

Basic Course Information

Semester:	Fall 2019	Instructor Name:	Jia Sun
Course Title & #:	Principles of Biological Science - BIOL 100	Email:	Jia.sun@imperial.edu
CRN #:	10904	Webpage (optional):	N/A
Classroom:	2711	Office #:	2778
Class Dates:	8/19/19 - 12/14/19	Office Hours:	MTWR: via Email TR: 3:15PM-4:15PM
Class Days:	Thursday	Office Phone #:	(760) 355-6521
Class Times:	8:00AM-11:10AM	Emergency Contact:	Jia.sun@imperial.edu
Units:	4		

Course Description

A comprehensive one semester general biology course for non-majors. Includes life from the molecular to the organismic level of both plants and animals and their interactions within the environment. Special emphasis is put on human biology within appropriate areas of study. Appropriate for general education as well as nursing, pre-professional, and higher level biology courses. Includes laboratory component. (CSU) (UC credit limited. See a counselor.)

Course Prerequisite

Appropriate placement as defined by AB705; or MATH 098 or MATH 091 with a grade of "C" or better.

Student Learning Outcomes

Upon course completion, the successful student will have acquired new skills, knowledge, and or attitudes as demonstrated by being able to:

1. demonstrate an understanding of the steps of the scientific method. (ILO2)

Course Objectives

Upon satisfactory completion of the course, students will be able to:

1. identify the basic characteristics of all living things.
2. name basic chemical aspects that pertain to life and the concept of homeostasis.
3. describe the subcellular components of the cell including their structure and function.
4. explain the light and dark reactions of photosynthesis.
5. explain cellular respiration and its relations to the entire organism.
6. demonstrate knowledge of the structure and function of DNA and RNA.
7. explain protein synthesis and site the central dogma of cell biology.
8. compare and contrast the fundamentals of asexual and sexual reproduction.
9. define ecology and the overall impact of ecology to conditions in the environment.
10. solve problems in general genetics and in human genetics and relate advances in genetics to social responsibility of geneticists.

11. identify and relate the functions of the major systems of the human body; the interrelationship among body systems and nature of disease.
12. classify organisms in the kingdoms of plants and animals, discuss their evolutions and their relationships.

Textbooks & Other Resources or Links

Imperial Valley College *Biology with Lab Manual* 3rd edition ISBN: Forthcoming

Course Requirements and Instructional Methods

Students will learn to use a microscope to identify various organisms and their parts. They will be able to describe various cellular processes such as photosynthesis, aerobic cellular respiration, enzymatic reactions, mitosis, and meiosis. Students will acquire a general knowledge of genetics and how genetic information is passed to offspring. Students will learn about the origin of life on Earth and how organisms underwent adaptation and evolution to give rise to life as we know it today. Students will learn the functions of the major systems of the human body, and some ways that these systems work cooperatively to maintain critical life functions.

As this is a hybrid course, coursework will be divided into two groups, work in both groups are mandatory!

Online:

Connect Reading Assignment:

Digital reading assignment using the McGraw Hill Connect assessment platform will accompany course notes each week to reinforce concepts introduced in class, access to this platform is *already included with the textbook package*. A total of twenty (20) assignments will be assigned over the course of the semester, the lowest four (4) assignments will be dropped.

Quizzes:

Quizzes are meant to serve as end of module medium-risk summative assessments. After the initial quiz, all the rest are created in Connect and require Connect to access. All quizzes will allow students three attempts to complete, and only the highest scoring attempt will be kept. While the first quiz gives students unlimited time to complete each attempt. Starting on the second quiz, students will have 15 minutes max to complete each attempt. A total of twelve (12) quizzes will be assigned over the course of the semester, the lowest scoring one (1) will be dropped. The Course Logistics Quiz is mandatory and never dropped.

Discussions:

Discussions are an important component of many online classes. They replicate in-class (face-to-face) discussions, so they can be fertile ground for exploratory learning. They can also be fertile ground for self-assessment. When students are directed to consciously compare their ideas or their participation with other participants in the class, they may be able to adjust their participation (both quantity and quality) to meet the bar set by other students. A total of six (6) discussions will take place online over the course of the semester.

In Class:

Exams:

The course includes four (4) equally-weighted lecture exams, the lowest scoring one (1) out of the first three will be dropped. In addition, the course will also include two (2) lab exams.

Labs:

While concepts from all labs assigned in class will be present on the lab exams, nine (9) labs will also be graded.

Out of Class Assignments: The Department of Education policy states that one (1) credit hour is the amount of student work that reasonably approximates not less than one hour of class time and two (2) hours of out-of-class time per week over the span of a semester. WASC has adopted a similar requirement.

THE LAST DAY TO DROP THE COURSE WITH A 'W' IS 11/9

Course Grading Based on Course Objectives			
Lecture Exams (In Class)	3 x 100pts	300pts	dropped: 1
Lab exams (In Class)	50pts + 60pts	110pts	
Labs (In Class)	9 x 10pts	90pts	
Connect Reading Assignment (Online)	16 x 10pts	160pts	dropped: 4
Quizzes (Online)	12 x 10pts	120pts	dropped: 1*
Discussions (Online)	6 x 20pts	120pts	

		900 pts	

The Following grade cutoffs are guaranteed:

A: > 90%; B: > 80%; C: > 70%; D: > 60%

Attendance

In a hybrid course, student participation is equal to attendance. Your active participation throughout the course is required both for your success in the class as well as the primary proof of your attendance in the course. In compliance with the campus attendance/participation policy posted below, ***any student that does not 1) complete the first discussion post and 2) Course Logistics quiz during week one of the course and 3) attend the first lab will be dropped from the course.*** After the first week, any students that fail to submit discussion posts and complete the assigned quizzes for two consecutive weeks may be dropped from the course if I am not notified ahead of time.

- A student who fails to attend the first meeting of a class or does not complete the first mandatory activity of an online class will be dropped by the instructor as of the first official meeting of that class. Should readmission be desired, the student's status will be the same as that of any other student who desires to add a class. It is the student's responsibility to drop or officially withdraw from the class. See [General Catalog](#) for details.
- Regular attendance in all classes is expected of all students. A student whose continuous, unexcused absences exceed the number of hours the class is scheduled to meet per week may be dropped. For

online courses, students who fail to complete required activities for two consecutive weeks may be considered to have excessive absences and may be dropped.

- Absences attributed to the representation of the college at officially approved events (conferences, contests, and field trips) will be counted as 'excused' absences.

Classroom Etiquette

- **Electronic Devices:** Cell phones and electronic devices must be turned off and put away during class, unless otherwise directed by the instructor.
- **Food and Drink** are prohibited in all classrooms. Water bottles with lids/caps are the only exception. Additional restrictions will apply in labs. Please comply as directed by the instructor.
- **Disruptive Students:** Students who disrupt or interfere with a class may be sent out of the room and told to meet with the Campus Disciplinary Officer before returning to continue with coursework. Disciplinary procedures will be followed as outlined in the [General Catalog](#).
- **Children in the classroom:** Due to college rules and state laws, no one who is not enrolled in the class may attend, including children.
- As this is a hybrid course with an online portion, please also review the Netiquette guidelines for online interactions in the Course Logistics folder.

Academic Honesty

Academic honesty in the advancement of knowledge requires that all students and instructors respect the integrity of one another's work and recognize the important of acknowledging and safeguarding intellectual property.

There are many different forms of academic dishonesty. The following kinds of honesty violations and their definitions are not meant to be exhaustive. Rather, they are intended to serve as examples of unacceptable academic conduct.

- **Plagiarism** is taking and presenting as one's own the writings or ideas of others, without citing the source. You should understand the concept of plagiarism and keep it in mind when taking exams and preparing written materials. If you do not understand how to "cite a source" correctly, you must ask for help.
- **Cheating** is defined as fraud, deceit, or dishonesty in an academic assignment, or using or attempting to use materials, or assisting others in using materials that are prohibited or inappropriate in the context of the academic assignment in question.

Anyone caught cheating or plagiarizing will receive a zero (0) on the exam or assignment, and the instructor may report the incident to the Campus Disciplinary Officer, who may place related documentation in a file. Repeated acts of cheating may result in an F in the course and/or disciplinary action. Please refer to the [General Catalog](#) for more information on academic dishonesty or other misconduct. Acts of cheating include, but are not limited to, the following: (a) plagiarism; (b) copying or attempting to copy from others during an examination or on an assignment; (c) communicating test information with another person during an examination; (d) allowing others to do an assignment or portion of an assignment; (e) using a commercial term paper service.

Additional Student Services

Imperial Valley College offers various services in support of student success. The following are some of the services available for students. Please speak to your instructor about additional services which may be available.

- **CANVAS LMS.** Canvas is Imperial Valley College's main Learning Management System. To log onto Canvas, use this link: [Canvas Student Login](#). The [Canvas Student Guides Site](#) provides a variety of support available to students 24 hours per day. Additionally, a 24/7 Canvas Support Hotline is available for students to use: 877-893-9853.
- **Learning Services.** There are several learning labs on campus to assist students through the use of computers and tutors. Please consult your [Campus Map](#) for the [Math Lab](#); [Reading, Writing & Language Labs](#); and the [Study Skills Center](#).
- **Library Services.** There is more to our library than just books. You have access to tutors in the [Study Skills Center](#), study rooms for small groups, and online access to a wealth of resources.

Disabled Student Programs and Services (DSPS)

Any student with a documented disability who may need educational accommodations should notify the instructor or the [Disabled Student Programs and Services \(DSP&S\)](#) office as soon as possible. The DSP&S office is located in Building 2100, telephone 760-355-6313. Please contact them if you feel you need to be evaluated for educational accommodations.

Student Counseling and Health Services

Students have counseling and health services available, provided by the pre-paid Student Health Fee.

- **Student Health Center.** A Student Health Nurse is available on campus. In addition, Pioneers Memorial Healthcare District provide basic health services for students, such as first aid and care for minor illnesses. Contact the IVC [Student Health Center](#) at 760-355-6128 in Room 1536 for more information.
- **Mental Health Counseling Services.** Short-term individual, couples, family and group counseling services are available for currently enrolled students. Services are provided in a confidential, supportive, and culturally sensitive environment. Please contact the IVC Mental Health Counseling Services at 760-355-6310 or in the building 1536 for appointments or more information.

Veteran's Center

The mission of the [IVC Military and Veteran Success Center](#) is to provide a holistic approach to serving military/veteran students on three key areas: 1) Academics, 2) Health and Wellness, and 3) Camaraderie; to serve as a central hub that connects military/veteran students, as well as their families, to campus and community resources. Their goal is to ensure a seamless transition from military to civilian life. The Center is located in Building 600 (Office 624), telephone 760-355-6141.

Extended Opportunity Program and Services (EOPS)

The Extended Opportunity Program and Services (EOPS) offers services such as priority registration, personal/academic counseling, tutoring, book vouchers, and community referrals to qualifying low-income students. EOPS is composed of a group of professionals ready to assist you with the resolution of both academic and personal issues. Our staff is set up to understand the problems of our culturally diverse population and strives to meet student needs that are as diverse as our student population.

Also under the umbrella of EOPS our CARE (Cooperative Agency Resources for Education) Program for single parents is specifically designed to provide support services and assist with the resolution of issues that are particular to this population. Students that are single parents receiving TANF/Cash Aid assistance may qualify for our CARE program, for additional information on CARE please contact Lourdes Mercado, 760-355- 6448, lourdes.mercado@imperial.edu.

EOPS provides additional support and services that may identify with one of the following experiences:

- Current and former foster youth students that were in the foster care system at any point in their lives
- Students experiencing homelessness
- Formerly incarcerated students

To apply for EOPS and for additional information on EOPS services, please contact Alexis Ayala, 760-355-5713, alexis.ayala@imperial.edu.

Student Equity Program

The Student Equity Program strives to improve Imperial Valley College's success outcomes, particularly for students who have been historically underrepresented and underserved. The college identifies strategies to monitor and address equity issues, making efforts to mitigate any disproportionate impact on student success and achievement. Our institutional data provides insight surrounding student populations who historically, are not fully represented. Student Equity addresses disparities and/or disproportionate impact in student success across disaggregated student equity groups including gender, ethnicity, disability status, financial need, Veterans, foster youth, homelessness, and formerly incarcerated students. The Student Equity Program provides direct supportive services to empower students experiencing insecurities related to food, housing, transportation, textbooks, and shower access. We recognize that students who struggle meeting their basic needs are also at an academic and economic disadvantage, creating barriers to academic success and wellness. We strive to remove barriers that affect IVC students' access to education, degree and certificate completion, successful completion of developmental math and English courses, and the ability to transfer to a university. Contact: 760.355.5736 or 760.355.5733 Building 100.

The Student Equity Program also houses IVC's Homeless Liaison, who provides direct services, campus, and community referrals to students experiencing homelessness as defined by the McKinney-Vento Act. Contact: 760.355.5736 Building 100.

Student Rights and Responsibilities

Students have the right to experience a positive learning environment and to due process of law. For more information regarding student rights and responsibilities, please refer to the IVC [General Catalog](#).

Information Literacy

Imperial Valley College is dedicated to helping students skillfully discover, evaluate, and use information from all sources. The IVC [Library Department](#) provides numerous [Information Literacy Tutorials](#) to assist students in this endeavor.

Anticipated Class Schedule/Calendar

WK	DATE	TOPIC	LABORATORY (THURSDAY)
1	8/18-8/24	The Scientific Method (1)	Course introduction/Lab Introduction & Safety
2	8/25-8/31	Chemistry of Life (2)	Chemical Composition of Cells (3)
3	9/1-9/7	Cellular Physiology (3)	Microscopy (2.2-2.5)
4	9/8-9/14	Cellular Energetics (4/5)	Cell Structure and Function (4)
5	9/15-9/21	Cellular Energetics (4-6)	Enzyme (5)
6	9/22-9/28	DNA structure and Reproduction (7)	EXAM 1
7	9/29-10/5	Cell Division (8/9)	LAB EXAM 1
8	10/6-10/12	Genetics (10)	Mitosis (8)
9	10/13-10/19	Animal Body/Digestive/Urinary System (23/28)	EXAM 2
10	10/20-10/26	Cardiovascular/Respiratory System (27)	Fetal Pig Dissection (27/29)
11	10/27-11/2	Immune System (29)	Fetal Pig Dissection (27/29)
12	11/3-11/9	Nervous System (24)	EXAM 3 LAST DAY TO DROP WITH 'W' 11/9
13	11/10-11/16	Evolution (12/13)	Photosynthesis/Cellular Respiration Kit
14	11/17-11/23	Natural Selection and Speciation (14)	Human Genetics: ABO Blood Typing
THANKSGIVING BREAK 11/24 - 11/30			
15	12/1-12/7	Abiotic Ecology (19)	LAB EXAM 2
16	12/8-12/14	Biotic Ecology (19)	EXAM 4

DATE* = HOLIDAY

*****Tentative, subject to change without prior notice*****