

Imperial Valley College Course Syllabus – Art 264

Semester	Spring 2017	Instructor's Name	Carol Hegarty
Course Title & #	Gallery Display III, Art 264	Instructor's Email	carol.hegarty@imperial.edu
CRN #	20467	Webpage	http://www.imperial.edu/about/art-gallery/ Facebook: Juanita Salazar Lowe IVC Art Gallery www.carolhegarty.com
Room	Juanita Salazar Lowe Art Gallery	Office	Juanita Salazar Lowe Art Gallery, back office
Class Dates	Feb. 14-June 6	Office Hours	Monday 11:45 a.m. -12:45 p.m.; Tuesday 5-5:45 p.m.; Wednesday 1-2:30 p.m.; Thursday 5-5:45 p.m.
Class Days	Tuesdays/Thursdays	Office Phone #	760-355-6198
Class Times	2-4:50 p.m.	Who students should contact if emergency or other absence	Contact your instructor using above contact information
Units	3 Units		

Course Description

From CurricUNET course outline of record: <http://www.curricunet.com/Imperial/>

Course description: A continuation of ART 263, Gallery Display II, with a focus on art gallery exhibition design, installation, and promotion. (CSU)

Student Learning Outcomes

From CurricUNET <http://www.curricunet.com/Imperial/>

Upon course completion, the successful student will have acquired new skills, knowledge, and or attitudes as demonstrated by being able to:

1. Perform the complete installation of an art exhibit. (LO1, ILO2, ILO3, ILO5)
2. Create a presentation on methods of art preservation and handling. (ILO1, ILO2, ILO3, ILO5)
3. Design promotional materials for an exhibition or event. (ISLO1, ISLO3, ISO5)

Course Objectives

From CurricUNET <http://www.curricunet.com/Imperial/>

Upon satisfactory completion of the course, students will be able to:

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1. Create a presentation on methods of art preservation and handling.
 2. Analyze methods of educating the public.
 3. Perform the complete installation of an art exhibit.
 4. Understand careers in commercial and non-profit galleries, and museums.
 5. Perform tasks relating to publicity and public relations.
 6. Design promotional materials for an exhibition or event.
 7. Plan and organize an exhibition from beginning to end.
 8. Observe contemporary exhibitions and art issues.

Textbooks

1. **Hughes, Philip (2010). *Exhibition Design* Laurence King Publishers. ISBN-10: 1856696405 or ISBN-13: 978-1856696401**

Course Requirements and Instructional Methods

Course Overview: This is the final capstone course covering art exhibits from start to finish providing the student with hands on experience, handling artwork, setting up an exhibit, meeting the public, and taking down exhibits. For those who may be considering a career in a gallery or museum setting, or those thinking about work in exhibition design.

There will be lecture/demonstration; in class critiques and discussion; audio-visual presentations; gallery and museum visitation; guest speakers. Hands on installing and de-installing art exhibitions, gallery sitting, meeting the public, learning about being a curator, and promoting exhibits.

Out of Class Assignments: Students are responsible for attending a minimum of three art exhibitions during the semester. Students should write a short and informal “review” of each exhibit, with attention to the installation of the exhibition as well as sharing and explaining opinions about artwork.

Course Grading Based on Course Objectives

Grades are assessed on the following criteria:

Participation in gallery activities 60%

Classroom discussion 10%

Three Exhibition Reviews 10%

Gallery special project: presentation, design of promotional materials, etc. 10%

Final Exam 10%

Attendance

- A student who fails to attend the first meeting of a class or does not complete the first mandatory activity of a student who fails to attend the first meeting of a class or does not complete the first mandatory activity of an online class will be dropped by the instructor as of the first official meeting of that class. Should readmission be desired, the student’s status will be the same as that of any other student who desires to add a class. It is the student’s responsibility to drop or officially withdraw from the class. See [General Catalog](#) for details.

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- Regular attendance in all classes is expected of all students. A student whose continuous, unexcused absences exceed the number of hours the class is scheduled to meet per week may be dropped. For online courses, students who fail to complete required activities for two consecutive weeks may be considered to have excessive absences and may be dropped.
 - Absences attributed to the representation of the college at officially approved events (conferences, contests, and field trips) will be counted as 'excused' absences.

Classroom Etiquette

- Electronic Devices: Cell phones and electronic devices must be turned off and put away during class, unless otherwise directed by the instructor.
- Food and Drink are prohibited in all classrooms. Water bottles with lids/caps are the only exception. Additional restrictions will apply in labs. Please comply as directed by the instructor.
- Disruptive Students: Students who disrupt or interfere with a class may be sent out of the room and told to meet with the Campus Disciplinary Officer before returning to continue with coursework. Disciplinary procedures will be followed as outlined in the [General Catalog](#).
- Children in the classroom: Due to college rules and state laws, no one who is not enrolled in the class may attend, including children.

Academic Honesty

Academic honesty in the advancement of knowledge requires that all students and instructors respect the integrity of one another's work and recognize the important of acknowledging and safeguarding intellectual property.

There are many different forms of academic dishonesty. The following kinds of honesty violations and their definitions are not meant to be exhaustive. Rather, they are intended to serve as examples of unacceptable academic conduct.

- Plagiarism is taking and presenting as one's own the writings or ideas of others, without citing the source. You should understand the concept of plagiarism and keep it in mind when taking exams and preparing written materials. If you do not understand how to "cite a source" correctly, you must ask for help.
- Cheating is defined as fraud, deceit, or dishonesty in an academic assignment, or using or attempting to use materials, or assisting others in using materials that are prohibited or inappropriate in the context of the academic assignment in question.

Anyone caught cheating or plagiarizing will receive a zero (0) on the exam or assignment, and the instructor may report the incident to the Campus Disciplinary Officer, who may place related documentation in a file. Repeated acts of cheating may result in an F in the course and/or disciplinary action. Please refer to the [General Catalog](#) for more information on academic dishonesty or other misconduct. Acts of cheating include, but are not limited to, the following: (a) plagiarism; (b) copying or attempting to copy from others during an examination or on an assignment; (c) communicating test information with another person during an examination; (d) allowing others to do an assignment or portion of an assignment; (e) using a commercial term paper service.

Additional Student Services

Imperial Valley College offers various services in support of student success. The following are some of the services available for students. Please speak to your instructor about additional services which may be available.

- **Blackboard Support.** See staff in Registration for help with password issues.
- **[Learning Services](#).** There are several learning labs on campus to assist students through the use of computers and tutors. Please consult your [Campus Map](#) for the [Math Lab](#); [Reading, Writing & Language Labs](#); and the [Study Skills Center](#).
- **[Library Services](#).** There is more to our library than just books. You have access to tutors in the [Study Skills Center](#), study rooms for small groups, and online access to a wealth of resources.

Disabled Student Programs and Services (DSPS)

Any student with a documented disability who may need educational accommodations should notify the instructor or the [Disabled Student Programs and Services](#) (DSP&S) office as soon as possible. The DSP&S office is located in Building 2100, telephone 760-355-6313. Please contact them if you feel you need to be evaluated for educational accommodations.

Student Counseling and Health Services

Students have counseling and health services available, provided by the pre-paid Student Health Fee.

- **[Student Health Center](#).** A Student Health Nurse is available on campus. In addition, Pioneers Memorial Healthcare District provide basic health services for students, such as first aid and care for minor illnesses. Contact the IVC [Student Health Center](#) at 760-355-6128 in Room 1536 for more information.
- **[Mental Health Counseling Services](#).** Short-term individual, couples, family, and group therapy are provided to currently enrolled students. Contact the IVC [Mental Health Counseling Services](#) at 760-355-6196 in Room 2109 for more information.

Student Rights and Responsibilities

Students have the right to experience a positive learning environment and to due process of law. For more information regarding student rights and responsibilities, please refer to the IVC [General Catalog](#).

Information Literacy

Imperial Valley College is dedicated to helping students skillfully discover, evaluate, and use information from all sources. The IVC [Library Department](#) provides numerous [Information Literacy Tutorials](#) to assist students in this endeavor.

Anticipated Class Schedule / Calendar

Note: This schedule is subject to change at the discretion of the instructor.

ALSO NOTE THAT THERE SHOULD BE SOME ARTWORK FOR THE SCIENCE BUILDING THAT WE WILL NEED TO HANG TO BE PUT IN THE SCHEDULE

Date/Week	Activity, Assignment, and/or Topic	Homework/Due Dates/ Tests
Week 1 Feb. 14 & 16	Syllabus & Introduction. Thursday: Clean, Paint and Prepare Gallery.	
Week 2 Feb. 21 & 23	Artwork will be arriving. Work on lighting. Hang show on Thursday. Contact media. Posters distributed.	
Week 3 Feb. 28 & March 2	Tuesday, Feb. 28: Complete Installation with name tags, signage, etc. Food & music arranged. Two Person Show, Izydorek/Reilly, opens 4-7 p.m. Thursday, March 2. The show runs through Wednesday, March 29.	
Week 4 March 7 & 9	Student gallery sitting.	
Week 5 March 14 & 16	Tuesday and Thursday, student gallery sitting. Begin work to promote IVC Student Art Show. Brochures & posters.	Write gallery review #1.
Week 6 March 21 & 23	Artwork arrives for next show. Student gallery sitting.	
Week 7 March 29 & 30	Thursday, the artists' show comes down. Begin installation of Fresh Vision exhibit. Gallery patched and painted. Contact media. Posters distributed.	
Week 8 April 4 & 6	Complete installation on Tuesday. Fresh Vision: Locality and Juncture opens 4-7 p.m. Thursday, April 6. On display through Wednesday, April 26.	Write gallery review #2.
Week 9 April 11-13	Student gallery sitting. SPRING BREAK IS APRIL 17-22, CAMPUS CLOSED	
Week 10 April 25 & 27	Student Art work begins to arrive. Fresh Vision show comes down Thursday. Contact media. Posters distributed.	
Week 11 May 2 & 4	Complete installation Tuesday. IVC Student Show Opens 4-7 p.m. Thursday May 4.	
Week 12 May 9 & 11	Student gallery sitting.	

Week 13 May 16 & 18	Student gallery sitting.	Homework: Write gallery review #3.
Week 14 May 23 & 25	Student gallery sitting.	
Week 15 May 30 & June 1	Student gallery sitting. Artwork comes down June 1. Students pick up artwork.	Complete any assignments not turned in yet.
Week 16 June 6	Final and party	Final, Tuesday, June 6