

Basic Course Information

Semester	Spring 2020	Instructor Name	D. Rowley
Course Title & #	Basic English Composition II Eng. 009	Email	deirdre.rowley@imperial.edu
CRN #	20226	Webpage (optional)	
Room	3600	Office	Science Building: 2792
Class Dates	February 18- April 12, 2020	Office Hours	M 1-2 pm; T 11:50-12:50; W 4:20-5:20 pm; Thur. 12-1 pm
Class Days	Monday / Wednesday	Office Phone #	760-355-6484
Class Times	8:00am – 12:30pm	Emergency Contact	Canvas Messaging
Units	4 Credits		

Course Description

Preparation for ENGL 110. This short term course seeks to facilitate the student's mastery of the short essay at the college level. The student completes the entire course in half a semester. The course follows in sequence from ENGL 008 (ENGL 098). (Nontransferable, non-degree applicable)

Course Prerequisite(s)

ENGL 008 with a grade of "C" or better or appropriate placement.

Student Learning Outcomes

Upon course completion, the successful student will have acquired new skills, knowledge, and or attitudes as demonstrated by being able to:

1. Compose a multi-paragraph essay that responds to an essay prompt with a clear controlling idea or thesis statement. (ILO1, ILO2, ILO4)
2. Compose a multi-paragraph essay with a clear organizational structure and adequate support. (ILO1, ILO2, ILO3, ILO4)
3. Compose a multi-paragraph essay that uses correctly formed sentences with virtually no sentence-level or grammar errors. (ILO1, ILO2, ILO4)
4. Develop a research paper that effectively synthesizes ideas and information from multiple sources and utilizes correct MLA formatting of citations. (ILO1, ILO2, ILO3, ILO4, ILO5)

Course Objectives

Upon satisfactory completion of the course, students will be able to:

1. Write multiple essays—including one mini-research paper and the common final—that, together, add up to 4,000 words of formal writing
2. Demonstrate an understanding of the writing process, which may include pre-writing, drafting, revising, self-editing, peer group editing, and proofreading
3. Compose multi-paragraph essays that respond to essay prompts with clear or thesis statements or topic sentences
4. Compose multi-paragraph essays that use correctly formed sentences with few to no sentence-level or grammar errors
5. Compose multi-paragraph essays with clear organizational structure and adequate support
6. Compose multi-paragraph essays utilizing various rhetorical modes, such as comparison/contrast, definition, cause/effect, and argumentation
7. Demonstrate an ability to write for an academic audience and to adapt writing strategies for the requirements of the writing situation (particularly in-class writing)
8. Utilize research strategies, such as advanced search engines and electronic databases, to identify and evaluate resources for a mini research paper
9. Synthesize information from multiple sources to produce a mini research paper that is formatted and documented according to MLA guidelines

10. Demonstrate an understanding of the rules regarding plagiarism and academic ethics
11. Read actively, using metacognitive strategies to monitor comprehension, build vocabulary, and improve analysis of college-level texts
12. Analyze the rhetorical context when reading by identifying genre, medium, purpose, audience and tone
13. Analyze the organization and other strategies an author uses to make and support a claim, including the use of fallacies
14. Synthesize knowledge by relating texts to personal experience, to past and present events, and to other texts

Textbooks & Other Resources or Links

- *Writing Matters* 2nd ed. by Peter G. Beidler, Coffeetown Press, ISBN: 978-1-60381-174-3, paperback, required
- *Percy Jackson's Greek Gods* by Rick Riordan, ISBN: 978-1484712375, Disney-Hyperion Books, required paperback suggested
- ebooks may be used on e-readers (kindle, nook, iPad mini) or computers

Course Requirements and Instructional Methods

- Study skill techniques that enable anyone to pass the course are taught in class.
- This class uses the Writing Workshop Method, which provides time and help in class to improve your writing.
 - Peer conferences.
 - Essays go through several drafts.
 - All drafts are turned in and earn points.
 - Essays may be required to be submitted through Canvas.
- Individual teacher/student writing conferences available in class and in my office.
- All essays use MLA format. This will be explained in class.
- Late essays lose 5 points for each day past the due date.
- Classroom: oral discussions, journals, quizzes, essay structure and practice.
- Journals: Minimum length is two paragraphs, with each paragraph having a minimum of seven sentences.

Breaks: There are short breaks during class which students may wish to check cell phones, visit the restroom, or walk around outside the classroom.

Out of Class Assignments: The Department of Education policy states that one (1) credit hour is the amount of student work that reasonably approximates not less than one hour of class time and two (2) hours of out-of-class time per week over the span of a semester. WASC has adopted a similar requirement.

- English 009 is a 4 credit class.
- 4 hours spent in class.
- 8 hours spent out-of-class reading, studying, and doing assignments.
- This is a total of 12 hours per week spent on English 009.

Course Grading Based on Course Objectives

- Grades are weighted as follows:
 - Essays – 15%
 - Writing Tests – 20%
 - Research Project – 15%
 - Quizzes – 10%
 - Mid-Term – 15%
 - Final Exam – 25%
- Assignments are due when collected, usually at the beginning of class.
 - Missing assignments result in zeros.
 - Zeros can lower grades to the point the student fails the class.
 - It is strongly suggested students complete and turn in all assignments in a timely manner.
- Students who arrive after an activity has begun are not individually accommodated.
- Essays that are submitted after the due date lose 5 points for each day late.

- There is no extra credit.
- Emailed assignments are not accepted.
- Students who are absent, submit assignments the day they return to class without penalty.
- Essays may be required to be submitted in Canvas as well as in hard copy to be eligible for grading.
- Quizzes:
 - Not all quizzes are announced.
 - Missed quizzes cannot be made up. (No exceptions)
 - **The lowest quiz grade is dropped.**
 - Late arrivals may take quizzes already in progress but are not given extra time.
- Writing Tests:
 - Writing Tests – **practice for the mid-term and the final**, are announced. (See class schedule.)
 - A missed Writing Test may be made up within five school days of the day it was originally given.
 - Missed Writing Tests are made up in Professor Rowley's office in the Science Building.
- Final Exam
 - A final exam is given in the regular classroom,
 - It is unusual for a student to fail the final exam and pass the class.
 - It is possible for a student to pass the final exam and fail the class due to zeros for missing work.
- Grades are available through Canvas 24/7 (Avoid zeros. Complete and submit all assignments.)

Why have tests, quizzes, and exams in a writing class?

- These academic challenges show me, and you, what you have learned.
- Because this class focuses on providing new information about writing, you will be learning a variety of new ideas and concepts.
- You should always use previously presented ideas and concepts as we learn new writing techniques.
- The English 9 curriculum requires you have learned, understand, and are able to demonstrate essay development techniques taught in English 9.
- The English 9 curriculum includes developing your ability to understand and use critical thinking when researching.
- As an adult, as a college student, you can meet these curriculum requirements by keeping up with the class readings and assignments as well as reviewing past material on a regular basis.
- Your tests, quizzes, and exams will demonstrate to you and me that you have achieved the curriculum requirements for English 9 and are ready for English 110.

Attendance

[Required Information: *The below information is the IVC attendance policy. Use this information in addition to any specific attendance policies you have for your course.*]

- A student who fails to attend the first meeting of a class or does not complete the first mandatory activity of an online class will be dropped by the instructor as of the first official meeting of that class. Should readmission be desired, the student's status will be the same as that of any other student who desires to add a class. It is the student's responsibility to drop or officially withdraw from the class. See [General Catalog](#) for details.
- Regular attendance in all classes is expected of all students. A student whose continuous, unexcused absences exceed the number of hours the class is scheduled to meet per week may be dropped. For online courses, students who fail to complete required activities for two consecutive weeks may be considered to have excessive absences and may be dropped.

- Absences attributed to the representation of the college at officially approved events (conferences, contests, and field trips) will be counted as 'excused' absences.

Classroom Etiquette

[Required Information: Describe your policies regarding classroom conduct. The below is suggested language and may be modified for your course.]

- Electronic Devices: Cell phones and electronic devices must be turned off and put away during class, unless otherwise directed by the instructor.
- Food and Drink are prohibited in all classrooms. Water bottles with lids/caps are the only exception. Additional restrictions will apply in labs. Please comply as directed by the instructor.
- Disruptive Students: Students who disrupt or interfere with a class may be sent out of the room and told to meet with the Campus Disciplinary Officer before returning to continue with coursework. Disciplinary procedures will be followed as outlined in the [General Catalog](#).
- Children in the classroom: Due to college rules and state laws, only students enrolled in the class may attend; children are not allowed.

Online Netiquette

[Required Information for web-enhanced, hybrid and online courses: Describe your policies regarding netiquette. The below is suggested language and may be modified for your course.]

- What is netiquette? Netiquette is internet manners, online etiquette, and digital etiquette all rolled into one word. Basically, netiquette is a set of rules for behaving properly online.
- Students are to comply with the following rules of netiquette: (1) identify yourself, (2) include a subject line, (3) avoid sarcasm, (4) respect others' opinions and privacy, (5) acknowledge and return messages promptly, (6) copy with caution, (7) do not spam or junk mail, (8) be concise, (9) use appropriate language, (10) use appropriate emoticons (emotional icons) to help convey meaning, and (11) use appropriate intensifiers to help convey meaning [do not use ALL CAPS or multiple exclamation marks (!!!!)].

Academic Honesty

[Required language.]

Academic honesty in the advancement of knowledge requires that all students and instructors respect the integrity of one another's work and recognize the importance of acknowledging and safeguarding intellectual property.

There are many different forms of academic dishonesty. The following kinds of honesty violations and their definitions are not meant to be exhaustive. Rather, they are intended to serve as examples of unacceptable academic conduct.

- Plagiarism is taking and presenting as one's own the writings or ideas of others, without citing the source. You should understand the concept of plagiarism and keep it in mind when taking exams and preparing written materials. If you do not understand how to "cite a source" correctly, you must ask for help.

- Cheating is defined as fraud, deceit, or dishonesty in an academic assignment, or using or attempting to use materials, or assisting others in using materials that are prohibited or inappropriate in the context of the academic assignment in question.

Anyone caught cheating or plagiarizing will receive a zero (0) on the exam or assignment, and the instructor may report the incident to the Campus Disciplinary Officer, who may place related documentation in a file. Repeated acts of cheating may result in an F in the course and/or disciplinary action. Please refer to the [General Catalog](#) for more information on academic dishonesty or other misconduct. Acts of cheating include, but are not limited to, the following:

- (a) plagiarism;
- (b) copying or attempting to copy from others during an examination or on an assignment;
- (c) communicating test information with another person during an examination;
- (d) allowing others to do an assignment or portion of an assignment;
- (e) using a commercial term paper service.

Additional Student Services

[Suggested Language.]

Imperial Valley College offers various services in support of student success. The following are some of the services available for students. Please speak to your instructor about additional services which may be available.

- CANVAS LMS. Canvas is Imperial Valley College's main Learning Management System. To log onto Canvas, use this link: [Canvas Student Login](#). The [Canvas Student Guides Site](#) provides a variety of support available to students 24 hours per day. Additionally, a 24/7 Canvas Support Hotline is available for students to use: 877-893-9853.
- [Learning Services](#). There are several learning labs on campus to assist students through the use of computers and tutors. Please consult your [Campus Map](#) for the [Math Lab](#); [Reading, Writing & Language Labs](#); and the [Study Skills Center](#).
- [Library Services](#). There is more to our library than just books. You have access to tutors in the [Study Skills Center](#), study rooms for small groups, and online access to a wealth of resources.

Disabled Student Programs and Services (DSPS)

[Required language.]

Any student with a documented disability who may need educational accommodations should notify the instructor or the [Disabled Student Programs and Services](#) (DSP&S) office as soon as possible. The DSP&S office is located in Building 2100, telephone 760-355-6313. Please contact them if you feel you need to be evaluated for educational accommodations.

Student Counseling and Health Services

[Required language.]

Students have counseling and health services available, provided by the pre-paid Student Health Fee.

- **Student Health Center**. A Student Health Nurse is available on campus. In addition, Pioneers Memorial Healthcare District provide basic health services for students, such as first aid and care for minor illnesses. Contact the IVC Student Health Center at 760-355-6128 in Room 1536 for more information.
- **Mental Health Counseling Services**. Short-term individual, couples, family and group counseling services are available for currently enrolled students. Services are provided in a confidential, supportive, and culturally sensitive environment. Please contact the IVC Mental Health Counseling Services at 760-355-6310 or in the building 1536 for appointments or more information..

Veteran's Center

[Required language.]

The mission of the IVC Military and Veteran Success Center is to provide a holistic approach to serving military/veteran students on three key areas: 1) Academics, 2) Health and Wellness, and 3) Camaraderie; to serve as a central hub that connects military/veteran students, as well as their families, to campus and community resources. Their goal is to ensure a seamless transition from military to civilian life. The Center is located in Building 600 (Office 624), telephone 760-355-6141.

Extended Opportunity Program and Services (EOPS)

[Required language.]

The Extended Opportunity Program and Services (EOPS) offers services such as priority registration, personal/academic counseling, tutoring, book vouchers, and community referrals to qualifying low-income students. EOPS is composed of a group of professionals ready to assist you with the resolution of both academic and personal issues. Our staff is set up to understand the problems of our culturally diverse population and strives to meet student needs that are as diverse as our student population.

Also under the umbrella of EOPS our CARE (Cooperative Agency Resources for Education) Program for single parents is specifically designed to provide support services and assist with the resolution of issues that are particular to this population. Students that are single parents receiving TANF/Cash Aid assistance may qualify for our CARE program, for additional information on CARE please contact Lourdes Mercado, 760-355- 6448, lourdes.mercado@imperial.edu.

EOPS provides additional support and services that may identify with one of the following experiences:

- Current and former foster youth students that were in the foster care system at any point in their lives
- Students experiencing homelessness
- Formerly incarcerated students

To apply for EOPS and for additional information on EOPS services, please contact Alexis Ayala, 760-355-5713, alexis.ayala@imperial.edu.

Student Equity Program***[Required language.]***

- The Student Equity Program strives to improve Imperial Valley College's success outcomes, particularly for students who have been historically underrepresented and underserved. The college identifies strategies to monitor and address equity issues, making efforts to mitigate any disproportionate impact on student success and achievement. Our institutional data provides insight surrounding student populations who historically, are not fully represented. Student Equity addresses disparities and/or disproportionate impact in student success across disaggregated student equity groups including gender, ethnicity, disability status, financial need, Veterans, foster youth, homelessness, and formerly incarcerated students. The Student Equity Program provides direct supportive services to empower students experiencing insecurities related to food, housing, transportation, textbooks, and shower access. We recognize that students who struggle meeting their basic needs are also at an academic and economic disadvantage, creating barriers to academic success and wellness. We strive to remove barriers that affect IVC students' access to education, degree and certificate completion, successful completion of developmental math and English courses, and the ability to transfer to a university. Contact: 760.355.5736 or 760.355.5733 Building 100.
- The Student Equity Program also houses IVC's Homeless Liaison, who provides direct services, campus, and community referrals to students experiencing homelessness as defined by the McKinney-Vento Act. Contact: 760.355.5736 Building 100.

Student Rights and Responsibilities***[Required language.]***

Students have the right to experience a positive learning environment and to due process of law. For more information regarding student rights and responsibilities, please refer to the IVC [General Catalog](#).

Information Literacy***[Required language.]***

Imperial Valley College is dedicated to helping students skillfully discover, evaluate, and use information from all sources. The IVC [Library Department](#) provides numerous [Information Literacy Tutorials](#) to assist students in this endeavor.

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Anticipated Class Schedule / Calendar

These assignments and due dates are tentative** and may change during the semester.
College classes require assignments be read prior to the class in which the information will be utilized.

Week	Activity/Assignment	Writing Matters	The Greek Gods	Due
1 – Weds. Feb. 19	Syllabus and Introduction Mindset Intro/ WM “To The Student”	Ch 1 & 2	The Beginning and Stuff	
2 – Mon. Feb. 24	Intro. MLA Format/ Essay Requirements / Thesis Statement Essay #1: Personal Narrative / Details / Planning	Ch 3 ,4, 5	The Golden Age of Cannibalism	
2 -Weds. Feb. 26	Essay #1: Review Planning / Start Rough Draft / reading Discussions	Ch 6 & 8	The Olympians Bash Some Heads & Zeus	
3 -Mon. March 2	Essay #1: Individual Conferences Typed Draft #1 / Start draft #2	Ch 9, 10	Hestia Chooses Bachelor Number Zero & Demeter Turns Into Grainzilla	
3 – Weds. March 4	Essay #1: Introductions & conclusions/ Final Conferencing	Ch 12 & 13	Persephone Marries Her Stalker	Essay #1 due Friday, March 6
4 – Mon. March 9	Organization – different forms <i>Writing Test #1</i>	Ch 7 & 22	Hera Gets A Little Cuckoo	
4 – Weds. March 11	Essay #2/ compare and Contrast / Planning/Drafting / Discussions	Ch 19	Hades Does Home Improvement	
5 – Mon. March 16	Transitions/Conferences / Opportunities to Read	Ch 11 & 16	Poseidon Gets Salty & Zeus Kills Everyone	
5 – Weds. March 18	Research techniques/Choose Topic/ Library Tour A Calendar will be provided with specific requirements and due dates for the Research Project.	Ch 18 & 20	Athena Adopts A Handkerchief	Essay #2 due Friday, Sept. 15th
6 – Mon. March 23	<i>Writing Test #2</i> / Research	Ch. 21, 23	You Gotta Love Aphrodite	
6- Weds. March 25	Editing/Revising/Being Objective / Discussions	Ch 24	Hephaestus Makes Me A Golden Llama ...& Apollo Sings And Dances And Shoots People	
7 – Mon. March 30	Revising for Strong Arguments	Ch 14 & 15	Artemis Unleashes the Death Pig	Research Paper due

Spring 2020

**IMPERIAL VALLEY COLLEGE COURSE SYLLABUS – BASIC ENGLISH
COMPOSITION II – SHORT TERM ENGLISH 009 CRN 20226**

				Tues. Oct. 26th
7 – Weds. April 1	<i>Writing Test #3/ Review</i>		Hermes Goes To Juvie	
8 – Mon. April 6	Final discussion Final Quiz on Greek Gods	Ch 25 & 26	Dionysus Conquers The World With A Refreshing Beverage	
8 – Weds. April 8	Review of required writing skills. Final Exam			

Tentative: subject to change without prior notice