

Basic Course Information

Semester:	Summer 2020	Instructor Name:	Tina A. Williams
Course Title & #:	ADS 101: Intro to Addiction	Email:	tina.williams@imperial.edu
CRN #:	30223	Webpage (optional):	www.imperial.edu
Classroom:	Online	Office #:	Part-timers: Room 809
Class Dates:	06/22-07/30/2020	Office Hours:	By Appointment Only
Class Days:	MTWR (Online)	Office Phone #:	(760) 352-8320
Class Times:	Online	Emergency Contact:	(760) 562-5404
Units:	3.00		

Course Description

This course is an introduction to assessment and treatment approaches to Alcoholism and Drug Abuse. Alcoholism will be studied in its social and clinical context. Attention will be given to the basic theoretical approaches to the disease. This course will examine the various components of intervention, treatment, recovery, referrals, and resources. (CSU)

Internet and Computer Accessibility

This course is an ONLINE course. There is more to our library than just books. You have access to tutors in the Study Skills Center and other online access to many other resources. Please make sure you have reliable internet service. Your computer should have the updated software required to complete assignments. For further support, all active faculty, staff, and students may log in to the system using their IVC email address and email password. The system is available on line at <http://servicedesk.imperial.edu> (Links to an external site). For more information regarding this please contact Canvas Support Hotline: (877) 893-9853.

Student Learning Outcomes

Upon course completion, the successful student will have acquired new skills, knowledge, and or attitudes as demonstrated by being able to:

- *Develop an alcohol intervention using information and assessment skills. (ILO1, ILO2, ILO3, ILO5)*
- *Choose an intervention team. (ILO1, ILO2, ILO3)*
- *Conduct a mock intervention. (ILO1, ILO2, ILO3)*
- *Addiction Counseling Competencies in Screening, Assessment and recognizing cultural issues when choosing treatment programs.*
- *Knowledge of different treatment models and treatment planning for addiction.*
- *Importance of referrals and documentation.*
- *Acquire in-depth knowledge of the importance of support systems and spirituality in recovery.*

Measurable Course Objectives& Minimum Standards for Grade of “C”

Upon satisfactory completion of the course, students will be able to:

- Describe attitudes and behaviors surrounding the use of alcohol and psychoactive drugs.
- Demonstrate a working knowledge of the impact of alcoholism/drug abuse in various segments of society.
- Define his/her own attitudes about the alcoholic/addict.
- Demonstrate understanding of the major treatment models.
- Demonstrate a working knowledge of local groups and the organizations offering treatment services.
- Demonstrate an intervention in a family or workstation.
- Demonstrate Professional readiness
- Demonstrate understanding of screening and assessment the alcoholic/addict.
- Demonstrate treatment planning.
- Demonstrate Counseling skills for individuals, group and family.
- Demonstrate Professional and Ethical Responsibilities

Textbooks & Other Resources or Links

Required: Intervention, Treatment, & Recovery: A Practical Guide to The Top 21 Addiction Counseling Competencies (2nd Edition), Author: Lori L. Phelps, California Association for Alcohol/Drug Educators

ISBN 978-1465267450. Textbook Information: <http://www.kendallhunt.com/phelps/>

Required textbook for book report: Alcoholics-Anonymous (Big Book) 4th edition. ISBN: 978-1-8930-0-7161. Free PDF Version available at: http://www.aa.org/pages/en_US/alcoholics-anonymous

Course Requirements and Instructional Methods

Mid-term and Final Exam: Exams will cover chapters and course material throughout the semester. The mid-term and final exams will be multiple choice and true/false questions. **NO MAKEUPS FOR EXAMS WILL BE GIVEN WITHOUT PRIOR NOTIFICATION AND/OR DOUMENTATION OF AN EMERGENCY.**

Discussion Questions or class assignments: will be based on a topic that is relevant to the chapter of the dates assigned for that week. Students will reply to the post providing their relevant and appropriate response.

Weekly journals: Journals will be a resource for the student to be able to analyze and reflect on the dialogue and content discussed. Weekly journals also count as your participation grade.

Quizzes: Quizzes may include any or all the following types of questions: Multiple choice, true/false, matching, fill-in-the blank, and short answer/essay. There is no makeup on quizzes.

Research Paper: Will read the book: Alcoholics-Anonymous (Big Book) 4th edition and write about what you have read. Further information will be given to you when the semester begins

Students are expected to read all assigned chapters as noted in syllabus. Although, we may or may not cover all the material shown and the dates are approximations, students will however be required to know all the material assigned in reading and other material given in class.

Course Grading Based on Course Objectives

270- 300	A	Exams (2)	100	
240-269	B	Quizzes	80	
210-239	C	Journal Entries	60	
180-209	D	DQ or Assign	80	
0-179	F	Book Report Paper	50	
		Participation	30	Total: 400 points

Attendance

- California Ed Code requires that I remove students from my roster by “dropping” them if they never attended the course and are therefore a “no show.” Since this is an online course, I define you as a “no show” if you do not complete the Week One Assignment by the third day of this class. Please do not delay in dropping if that is your choice. Once you have completed the Introduction assignment it becomes your responsibility to drop the course. Please drop the course via WebSTAR prior to the drop deadline. Do not assume I will do this for you.
- A student who fails to attend the first meeting of a class or does not complete the first mandatory activity of an online class will be dropped by the instructor as of the first official meeting of that class. Should readmission be desired, the student’s status will be the same as that of any other student who desires to add a class. It is the student’s responsibility to drop or officially withdraw from the class. See [General Catalog](#) for details.
- Regular attendance in all classes is expected of all students. A student whose continuous, unexcused absence exceed the number of hours the class is scheduled to meet per week may be dropped. For online courses, students who fail to complete required activities for two consecutive weeks may be considered to have excessive absences and may be dropped.
- Absences attributed to the representation of the college at officially approved events (conferences, contests, and field trips) will be counted as ‘excused’ absences.

Online Netiquette

- What is netiquette? Netiquette is internet manners, online etiquette, and digital etiquette all rolled into one word. Basically, netiquette is a set of rules for behaving properly online.
- Students are to comply with the following rules of netiquette: (1) identify yourself, (2) include a subject line, (3) avoid sarcasm, (4) respect others’ opinions and privacy, (5) acknowledge and return messages promptly, (6) copy with caution, (7) do not spam or junk mail, (8) be concise, (9) use appropriate language, (10) use appropriate emoticons (emotional icons) to help convey meaning, and (11) use appropriate intensifiers to help convey meaning [do not use ALL CAPS or multiple exclamation marks (!!!!)].

Academic Honesty

Academic honesty in the advancement of knowledge requires that all students and instructors respect the integrity of one another's work and recognize the important of acknowledging and safeguarding intellectual property.

There are many different forms of academic dishonesty. The following kinds of honesty violations and their definitions are not meant to be exhaustive. Rather, they are intended to serve as examples of unacceptable academic conduct.

- Plagiarism is taking and presenting as one's own the writings or ideas of others, without citing the source. You should understand the concept of plagiarism and keep it in mind when taking exams and preparing written materials. If you do not understand how to "cite a source" correctly, you must ask for help.
- Cheating is defined as fraud, deceit, or dishonesty in an academic assignment, or using or attempting to use materials, or assisting others in using materials that are prohibited or inappropriate in the context of the academic assignment in question.

Anyone caught cheating or plagiarizing will receive a zero (0) on the exam or assignment, and the instructor may report the incident to the Campus Disciplinary Officer, who may place related documentation in a file. Repeated acts of cheating may result in an F in the course and/or disciplinary action. Please refer to the [General Catalog](#) for more information on academic dishonesty or other misconduct. Acts of cheating include, but are not limited to, the following: (a) plagiarism; (b) copying or attempting to copy from others during an examination or on an assignment; (c) communicating test information with another person during an examination; (d) allowing others to do an assignment or portion of an assignment; (e) using a commercial term paper service.

Additional Student Services

Imperial Valley College offers various services in support of student success. The following are some of the services available for students. Please speak to your instructor about additional services which may be available.

- **CANVAS LMS.** Canvas is Imperial Valley College's main Learning Management System. To log onto Canvas, use this link: [Canvas Student Login](#). The [Canvas Student Guides Site](#) provides a variety of support available to students 24 hours per day. Additionally, a 24/7 Canvas Support Hotline is available for students to use: 877-893-9853.
- **Services.** There are several learning labs on campus to assist students using computers and tutors. Please consult your [Campus Map](#) for the [Math Lab](#); [Reading, Writing & Language Labs](#); and the [Study Skills Center](#).
- **Library Services.** There is more to our library than just books. You have access to tutors in the [Study Skills Center](#), study rooms for small groups, and online access to a wealth of resources.

Disabled Student Programs and Services (DSPS)

Any student with a documented disability who may need educational accommodations should notify the instructor or the [Disabled Student Programs and Services](#) (DSP&S) office as soon as possible. The DSP&S office is located in Building 2100, telephone 760-355-6313. Please contact them if you feel you need to be evaluated for educational accommodations.

Student Counseling and Health Services

Students have counseling and health services available, provided by the pre-paid Student Health Fee.

- **Student Health Center.** A Student Health Nurse is available on campus. In addition, Pioneers Memorial Healthcare District provide basic health services for students, such as first aid and care for minor illnesses. Contact the IVC [Student Health Center](#) at 760-355-6128 in Room 1536 for more information.
- **Mental Health Counseling Services.** Short-term individual, couples, family, and group counseling services are available for currently enrolled students. Services are provided in a confidential, supportive, and culturally sensitive environment. Please contact the IVC Mental Health Counseling Services at 760-355-6310 or in the building 1536 for appointments or more information.

Veteran's Center

The mission of the [IVC Military and Veteran Success Center](#) is to provide a holistic approach to serving military/veteran students on three key areas: 1) Academics, 2) Health and Wellness, and 3) Camaraderie; to serve as a central hub that connects military/veteran students, as well as their families, to campus and community resources. Their goal is to ensure a seamless transition from military to civilian life. The Center is in Building 600 (Office 624), telephone 760-355-6141.

Extended Opportunity Program and Services (EOPS)

The Extended Opportunity Program and Services (EOPS) offers services such as priority registration, personal/academic counseling, tutoring, book vouchers, and community referrals to qualifying low-income students. EOPS is composed of a group of professionals ready to assist you with the resolution of both academic and personal issues. Our staff is set up to understand the problems of our culturally diverse population and strives to meet student needs that are as diverse as our student population.

Also, under the umbrella of EOPS our CARE (Cooperative Agency Resources for Education) Program for single parents is specifically designed to provide support services and assist with the resolution of issues that are particular to this population. Students that are single parents receiving TANF/Cash Aid assistance may qualify for our CARE program, for additional information on CARE please contact Lourdes Mercado, 760-355- 6448, lourdes.mercado@imperial.edu.

EOPS provides additional support and services that may identify with one of the following experiences:

- Current and former foster youth students that were in the foster care system at any point in their lives
- Students experiencing homelessness
- Formerly incarcerated students

To apply for EOPS and for additional information on EOPS services, please contact Alexis Ayala, 760-355-5713, alexis.ayala@imperial.edu.

Student Equity Program

- The Student Equity Program strives to improve Imperial Valley College’s success outcomes, particularly for students who have been historically underrepresented and underserved. The college identifies strategies to monitor and address equity issues, making efforts to mitigate any disproportionate impact on student success and achievement. Our institutional data provides insight surrounding student populations who historically, are not fully represented. Student Equity addresses disparities and/or disproportionate impact in student success across disaggregated student equity groups including gender, ethnicity, disability status, financial need, Veterans, foster youth, homelessness, and formerly incarcerated students. The Student Equity Program provides direct supportive services to empower students experiencing insecurities related to food, housing, transportation, textbooks, and shower access. We recognize that students who struggle meeting their basic needs are also at an academic and economic disadvantage, creating barriers to academic success and wellness. We strive to remove barriers that affect IVC students’ access to education, degree and certificate completion, successful completion of developmental math and English courses, and the ability to transfer to a university. Contact: 760.355.5736 or 760.355.5733 Building 100.
- The Student Equity Program also houses IVC’s Homeless Liaison, who provides direct services, campus, and community referrals to students experiencing homelessness as defined by the McKinney-Vento Act. Contact: 760.355.5736 Building 100.

Student Rights and Responsibilities

Students have the right to experience a positive learning environment and to due process of law. For more information regarding student rights and responsibilities, please refer to the IVC [General Catalog](#).

Information Literacy

Imperial Valley College is dedicated to helping students skillfully discover, evaluate, and use information from all sources. The IVC [Library Department](#) provides numerous [Information Literacy Tutorials](#) to assist students in this endeavor.

Anticipated Class Schedule/Calendar

Date or Week	Activity, Assignment, and/or Topic	Pages/ Due Dates/Tests
Week 1		
06/22/20	Zoom/Orientation/Syllabus	
06/23/20	Chapter 1: Introduction to the Tap 21, 1 Discussion Question or assignment/Quiz	
06/24/20	Chapter 2: Transdisciplinary Foundation I: Understanding Addiction, 25/Discussion Question, or assignment/Quiz	
06/25/20	Chapter 3: Transdisciplinary Foundation II: Treatment Knowledge, 45/Discussion Question, or assignment/Quiz	
06/29/20	Zoom/Journal Entry due: Chapters 1 thru 3	
Week 2		
06/30/20	Chapter 4: Transdisciplinary Foundation III: Application to Practice, 67/Discussion Question, or assignment/Quiz	
07/01/20	Chapter 5: Transdisciplinary Foundation IV: Professional Readiness, 93/Discussion Question or assignment/Quiz	
07/02/20	Chapter 6: Practice Dimension I: Clinical Evaluation, 107/Discussion Question or assignment/Quiz	
Week 3		
07/06/20	Zoom/Journal Entry: Chapters 4 thru 6	
07/07/20	Chapter 7: Practice Dimension II: Treatment Planning, 129/Discussion Question or, assignment/Quiz	
07/08/20	Chapter 8: Practice Dimension III: Referral, 147/Discussion Question, or assignment/Quiz	
07/09/20	Chapter 9: Practice Dimension IV: Service Coordination, 163/Discussion Question, or assign/Quiz	

Date or Week	Activity, Assignment, and/or Topic	Pages/ Due Dates/Tests
Week 4		
07/13/20	Zoom/Journal Entry: Chapters 7 thru 9	
07/14/20	Exam 1: Chapters 1-7	
07/15/20	Chapter 10: Practice Dimension V: Counseling, 179/Discussion Question, or assignment/Quiz	
07/16/20	Chapter 11: Practice Dimension V: Counseling, 197/Discussion Question, or assignment/Quiz	
Week 5		
07/20/20	Zoom/Journal Entry: Chapters 10 & 11	
07/21/20	Chapter 12: Practice Dimension V: Counseling, 217/Discussion Question, or assignment/Quiz	
07/22/20	Chapter 13: Practice Dimension VI: Client, Family, and Community Education, 235/Discussion Question, or assignment/Quiz	
07/23/20	Book Report Paper Due: Alcoholics Anonymous (Big Book)	
Week 6		
07/27/20	Zoom/Journal Entry: Chapters 12 & 13	
07/28/20	Chapter 14: Practice Dimension VII: Documentation, 261/Discussion Question, or assignment/Quiz	
07/29/20	Chapter 15: Practice Dimension VIII: Professional and Ethical Responsibilities, 279/Discussion question, or assignment/Quiz	
07/30/20	Final: Chapter 8-15 Journal Entry: Chapters 14 & 15	

Date or Week	Activity, Assignment, and/or Topic	Pages/ Due Dates/Tests

*****Tentative, subject to change without prior notice*****