborn to three years of age) is in buildings 2200 and 2300. Service is available to families who meet the California Department of Education qualifications for enrollment. The centers are open during COVID from Monday-Friday 7:15-5:30. Breakfast, lunch and snack are provided through the California Adult and Child Food Program. Location: Buildings 2200 and 2300. Phone: (760) 355-6528 or (760) 355-6232. Application: https://forms.imperial.edu/view.php?id=150958

Disabled Student Programs and Services (DSPS)

Any student with a documented disability who may need educational accommodations should notify the instructor or the Disabled Student Programs and Services (DSP&S) office as soon as possible. When campus is open, the DSP&S office is in Building 2100, telephone 760-355-6313. Please contact them if you feel you need to be evaluated for educational accommodations.

Student Counseling and Health Services

Students have counseling and health services available, provided by the pre-paid Student Health Fee.

- **Student Health Center**. A Student Health Nurse is available on campus, but you must make an appointment. In addition, Pioneers Memorial Healthcare District provides basic health services for students, such as first aid and care for minor illnesses. Contact the IVC Student Health Center at 760-355-6128, or when campus reopens, visit Room 1536 for more information.
- **Mental Health Counseling Services**. Short-term individual, couples, family and group counseling services are available for currently enrolled students. Services are provided in a confidential, supportive, and culturally sensitive environment. Please contact the IVC Mental Health Counseling Services at 760-355-6310 for appointments, or when campus reopens visit Room 1536, for more information.

Veteran's Center

The mission of the IVC Military and Veteran Success Center is to provide a holistic approach to serving military/veteran students in three key areas: 1) Academics, 2) Health and Wellness, and 3) Camaraderie. The Center also serves as a central hub that connects military/veteran students, as well as their families, to campus and community resources. The goal is to ensure a seamless transition from military to civilian life. When campus reopens, the Center is in Building 600 (Office 624), telephone 760-355-6141.

Extended Opportunity Program and Services (EOPS)

The Extended Opportunity Program and Services (EOPS) offers services such as priority registration, book grants, transportation assistance, individualized counseling, tutoring, and community referrals to eligible students. Our staff is available to assist and support students in navigating personal, psychological, academic, and/or career-related issues through empathy, cultural-competence, and a commitment to equity and social justice. Also under the umbrella of EOPS is the CARE (Cooperative Agency Resources for Education) Program, designed to serve single parents and assist with addressing issues that are particular to this population. Students that are single parents receiving TANF/Cash Aid assistance may qualify for our CARE program. For additional information about the EOPS or CARE Programs please contact our Program Office 760.335-6407 and/or visit our Program website www.imperial.edu/students/eops for eligibility criteria and application procedures. We look forward to serving you! - EOPS/CARE Staff

Student Equity Program

The Student Equity & Achievement Program strives to improve Imperial Valley College's success outcomes, particularly for students who have been historically underrepresented and underserved. The college identifies strategies to monitor and address equity issues, making efforts to mitigate any disproportionate impact on student success and achievement. Our institutional data provides insight surrounding student populations who historically, are not fully represented. SEA addresses disparities and/or disproportionate impact in student success across disaggregated student equity groups including gender, ethnicity, disability status, financial need, LGBTQIA+, Veterans, foster youth, homelessness, and formerly incarcerated students. The SEA Program also houses IVC's Homeless Liaison, Foster Youth Liaison, Formerly Incarcerated Liaison, and Military Affiliated Liaison, who provide direct services and referrals to students in need. SEA strives to empower students experiencing insecurities related to food, housing, transportation, textbooks, and shower access. We recognize that students who struggle meeting their basic needs are also at an academic and economic disadvantage, creating barriers to academic success and wellness. We strive to remove barriers that affect IVC students' access to enrollment, education, degree and certificate completion, and the ability to transfer to a university. SEA also provides outreach at local Imperial County high schools to ensure graduating seniors are successfully matriculated into the college and have a strong support system. Please visit us online for assistance at https://imperial.edu/students/student-equity-and-achievement/ or call us at 760-355-6465 or when campus reopens, visit Building 401.

What if I cannot afford food, books, or need other help?

We have many resources that are available to you. Please tell us what you need by submitting your request(s) here: https://imperial.edu/students/student-equity-and-achievement/

Student Rights and Responsibilities

Students have the right to experience a positive learning environment and to due process of law. For more information regarding student rights and responsibilities, please refer to the IVC General Catalog.

Information Literacy

Imperial Valley College is dedicated to helping students skillfully discover, evaluate, and use information from all sources. The IVC Library Department provides numerous Information Literacy Tutorials to assist students in this endeavor.

| Anticipated Class Schedule/Calendar | | | | |
|-------------------------------------|-------------------------------|---------------------------|----------------------|--|
| Week/Date | Readings (on Canvas) | Activity | Due Dates | |
| Week 1 | | Postponed start date | | |
| August 17-22 | | | | |
| Week 2 | Readings will be available | Intro Discussion post | | |
| August 24-29 | through project after first | "Who You Are" Project | | |
| | discussion and journal posted | Journal (To be used with | All due by | |
| | | project) | 8/29/2020, 11:59 pm | |
| Week 3 | Readings used through | Journal | Posts due by | |
| Aug. 31-Sept. 5 | project | Discussion post(s) | 9/5/2020, 11:59 pm | |
| Week 4 | | Journal | | |
| Sept. 7-12 | | Discussion posts | All due by | |
| | | Rough Draft 1 | 9/12/2020, 11:59 pm | |
| Week 5 | | Journal | | |
| Sept. 14-19 | | Discussion post(s) | All due by | |
| | | Rough Draft 2 | 9/19/2020, 11:59 pm | |
| Week 6 | | Journal | All due by | |
| Sept. 21-26 | | "Who You Are" Project | 8/26/2020, 11:59 pm | |
| | | Final Draft | | |
| Week 7 | Readings will be available | "You in the U.S." Project | | |
| Sept. 28-Oct. 3 | through project after 1st | Journal | Posts due by | |
| | project Discussion post | Discussion post(s) | 10/3/2020, 11:59 pm | |
| Week 8 | Readings used through | Journal | All due by | |
| Oct. 5-10 | project | Discussion post(s) | 10/10/2020, 11:59 pm | |
| Week 9 | | Journal | | |
| Oct. 12-17 | | Discussion post(s) | All due by | |
| | | Rough Draft 1 | 10/17/2020, 11:59 pm | |
| Week 10 | | Journal | | |
| Oct. 19-24 | | Discussion post(s) | All due by | |
| | | Rough Draft 2 | 10/24/2020, 11:59 pm | |
| Week 11 | | Journal | All due by | |
| Oct. 26-31 | | "You/U.S." Project Final | 10/31/2020, 11:59 pm | |
| | | <mark>Draft</mark> | | |
| Week 12 | Readings will be available | "Who You Are Part 2" | | |
| Nov. 2-7 | through project after 1st | Journal | All due by | |
| | project Discussion post | Discussion post(s) | 11/7/2020, 11:59 pm | |
| Week 13 | Readings used through | Journal | All due by | |
| Nov. 9-14 | project | Discussion post(s) | 11/14/2020, 11:59 pm | |
| Week 14 | | Journal | | |
| Nov. 16-21 | | Discussion post(s) | All due by | |
| | | Rough Draft 1 | 11/21/2020, 11:59 pm | |
| Nov. 23-28 | | THANKSGIVING BREAK | | |
| Week 15 | | Journal | | |
| Nov. 30-Dec. 5 | | Discussion post(s) | All due by | |
| | | Rough Draft 2 | 12/5/2020, 11:59 pm | |

| Anticipated Class Schedule/Calendar | | | | |
|-------------------------------------|----------------------|--------------------------|----------------------|--|
| Week/Date | Readings (on Canvas) | Activity | Due Dates | |
| Week 16 | | Finals Week | | |
| Dec. 7-12 | | Journal | | |
| | | "Who You Are P2" Project | All due by THURSDAY, | |
| | | Final Draft | 12/10/2020, 11:59 pm | |

^{***}Tentative, subject to change without prior notice***