

## Basic Course Information

Semester	<b>Fall 2019</b>	Instructor Name	<b>Amy Loper</b>
Course Title & #	<b>English 08</b>	Email	<b>Amy.loper@imperial.edu</b>
CRN #	<b>10215</b>	Webpage (optional)	
Room	<b>11308</b>	Office	<b>N/A</b>
Class Dates	<b>Aug 19-Dec 14</b>	Office Hours	
Class Days	<b>TR 8-10:05 a.m.</b>	Office Phone #	
Units	<b>4</b>	Office contact if student will be out or emergency	<b>English Dept. Secretary</b> 760-355-6224 760-355-6337

## Course Description

Preparation for ENGL 009. Provides developmental instruction approaching the college level in paragraph and short essay writing. (Nontransferable, nondegree applicable)

## Student Learning Outcomes

Upon course completion, the successful student will have acquired new skills, knowledge, and or attitudes as demonstrated by being able to:

1. Develop an essay that contains a clear thesis statement, provides adequate support, and employs a solid organizational structure. (ILO1, ILO2, ILO4)
2. Develop an essay that minimizes sentence-level and grammatical errors. (ILO1, ILO2, ILO3, ILO4)
3. Demonstrate an ability to comprehend a variety of different texts, including simple arguments, without relying on outside sources for assistance. (ILO1, ILO2, ILO3)

## Course Objectives

Upon satisfactory completion of the course, students will be able to:

1. Write multiple paragraphs and essays—including the common final—that, together, add up to 3,000 words of formal writing.
2. Acquire a basic understanding of the writing process, with special attention given to editing and proofreading
3. Develop paragraphs and essays that utilize clear thesis statements or topic sentences
4. Develop paragraphs and essays that minimize sentence-level errors such as fragments, run-ons, and subject-verb agreement
5. Develop paragraphs and essays that are organized and contain some support for the thesis or topic sentence
6. Develop paragraphs and essays that minimize grammatical or usage errors in verbs, word choice, word order, punctuation, and ESL interference
7. Write paragraphs and essays utilizing a variety of different rhetorical modes, such as description, narration, and exemplification
8. Acquire a basic understanding of an academic audience and adapt writing strategies for the requirements of different writing situations (such as in-class writing)
9. Demonstrate an understanding of the basic rules regarding plagiarism and academic ethics
10. Read actively, using metacognitive strategies to monitor comprehension and build vocabulary
11. Analyze the rhetorical context when reading by identifying purpose, audience and tone
12. Analyze the organization and other strategies an author uses to make and support a claim
13. Synthesize knowledge by relating texts to personal experience and to past and present events

## Textbooks & Other Resources or Links

*Sentences, Paragraphs, and Beyond: With Integrated Readings*

Author: Brandon and Brandon

Edition: 7th

ISBN Number: 1133591922

### Recommended Texts and Materials

A good dictionary

A spiral-bound notebook

This course utilized Canvas, access to a computer and the internet is necessary

## Course Requirements and Instructional Methods

### Assignments

**Homework:** Most of the homework will come from the textbook. You are required to do *all* of the reading and the assigned exercises.

**Journal:** Most days will begin with journal writing. You need to come to class prepared with paper and a pen or pencil every day. A complete journal entry will consist of at least a full page of writing.

**Quizzes:** We will have at least 3 quizzes covering different grammatical, mechanical or compositional skills. These questions will primarily come from your readings, so it's important to complete all of your homework.

**Writing Assignment:** For this class, there will be a total of 4 graded essays not including the midterm and final. These essays will cover a number of different organizational structures. Only complete essays (including rough drafts) will be accepted for a grade.

**Midterm and Final:** We will have a midterm and final for this class. This may consist of fill-in-the blank, multiple choice, short answer, and short essay responses.

## Course Grading Based on Course Objectives

Writing Assignments (4)	40
Quizzes (4)	20
Journal	10
Homework/Participation	5
Midterm	10
Final	15

100-90% - A

89-80% - B

79-70% - C

69-60% - D

59-0% - F

**\*Note: Essays and other assignments will be accepted up to one week late (seven days from the due date). Work will not be accepted beyond that time. Late work will automatically lose one point.**

**Quizzes must be completed by the deadline. There are no make-ups.**

**\*If you do not have a rough draft on the day of the Workshops (peer review), you will lose one point.**

#### **Attendance**

- A student who fails to attend the first meeting of a class or does not complete the first mandatory activity of an online class will be dropped by the instructor as of the first official meeting of that class. Should readmission be desired, the student's status will be the same as that of any other student who desires to add a class. It is the student's responsibility to drop or officially withdraw from the class. See General Catalog for details.
- Regular attendance in all classes is expected of all students. A student whose continuous, unexcused absences exceed the number of hours the class is scheduled to meet per week may be dropped. For online courses, students who fail to complete required activities for two consecutive weeks may be considered to have excessive absences and may be dropped.
- Absences attributed to the representation of the college at officially approved events (conferences, contests, and field trips) will be counted as 'excused' absences.

#### **Classroom Etiquette**

- Electronic Devices: Cell phones and electronic devices must be turned off and put away during class unless otherwise directed by the instructor. **Consider**: specifics for your class/program
- Food and Drink are prohibited in all classrooms. Water bottles with lids/caps are the only exception. Additional restrictions will apply in labs. Please comply as directed.
- Disruptive Students: Students who disrupt or interfere with a class may be sent out of the room and told to meet with the Campus Disciplinary Officer before returning to continue with coursework. Disciplinary procedures will be followed as outlined in the General Catalog.

- Children in the classroom: Due to college rules and state laws, no one who is not enrolled in the class may attend, including children.

### Academic Honesty

- Plagiarism is to take and present as one's own the writings or ideas of others, without citing the source. You should understand the concept of plagiarism and keep it in mind when taking exams and preparing written materials. If you do not understand how to correctly 'cite a source', you must ask for help.
- Cheating is defined as fraud, deceit, or dishonesty in an academic assignment or using or attempting to use materials, or assisting others in using materials, or assisting others in using materials, which are prohibited or inappropriate in the context of the academic assignment in question.

Anyone caught cheating or will receive a zero (0) on the exam or assignment, and the instructor may report the incident to the Campus Disciplinary Officer, who may place related documentation in a file. Repeated acts of cheating may result in an F in the course and/or disciplinary action. Please refer to the General School Catalog for more information on academic dishonesty or other misconduct. Acts of cheating include, but are not limited to the following: (a) plagiarism; (b) copying or attempting to copy from others during an examination or on an assignment ;(c) communicating test information with another person during an examination; (d) allowing others to do an assignment or portion of an assignment, (e) use of a commercial term paper service

### Additional Help – Discretionary Section and Language

- Canvas support center:
- [Canvas Support Center](#)
- Learning Labs: There are several 'labs' on campus to assist you through the use of computers, tutors, or a combination. Please consult your college map for the Math Lab, Reading & Writing Lab, and Learning Services (library). Please speak to the instructor about labs unique to your specific program
- Library Services: There is more to our library than just books. You have access to tutors in the learning center, study rooms for small groups, and online access to a wealth of resources.

### Disabled Student Programs and Services (DSPS)

: Any student with a documented disability who may need educational accommodations should notify the instructor or the Disabled Student Programs and Services (DSP&S) office as soon as possible. The DSP&S office is located in Building 2100, telephone 760-355-6313 if you feel you need to be evaluated for educational accommodations.

### Student Counseling and Health Services

Students have counseling and health services available, provided by the pre-paid Student Health Fee. We now also have a fulltime mental health counselor. For information see

<http://www.imperial.edu/students/student-health-center/>. The IVC Student Health Center is located in the Health Science building in Room 2109, telephone 760-355-6310.

### Student Rights and Responsibilities

Students have the right to experience a positive learning environment and due process. For further information regarding student rights and responsibilities please refer to the IVC General Catalog available online at

[http://www.imperial.edu/index.php?option=com\\_docman&task=doc\\_download&gid=4516&Itemid=762](http://www.imperial.edu/index.php?option=com_docman&task=doc_download&gid=4516&Itemid=762)

### Information Literacy

Imperial Valley College is dedicated to help students skillfully discover, evaluate, and use information from all sources. Students can access tutorials at

<http://www.imperial.edu/courses-and-programs/divisions/arts-and-letters/library-department/info-lit-tutorials/>

### Anticipated Class Schedule / Calendar

Week 1	Introductions, Syllabus, Introductory Writing Assignment (Short Essay/Paragraph) Chapter 3 and Chapter 4, Exercise 1 & 2
Week 2	Chapter 16 Chapter 5 Exercise 2, 4, & 6
Week 3	Chapter 17 Chapter 6 Exercise 1 & 8 Quiz #1
Week 4	Chapter 18 Chapter 7 Exercise 1 and 3
Week 5	Chapter 19 (Paragraphs and Essays) Chapter 20 (Narrative) First Assigned Essay
Week 6	Chapter 15 (tentative) Rough Draft of the Narrative Due (Workshop) Chapter 8 Exercise 7, 11, 13, 15
Week 7	Chapter 21 (Exemplification) Chapter 9 Exercise 2, 7, 11, 15 Quiz #2

	Final Narrative Essay Due
Week 8	Midterm Chapter 11 Ex 4, 5
Week 9	Chapter 23 (Process) Second Assigned Essay Chapter 12 Exercise 3 and 5
Week10	Chapter 24 (Cause and Effect) Rough Draft of the Process Essay Due (Workshop) Quiz #3
Week 11	Film Review Day, Final Draft of the Process Essay Due
Week 12	Chapter 25 (Compare and Contrast) Third Assigned Essay Chapter 13 Exercise 2, 3, 9, & 15 AND Chapter 14 Exercise 1 & 2
Week 13	Activity Quiz #4 Compare and Contrast Rough Draft Due (Workshop)
Week 14	Chapter 26 (Argument) Fourth Assigned Essay Work with outlines and possible research
Week 15	Break
Week 16	Rough Draft of Argument Essay Due Final Review
Week 17	Argument Essay Due Finals

\*Schedule is subject to change

