

Basic Course Information

Semester:	Spring 2018	Instructor Name:	Tina A. Williams
Course Title & #:	Family Counseling Approaches/ADS 200	Email:	Tina.williams@imperial.edu
CRN #:	20778	Webpage (optional):	n/a
Classroom:	404	Office #:	Part-Timers: Room 809
Class Dates:	02/12/18-06/08/18	Office Hours:	n/a for part-time faculty
Class Days:	Monday	Office Phone #:	(760) 352-8320
Class Times:	06:30-09:40 pm	Emergency Contact:	(760) 562-5404 (cell)
Units:	3		

Course Description

The course is designed to present basic ideas and theories about family dynamics, particularly as they apply to family of the substance abuse, and to explore strategies for counseling the client's family. The approach is highly experiential I format and students will participate in exercise frequently to incorporate new skills and theory (CSU).

Student Learning Outcomes

Upon course completion, the successful student will have acquired new skills, knowledge and or attitudes as demonstrated by being able to:

- 1. Develop a family recovery group plan.*
- 2. Develop family Communication skills*
- 3. Prepare an addiction recovery resource list.*

Course Objectives

Upon satisfactory completion of the course, students will be able to:

Demonstrate, Define and Understand:

- | | |
|---------------------------------------|-----------------------------------|
| <i>Alcoholism/chemical dependency</i> | <i>Support Systems</i> |
| <i>Counseling Techniques</i> | <i>Family Recovery</i> |
| <i>PAWS</i> | <i>Embrace Self-Acceptance</i> |
| <i>Family Disease</i> | <i>Setting Healthy Boundaries</i> |
| <i>Medical Aspects</i> | <i>Co-Dependence/Enabling</i> |
| <i>Work through Denial</i> | <i>Stages of Recovery</i> |
| <i>Communication</i> | |

Textbooks & Other Resources or Links

The Family Recovery Guide a Map for Healthy Growth by (2000): Stephanie Brown, Ph.D and Virginia M. Lewis, Ph.D with Andrew Liotta. ISBN: 1-57224-218-3

Course Requirements and Instructional Methods

Individual Assignment #1: Create a family genogram based on your family. A family genogram consists of a pictorial layout of each partner three generational extended family. It is a tool for both the therapist and family members to understand critical turning points in the family's emotional processes to note dates of births, deaths, marriages and divorces. Create a pictorial layout and write a paper sharing the role that you play in relating with members of your family.

Individual Assignment #2: Prepare an Addiction Recovery Resource List. Resource list must be creative, will be used for referrals.

Written Project Paper: Each student would need to pick a theory and do a research on that theory. Paper must be 5 pages, typewritten, double space, 12-fonts, title page, reference page (at least 3 references). More information about this assignment will be given at a later date.

Group Work: Communication Exercise (Knee to knee): More information about this assignment will be given at a later date.

Quizzes: Quizzes will be given after each chapter lecture.

Exams: Two exams will be given. Exams will consist of multiple choice, and true and false. No make-up exams will be given unless you have called me PRIOR to the exam and let me know that you will not be able to take the exam. If you contact me prior to the exam, you will have one week to make-up the exam. Each exam will be worth 50 points. Please bring a #2 pencil and a Scranton to each examination.

Class participation and Attendance: At the beginning of each class, attendance will be taken (roll call). If a student must arrive late or leave early, the instructor should be notified so that the student is not penalized unfairly. It is the student's responsibility to let the instructor know when they are in class, particularly if they miss the roll call. Class participation will be measured by presence, active interest and involvement in discussions, exercises and presentations.

Course Grading Based on Course Objectives

Grading System:	Exams (2)	100 points
90-100 % = A	Quizzes	65 points
80-89 % = B	individual assignments	35 points
70-79 % = C	Written Project:	50 points
60-69 % = D	Group Work	25 points
0-59 % = F	Participation	25 points
	Total:	300 points

Attendance

- A student who fails to attend the first meeting of a class or does not complete the first mandatory activity of an online class will be dropped by the instructor as of the first official meeting of that class.

Should readmission be desired, the student's status will be the same as that of any other student who desires to add a class. It is the student's responsibility to drop or officially withdraw from the class. See General Catalog for details.

- Regular attendance in all classes is expected of all students. A student whose continuous, unexcused absences exceed the number of hours the class is scheduled to meet per week may be dropped. For online courses, students who fail to complete required activities for two consecutive weeks may be considered to have excessive absences and may be dropped.
- Absences attributed to the representation of the college at officially approved events (conferences, contests, and field trips) will be counted as 'excused' absences.

Classroom Etiquette

- Electronic Devices: Cell phones and electronic devices must be turned off and put away during class, unless otherwise directed by the instructor.
- Food and Drink are prohibited in all classrooms. Water bottles with lids/caps are the only exception. Additional restrictions will apply in labs. Please comply as directed by the instructor.
- Disruptive Students: Students who disrupt or interfere with a class may be sent out of the room and told to meet with the Campus Disciplinary Officer before returning to continue with coursework. Disciplinary procedures will be followed as outlined in the General Catalog.
- Children in the classroom: Due to college rules and state laws, no one who is not enrolled in the class may attend, including children.

Online Netiquette

- What is netiquette? Netiquette is internet manners, online etiquette, and digital etiquette all rolled into one word. Basically, netiquette is a set of rules for behaving properly online.
- Students are to comply with the following rules of netiquette: (1) identify yourself, (2) include a subject line, (3) avoid sarcasm, (4) respect others' opinions and privacy, (5) acknowledge and return messages promptly, (6) copy with caution, (7) do not spam or junk mail, (8) be concise, (9) use appropriate language, (10) use appropriate emoticons (emotional icons) to help convey meaning, and (11) use appropriate intensifiers to help convey meaning [do not use ALL CAPS or multiple exclamation marks (!!!)].

Academic Honesty

Academic honesty in the advancement of knowledge requires that all students and instructors respect the integrity of one another's work and recognize the important of acknowledging and safeguarding intellectual property.

There are many different forms of academic dishonesty. The following kinds of honesty violations and their definitions are not meant to be exhaustive. Rather, they are intended to serve as examples of unacceptable academic conduct.

- Plagiarism is taking and presenting as one's own the writings or ideas of others, without citing the source. You should understand the concept of plagiarism and keep it in mind when taking exams and

preparing written materials. If you do not understand how to “cite a source” correctly, you must ask for help.

- **Cheating** is defined as fraud, deceit, or dishonesty in an academic assignment, or using or attempting to use materials, or assisting others in using materials that are prohibited or inappropriate in the context of the academic assignment in question.

Anyone caught cheating or plagiarizing will receive a zero (0) on the exam or assignment, and the instructor may report the incident to the Campus Disciplinary Officer, who may place related documentation in a file. Repeated acts of cheating may result in an F in the course and/or disciplinary action. Please refer to the General Catalog for more information on academic dishonesty or other misconduct. Acts of cheating include, but are not limited to, the following: (a) plagiarism; (b) copying or attempting to copy from others during an examination or on an assignment; (c) communicating test information with another person during an examination; (d) allowing others to do an assignment or portion of an assignment; (e) using a commercial term paper service.

Additional Student Services

- **Blackboard Support Site.** The Blackboard Support Site provides a variety of support channels available to students 24 hours per day.
- **Learning Services.** There are several learning labs on campus to assist students through the use of computers and tutors. Please consult your Campus Map for the Math Lab; Reading, Writing & Language Labs; and the Study Skills Center.
- **Library Services.** There is more to our library than just books. You have access to tutors in the Study Skills Center, study rooms for small groups, and online access to a wealth of resources.

Disabled Student Programs and Services (DSPS)

Any student with a documented disability who may need educational accommodations should notify the instructor or the Disabled Student Programs and Services (DSP&S) office as soon as possible. The DSP&S office is located in Building 2100, telephone 760-355-6313. Please contact them if you feel you need to be evaluated for educational accommodations.

Student Counseling and Health Services

Students have counseling and health services available, provided by the pre-paid Student Health Fee.

- **Student Health Center.** A Student Health Nurse is available on campus. In addition, Pioneers Memorial Healthcare District and El Centro Regional Center provide basic health services for students, such as first aid and care for minor illnesses. Contact the IVC Student Health Center at 760-355-6310 in Room 2109 for more information.
- **Mental Health Counseling Services.** Short-term individual, couples, family, and group therapy are provided to currently enrolled students. Contact the IVC Mental Health Counseling Services at 760-355-6196 in Room 2109 for more information.

Student Rights and Responsibilities

Students have the right to experience a positive learning environment and to due process of law. For more information regarding student rights and responsibilities, please refer to the IVC [General Catalog](#).

Information Literacy

Imperial Valley College is dedicated to helping students skillfully discover, evaluate, and use information from all sources. The IVC [Library Department](#) provides numerous [Information Literacy Tutorials](#) to assist students in this endeavor.

Anticipated Class Schedule/Calendar

Date or Week	Activity, Assignment, and/or Topic	Pages/ Due Dates/Tests
02/12/18	Syllabus & Introduction Handout Q&A "What is a Family"	
02/19/18	Holiday	
02/26/18	Chapter: 1 What is Family Communication/"Death on the Installment Plan" Quiz	
03/05/18	Chapter: 2 What is Family?/"Controlling the Chaos" Quiz	
03/12/18	Chapter: 3 Why does my Family Communication this way/"You Carry the Danger with You" Quiz	
03/19/18	Chapter: 4 Games Families Play/"The Trauma of Recovery" Quiz	
03/26/18	Chapter: 5 Dark Side of Family Communication/"Dancing on Thin Ice" Quiz Genogram Due	
04/02/18	"Spring Break"	
04/09/18	Mid-term Chapters: 1 thru 5	
04/16/18	Chapter: 6 Culture and Family Communication/"One Step at a Time" Quiz	
04/23/18	Chapter: 7 Let's Talk about Stress/"Laying the Foundation" Quiz Theory In Brief Papers Due	

Date or Week	Activity, Assignment, and/or Topic	Pages/ Due Dates/Tests
04/30/18	Chapter: 8 Technology and The Family/"Shouting Down the Well" Quiz	
05/07/18	Chapter: 9 Balancing Work and Family/ "Looking Forward to Looking Back" Quiz	
05/14/18	Chapter: 10 What's next in Family Communication/"The Goal Is the Process, and the Process Is the Goal" Quiz	
05/21/18	Chapter: 11 "A Group of Healthy Individuals" Chapter: 12 "Keeping Up the Good Work" Family Recovery Group Plan Quiz Addiction Recovery Resource List Due Communication Exercise Due	
05/28/18	Holiday	
06/04/18	Final: Chapters: 7 thru 12	

*****Tentative, subject to change without prior notice*****