

Basic Course Information

Semester:	Fall 2019	Instructor Name:	Glenn Swiadon
Course Title & #:	French 100 Section 3	Email:	glenn.swiadon@imperial.edu
CRN #:	11548	Webpage (optional):	n/a
Classroom:	403	Office #:	206
Class Dates:	19 August-14 December	Office Hours:	MTWR 7:30-8:15, 9:30-10:00.
Class Days:	TR	Office Phone #:	760-355-6230
Class Times:	10:15-12-45	Emergency Contact:	760-355-6337
Units:	5		

Course Description

French 100 is designed for students with no previous knowledge of French. It is the first in a four-course series leading to a major or minor in French. Last day to add course: 31 August. Last day to drop course with a “W”: 9 November.

Student Learning Outcomes

1. Communicate ideas about simple everyday activities, for example work, restaurants, sports.
2. In response to prompts, use salutations, identify themselves and communicate information related to their immediate surroundings.

Course Objectives

To acquire beginning elementary knowledge of French language and French and Francophone civilization.

"Supersite" Code & Other Resources or Links

Promenades, 3rd. Ed. "Supersite Code ": 978-1-68005-499-6. Available at Vista Higher Learning Store at <https://vistahigherlearning.com/school/imperialvalley> . Also available at the campus bookstore.

SETTING UP YOUR " SUPERSITE" ACCOUNT **Tech Support: 1-800-248-2813**

Step 1 - Go to vhlcentral.com

Step 2 - Choose one of these options:

Did you buy your code at the Vista Higher Learning online Store?

If you created a student account on the store, use the same login information. If you can see your course book on the home page after logging in, go to "Step 5 -Select a Course/Class." If no book appears, go to "Step 4 - Activate Code."

OR **Create an Account** by clicking the [Create an account](#)

link

- ✦ In the "Login Information" section of the account creation page, enter a username of your choice.
- ✦ Enter the email address you would like to associate with your account.
- ✦ Enter and confirm a password of your choice.
- ✦ In the "Personal Profile" section, enter your first and last name as you wish them to appear in your Instructor's roster.
- ✦ Select the year of your birth from the dropdown list.
- ✦ Enter a student ID (optional).
- ✦ In the "Security Information" section, provide the answer to a secret question, which may later be used to help you access your account if you forget your password.

- ✦ After you enter all of the information, click "create an account."
- ✦ Click "agree." (Before your account is created, you must agree to the terms and conditions of use policy.)

Step 3 - Select a School

- ✦ Locate your school by typing your school's name, Imperial Valley College. To narrow the search results, add the city and state, Imperial, CA., (include the country, if outside of the USA.) in which your school is located.
- ✦ Click "find." If the terms you entered did not result in a successful search, follow the on-screen tips to revise your search.
- ✦ Select your school from the list by clicking on its name.
- ✦ Click "select school" to add the school to your account.
- ✦ Look for a message at the top of the screen confirming you successfully added the school.

Step 4 - Activate Code

- ✦ On the code activation screen, enter your code.
- ✦ Click "activate code" to continue.
- ✦ Look for a message at the top of the screen confirming that the code was successfully redeemed.

Step 5 - Select a Course/Class

- ✦ From the list of available classes at your school for your code, look for Instructor "Swiaddon" and the course "French 100" taught between 8/19/2019 and 12/14/2019. It should look like this:

<input type="radio"/>		
Swiaddon, Glenn	French 100	Section 3

- ✦ Click the radio button for the course section "Section 3." If more than one class is listed for your instructor, click the information icons in the class listings until you locate the section.

- ✦ Click **Save**. You should see a confirmation that you successfully enrolled in your instructor's course.

Student Grace Period Instructions Dear Student, You will be given access to a grace period that allows you to use the course for two weeks. Your instructor must grant you access to the Grace Period. However, you must first create a VHL account before your instructor can grant you access. To create a VHL account: 1. Go to www.vhlcentral.com. 2. Click Create an account under Log in on the VHLCENTRAL home page. 3. Follow the instructions to register and enroll.

- Add a new school. Verify the information and type the school name and select from the options. (Make sure you choose the correct campus)
- Click on Select school.
- The system will give you the option to activate a code but since you do not have one yet, click on Skip this step and choose from one of the book covers available.
- Next click on Show courses to see the instructor, course, and section.
- Once you have located the appropriate course, click on Select course. Once you have completed the steps above you should receive a message: You have successfully joined your course. Once you receive this message, contact your instructor. You need to provide your instructor with the email address you used to create your account in order for him/her to grant you access to a grace period. Note: You must purchase an access code before the end of the two weeks to continue access to the course. There will be no extensions to grace periods beyond the original period

Course Requirements and Instructional Methods

Lecture, video, essays, presentations, group activities, dialogs, question-answer, online assignments,

Out of Class Assignments: According to Department of Education policy, one (1) credit hour is the amount of student work that reasonably approximates not less than one hour of class time and two (2) hours of out-of-class time per week over the span of a semester. The Western Association of Schools and Colleges has adopted a similar requirement.

Course Grading Based on Course Objectives

To receive credit, double-space quizzes, exams, compositions and homework and write in blue or black ink or type. No make-ups or late submissions. No electronic submissions will be accepted.

Compositions and interros. 15%: To demonstrate mastery of presented material.

In-class presentations 10%.

Supersite 10%.

Quizzes 15%: Lowest quiz score will be dropped.

Midterm Exam 20%: October 10. No make-ups.

Final exam 20%: December 12. No make-ups

In-class participation 10%.

1. Pay attention in class. Use of electronic devices may result in grade being lowered.
2. Raise hand before speaking or asking questions.

Attendance

A student who fails to attend the first meeting of a class or does not complete the first mandatory activity of an online class will be dropped by the instructor as of the first official meeting of that class. Should readmission be desired, the student's status will be the same as that of any other student who desires to add a class. It is the student's responsibility to drop or officially withdraw from the class. See [General Catalog](#) for details.

- Regular attendance in all classes is expected of all students. A student whose continuous unexcused absences exceed the number of hours the class is scheduled to meet per week may be dropped. For online courses, students who fail to complete required activities for two consecutive weeks may be considered to have excessive absences and may be dropped.
- Regular and punctual class attendance is essential for success in this course.
- A student who fails to attend the first meeting of a class will be dropped by the instructor as of the first official meeting of that class. Should readmission be desired, the student's status will be the same as that of any other student who desires to add a class. It is the student's responsibility to drop or officially withdraw from the class. See [General Catalog](#) for details.
- Absences attributed to the representation of the college at officially approved events (conferences, contests, and field trips) or emergency absences will be counted as 'excused' absences only with the presentation of an official document.

Classroom Etiquette

Electronic Devices: Cell phones and electronic devices must be turned off and put away during class, unless otherwise directed by the instructor.

- Food and Drink are prohibited in all classrooms. Water bottles with lids/caps are the only exception. Additional restrictions will apply in labs. Please comply as directed by the instructor.
- Disruptive Students: Students who disrupt or interfere with a class may be sent out of the room and told to meet with the Campus Disciplinary Officer before returning to continue with coursework. Disciplinary procedures will be followed as outlined in the [General Catalog](#).
- Children in the classroom: Due to college rules and state laws, no one who is not enrolled in the class may attend, including children.

Online Netiquette

Academic Honesty

Academic honesty in the advancement of knowledge requires that all students and instructors respect the integrity of one another's work and recognize the important of acknowledging and safeguarding intellectual property.

There are many different forms of academic dishonesty. The following kinds of honesty violations and their definitions are not meant to be exhaustive. Rather, they are intended to serve as examples of unacceptable academic conduct.

- Plagiarism is taking and presenting as one's own the writings or ideas of others, without citing the source. You should understand the concept of plagiarism and keep it in mind when taking exams and preparing written materials. If you do not understand how to "cite a source" correctly, you must ask for help.

- **Cheating** is defined as fraud, deceit, or dishonesty in an academic assignment, or using or attempting to use materials, or assisting others in using materials that are prohibited or inappropriate in the context of the academic assignment in question.

Anyone caught cheating or plagiarizing or providing answers or help to another student will receive a zero (0) on the exam or assignment, and the instructor may report the incident to the Campus Disciplinary Officer, who may place related documentation in a file. Repeated acts of cheating may result in an F in the course and/or disciplinary action. Please refer to the [General Catalog](#) for more information on academic dishonesty or other misconduct. Acts of cheating include, but are not limited to, the following: (a) plagiarism; (b) copying or attempting to copy from others during an examination or on an assignment; (c) communicating test information with another person during an examination; (d) allowing others to do an assignment or portion of an assignment; (e) using a commercial term paper service.

Additional Student Services

Imperial Valley College offers various services in support of student success. The following are some of the services available for students. Please speak to your instructor about additional services which may be available.

Canvas Support. The Canvas Support Site provides a variety of support channels available to students 24 hours per day.

- **Learning Services.** There are several learning labs on campus to assist students through the use of computers and tutors. Please consult your [Campus Map](#) for the [Math Lab](#); [Reading, Writing & Language Labs](#); and the [Study Skills Center](#).
- **Library Services.** There is more to our library than just books. You have access to tutors in the [Study Skills Center](#), study rooms for small groups, and online access to a wealth of resources.

Disabled Student Programs and Services (DSPS)

Any student with a documented disability who may need educational accommodations should notify the instructor or the [Disabled Student Programs and Services](#) (DSP&S) office as soon as possible. The DSP&S office is located in Building 2100, telephone 760-355-6313. Please contact them if you feel you need to be evaluated for educational accommodations.

Student Counseling and Health Services

Students have counseling and health services available, provided by the pre-paid Student Health Fee.

- [Student Health Center](#). A Student Health Nurse is available on campus. In addition, Pioneers Memorial Healthcare District provide basic health services for students, such as first aid and care for minor illnesses. Contact the IVC [Student Health Center](#) at 760-3556128 in Room 1536 for more information.
- [Mental Health Counseling Services](#). Short-term individual, couples, family, and group therapy are provided to currently enrolled students. Contact the IVC [Mental Health Counseling Services](#) at 760-355-6196 in Room 2109 for more information.

Student Rights and Responsibilities

Students have the right to experience a positive learning environment and to due process of law. For more information regarding student rights and responsibilities, please refer to the IVC [General Catalog](#).

Information Literacy

Imperial Valley College is dedicated to helping students skillfully discover, evaluate, and use information from all sources. The IVC [Library Department](#) provides numerous [Information Literacy Tutorials](#) to assist students in this endeavor.

Anticipated Class Schedule/Calendar

COURSE SCHEDULE (subject to change without prior notice)

Semaine 1	Mardi 20 août	Jeudi 22 août
	Introduction au cours/ Leçon 1A	Leçon 1A

Semaine 2	Mardi 27 août	Jeudi 29 août
	Leçon 1A	Leçon 1B
Semaine 3	Mardi 3 septembre	Jeudi 5 septembre
	Leçon 1B	Leçon 1B
Semaine 4	Mardi 10 septembre	Jeudi 12 septembre
	Leçon 2A	Leçon 2A
Semaine 5	Mardi 17 septembre	Jeudi 19 septembre
	Leçon 2B	Leçon 2B
Semaine 6	Mardi 24 septembre	Jeudi 26 septembre
	Leçon 3A	Leçon 3A
Semaine 7	Mardi 1^r octobre	Jeudi 3 octobre
	Leçon 3B	Leçon 3B
Semaine 8	Mardi 8 octobre	Jeudi 10 octobre

	Leçon 4A /Révision, examen partiel d’entraînement	Examen partiel
Semaine 9	Mardi 15 octobre	Jeudi 17 octobre
	Leçon 4A	Leçon 4A
Semaine 10	Mardi 22 octobre	Jeudi 24 octobre
	Leçon 4B	Leçon 4B
Semaine 11	Mardi 29 octobre	Jeudi 31 octobre
	Leçon 5A	Leçon 5A
Semaine 12	Mardi 5 novembre	Jeudi 7 novembre
	Leçon 5B	Leçon 5B
Semaine 13	Mardi 12 novembre	Jeudi 14 novembre

	Leçon 5B	Leçon 6A
Semaine 14	Mardi 19 novembre	Jeudi 21 novembre
	Leçon 6A	Leçon 6A
Semaine 15	Mardi 26 novembre	Jeudi 28 novembre
	Jour férié	Jour férié
Semaine 16	Mardi 3 décembre	Jeudi 5 décembre
	Leçon 7A	Leçon 7A/ Révision/ examen final d'entraînement
Semaine 17	Mardi 10 décembre	Jeudi 12 décembre
	Film	Examen final