

### Basic Course Information

Semester:	<b>FALL 2018</b>	Instructor Name:	<b>Kaylene Elliott</b>
Course Title & #:	<b>ENG 110: Composition and Reading</b>	Email:	<b>Kaylene.elliott@imperial.edu</b>
CRN #:	<b>10873</b>	Office #:	<b>Part Time Faculty Office room 809</b>
Classroom:	<b>2751</b>	Office Hours:	<b>Monday 1-2 pm, Tuesday 4-5 pm</b>
Class Dates:	<b>October 8-December 5, 2018</b>	Class Times:	<b>8:00 am-12:30 pm</b>
Class Days:	<b>Mondays/Wednesdays</b>	Units:	<b>4</b>

### Course Description

The standard course in freshman English. The course seeks to improve the student's ability to understand serious and complex prose and to improve the student's ability to write an exposition that is thoughtful and clear, including the production of a well-documented research paper. (CSU, UC)

### Student Learning Outcomes

Upon course completion, the successful student will have acquired new skills, knowledge, and or attitudes as demonstrated by being able to:

1. Compose college-level essays that contain clear thesis statements, effective support, and unified organization. (ILO1, ILO2, ILO4)
2. Synthesize information from multiple sources to produce a research paper that is formatted and documented according to MLA guidelines. (ILO1, ILO2, ILO4, ILO5)
3. Demonstrate an ability to comprehend and interpret a variety of college-level texts, including complex arguments and at least one full-length novel, play, or non-fiction book, without relying on outside sources for assistance (ILO1, ILO2, ILO3, ILO4)

### Course Objectives

Upon satisfactory completion of the course, students will be able to:

1. Read, analyze, and interpret a variety of written texts, including one single-author text.
2. Identify evidence, tone, purpose, and audience, and fallacies in a variety of written works.
3. Demonstrate a thorough understanding of the writing process, from development and drafting to revising and editing.
4. Demonstrate a command of varying writing patterns, such as comparison and contrast, definition, and argumentation.
5. Demonstrate an understanding of connotative and figurative language while writing for an academic audience.
6. Adapt writing strategies to the requirements of the writing situation (e.g., to essay exam or other timed writing, research writing, reflective writing)

7. Examine and analyze their own writing and that of other students with a view towards improving the effectiveness of the written work.
8. Develop text analysis and interpretation supported by citations, synthesized with the study and application of documentation styles and library skills (including electronic databases) to produce a research paper.
9. Demonstrate an understanding of the writing process by writing at least four essays using a variety of rhetorical modes, along with one research paper, composing a total of at least 6,000 words of formal writing. Expository and argumentative papers constitute the bulk of student writing.
10. Participate in a number of activities and areas of study as deemed appropriate by the instructor.

### **Textbooks & Other Resources or Links**

#### **Patterns for College Writing: A Rhetorical Reader and Guide, 13th edition**

By: Laurie Kirszner and Stephen Mandell

ISBN: 978-1-4576-6652-0

#### **Frankenstein**

By; Mary Shelley

ISBN: 978-0-7434-8758-0

#### **Access to a computer and printer**

#### **Recommended:**

#### **MLA Handbook, 8th edition**

By: Modern Language Association of America

ISBN: 978-160329-262-7

### **Course Requirements and Instructional Methods**

Out of Class Assignments: The Department of Education policy states that one (1) credit hour is the amount of student work that reasonably approximates not less than one hour of class time and two (2) hours of out-of-class time per week over the span of a semester. WASC has adopted a similar requirement.

### **Course Grading Based on Course Objectives**

#### **Instructional Methods**

Discussion

Group Activity

Lab Activity

Individual Assistance

Individual Reading

Individual Writing

## Course Requirements

All essays must have proper formatting.

-Proper format: Paragraphs should be double-spaced, Times New Roman, 12 point font. The first line in each paragraph should be indented .5 inches (half an inch). In the top left corner of page 1, please use the following heading style on all drafts:

Name

Professor Elliott

ENG 10

Date draft is due

Total essay points include prewrites, rough drafts, reviews, and various other assignments relating to the essay. You **must** take your essay to be reviewed by a tutor.

**Late Policy:** You have three (7) days after the due date to turn in late work with the exception of Essay #3 which **cannot** be turned in late. All late work will be given half credit. Rough and final drafts must be submitted through Canvas.

**Mini Essays:** Students are required to submit ten (10) mini essays throughout the semester. These mini essays will be about 3 pages in length and submitted via Canvas.

Essay 1	100	<b>Grading Scale</b>
Essay 2	175	90-100%: A
Essay 3	225	80-89%: B
Mini Essays	200	70-79%: C
In Class Writings	200	60-69%: D
Participation	100	Below 59 %: F

## Attendance

- A student who fails to attend the first meeting of a class or does not complete the first mandatory activity of an online class will be dropped by the instructor as of the first official meeting of that class. Should readmission be desired, the student's status will be the same as that of any other student who desires to add a class. It is the student's responsibility to drop or officially withdraw from the class. See [General Catalog](#) for details.
- Regular attendance in all classes is expected of all students. A student whose continuous, unexcused absences exceed the number of hours the class is scheduled to meet per week may be dropped. For online courses, students who fail to complete required activities for two consecutive weeks may be considered to have excessive absences and may be dropped.
- Absences attributed to the representation of the college at officially approved events (conferences, contests, and field trips) will be counted as 'excused' absences.

\*Students should not rely on the instructor to drop them. Students must be responsible for their own education and should drop themselves should they desire to discontinue the course.

## Classroom Etiquette

- Electronic Devices: Cell phones and electronic devices must be turned off and put away during class, unless otherwise directed by the instructor.
- Food and Drink are prohibited in all classrooms. Water bottles with lids/caps are the only exception. Additional restrictions will apply in labs. Please comply as directed by the instructor.
- Disruptive Students: Students who disrupt or interfere with a class may be sent out of the room and told to meet with the Campus Disciplinary Officer before returning to continue with coursework. Disciplinary procedures will be followed as outlined in the [General Catalog](#).
- Children in the classroom: Due to college rules and state laws, no one who is not enrolled in the class may attend, including children.

## Online Netiquette

- What is netiquette? Netiquette is internet manners, online etiquette, and digital etiquette all rolled into one word. Basically, netiquette is a set of rules for behaving properly online.
- Students are to comply with the following rules of netiquette: (1) identify yourself, (2) include a subject line, (3) avoid sarcasm, (4) respect others' opinions and privacy, (5) acknowledge and return messages promptly, (6) copy with caution, (7) do not spam or junk mail, (8) be concise, (9) use appropriate language, (10) use appropriate emoticons (emotional icons) to help convey meaning, and (11) use appropriate intensifiers to help convey meaning [do not use ALL CAPS or multiple exclamation marks (!!!!)].

## Academic Honesty

Academic honesty in the advancement of knowledge requires that all students and instructors respect the integrity of one another's work and recognize the important of acknowledging and safeguarding intellectual property.

There are many different forms of academic dishonesty. The following kinds of honesty violations and their definitions are not meant to be exhaustive. Rather, they are intended to serve as examples of unacceptable academic conduct.

- Plagiarism is taking and presenting as one's own the writings or ideas of others, without citing the source. You should understand the concept of plagiarism and keep it in mind when taking exams and preparing written materials. If you do not understand how to "cite a source" correctly, you must ask for help.
- Cheating is defined as fraud, deceit, or dishonesty in an academic assignment, or using or attempting to use materials, or assisting others in using materials that are prohibited or inappropriate in the context of the academic assignment in question.

Anyone caught cheating or plagiarizing will receive a zero (0) on the exam or assignment, and the instructor may report the incident to the Campus Disciplinary Officer, who may place related documentation in a file. Repeated acts of cheating may result in an F in the course and/or disciplinary action. The first student to point out this sentence to the instructor will receive one point of extra credit. Please refer to the [General Catalog](#) for more information on academic dishonesty or other misconduct.

Acts of cheating include, but are not limited to, the following: (a) plagiarism; (b) copying or attempting to copy from others during an examination or on an assignment; (c) communicating test information with another person during an examination; (d) allowing others to do an assignment or portion of an assignment; (e) using a commercial term paper service.

### **Additional Student Services**

Imperial Valley College offers various services in support of student success. The following are some of the services available for students. Please speak to your instructor about additional services which may be available.

- **CANVAS LMS.** Canvas is Imperial Valley College's main Learning Management System. To log onto Canvas, use this link: [Canvas Student Login](#). The [Canvas Student Guides Site](#) provides a variety of support available to students 24 hours per day. Additionally, a 24/7 Canvas Support Hotline is available for students to use: 877-893-9853.
- **Learning Services.** There are several learning labs on campus to assist students through the use of computers and tutors. Please consult your [Campus Map](#) for the [Math Lab](#); [Reading, Writing & Language Labs](#); and the [Study Skills Center](#).
- **Library Services.** There is more to our library than just books. You have access to tutors in the [Study Skills Center](#), study rooms for small groups, and online access to a wealth of resources.

### **Disabled Student Programs and Services (DSPS)**

Any student with a documented disability who may need educational accommodations should notify the instructor or the [Disabled Student Programs and Services](#) (DSP&S) office as soon as possible. The DSP&S office is located in Building 2100, telephone 760-355-6313. Please contact them if you feel you need to be evaluated for educational accommodations.

### **Student Counseling and Health Services**

Students have counseling and health services available, provided by the pre-paid Student Health Fee.

- **Student Health Center.** A Student Health Nurse is available on campus. In addition, Pioneers Memorial Healthcare District provide basic health services for students, such as first aid and care for minor illnesses. Contact the IVC [Student Health Center](#) at 760-355-6128 in Room 1536 for more information.
- **Mental Health Counseling Services.** Short-term individual, couples, family and group counseling services are available for currently enrolled students. Services are provided in a confidential, supportive, and culturally sensitive environment. Please contact the IVC Mental Health Counseling Services at 760-355-6310 or in the building 1536 for appointments or more information..

## **Veteran's Center**

The mission of the [IVC Military and Veteran Success Center](#) is to provide a holistic approach to serving military/veteran students on three key areas: 1) Academics, 2) Health and Wellness, and 3) Camaraderie; to serve as a central hub that connects military/veteran students, as well as their families, to campus and community resources. Their goal is to ensure a seamless transition from military to civilian life. The Center is located in Building 600 (Office 624), telephone 760-355-6141.

## **Student Equity Program**

- The Student Equity Program strives to improve Imperial Valley College's success outcomes, particularly for students who have been historically underrepresented and underserved. The college identifies strategies to monitor and address equity issues, making efforts to mitigate any disproportionate impact on student success and achievement. Our institutional data provides insight surrounding student populations who historically, are not fully represented. Student Equity addresses disparities and/or disproportionate impact in student success across disaggregated student equity groups including gender, ethnicity, disability status, financial need, Veterans, foster youth, homelessness, and formerly incarcerated students. If a student points out this sentence to the instructor, she will bring store-bought cookies for the entire class (once per semester). The Student Equity Program provides direct supportive services to empower students experiencing insecurities related to food, housing, transportation, textbooks, and shower access. We recognize that students who struggle meeting their basic needs are also at an academic and economic disadvantage, creating barriers to academic success and wellness. We strive to remove barriers that affect IVC students' access to education, degree and certificate completion, successful completion of developmental math and English courses, and the ability to transfer to a university. Contact: 760.355.5736 or 760.355.5733 Building 100.
- The Student Equity Program also houses IVC's Homeless Liaison, who provides direct services, campus, and community referrals to students experiencing homelessness as defined by the McKinney-Vento Act. Contact: 760.355.5736 Building 100.

## **Student Rights and Responsibilities**

Students have the right to experience a positive learning environment and to due process of law. For more information regarding student rights and responsibilities, please refer to the IVC [General Catalog](#).

## **Information Literacy**

Imperial Valley College is dedicated to helping students skillfully discover, evaluate, and use information from all sources. The IVC [Library Department](#) provides numerous [Information Literacy Tutorials](#) to assist students in this endeavor.

## Anticipated Class Schedule/Calendar

*Instructor reserves the right to change the schedule with or without notice.*

<b>Monday</b>	<b>Activity/Assignment</b>	<b>Wednesday</b>	<b>Activity/Assignment</b>
<b>Week 1</b> October 8	Class Introduction, Review syllabus, Discuss mini-essays, review essay structure, Diagnostic Writing, "The Money" pages 114-116 in <i>Patterns</i>	October 10	<b>Mini Essay 1 Due</b> , Discuss "The Money", Discuss <i>Patterns</i> CH. 1-3 and 6, begin prewriting, outline for Essay 1, read <i>Frankenstein</i> Letters I-IV, Ch. I&II
<b>Week 2</b> October 15	Drafting for Essay 1, Review thesis statements, introductions and conclusions, read "College Pressures" pages 448-454 in <i>Patterns</i> ,	October 17	<b>Mini Essay 2 Due</b> , <b>Rough Draft Essay 1 Due</b> , Peer review-Bring 3 copies, Discuss CH. 4 in <i>Patterns</i> , Discuss satire, read "A Modest Proposal" pages 699-706, read <i>Frankenstein</i> Ch. III-VII
<b>Week 3</b> October 22	Self-Review and Grammar Review-Bring 2 copies, discuss Ch. 5 in <i>Patterns</i>	October 24	<b>Mini Essay 3 Due, Final Draft Due</b> , Discuss Reflection Mini Essay, discuss proposals, begin Essay 2, Prewriting and outlining, read <i>Frankenstein</i> Vol. II Ch. I-VI
<b>Week 4</b> October 29	<b>Mini Essay 4 Due</b> , Introduction, body, and conclusion drafting for Essay 2, read "Shooting An Elephant" pages 133-39 in <i>Patterns</i> , discuss interview.	October 31	<b>Mini Essay 5 due</b> , <b>Proposal Due</b> , <b>Rough Draft Due</b> , <b>In Class Writing</b> , peer review-Bring 3 copies, read <i>Frankenstein</i> Vol. II Ch. VII-IX, Vol. III Ch. 1
<b>Week 5</b> November 5	<b>Mini Essay 6 Due</b> , Self and Grammar reviews-Bring 2 copies	November 7	<b>Final Draft Due</b> , Reflection Mini Essay, Review utilizing outside sources, Discuss Ch. 16 in <i>Patterns</i> , Index cards, begin prewriting and outlining Essay 3, read <i>Frankenstein</i> Vol. III Ch. II-V

<b>Week 6</b> November 12	<b>No Class-Veteran's Day</b>	November 14	<b>Mini Essay 7, Index Cards Due</b> , Discuss Annotated Bibliography, begin drafting Essay 3, read "Ozymandias", read <i>Frankenstein</i> Vol. III Ch. VI-VII
November 19	<b>No Class-Campus open</b>	November 21	<b>No Class-Campus Closed</b>
<b>Week 7</b> November 26	<b>Mini Essay 8 Due, Rough Draft Due, Annotated Bibliography Due</b> , Peer review-Bring 3 copies	November 28	<b>Mini Essay 9 Due</b> , Self and grammar review-Bring 2 copies
<b>Week 8</b> December 3	<b>Final Draft Due, In Class Writing</b> , Reflection Mini Essay	December 5	<b>Mini Essay 10 Due</b>

**\*\*\*Tentative, subject to change without prior notice\*\*\***