

Basic Course Information

Semester:	Spring 2017	Instructor Name:	Dr. Cynthia J. Spence
Course Title & #:	English 008	Email:	cynthia.spence@imperial.edu
CRN #:	20208	Webpage (optional):	
Classroom:	304A	Office #:	2799
Class Dates:	February 13 - June 9	Office Hours:	Monday, Wednesday 10:30 am – 11:00 am Tuesday – Thursday 11:00 am - 12:30 pm
Class Days:	Monday, Wednesday, Friday	Office Phone #:	760-355-5702
Class Times:	11:20-12:35	Emergency Contact:	Email or office phone
Units:	4		

Course Description

Preparation for ENGL 009. Provides developmental instruction approaching the college level in paragraph and short essay writing. (Nontransferable, nondegree applicable)

Student Learning Outcomes

Upon course completion, the successful student will have acquired new skills, knowledge, and or attitudes as demonstrated by being able to:

- 1) Generate essays with a clear thesis statement or controlling idea. (ILO1, ILO2, ILO4)
- 2) Write essays showing support for a thesis statement or controlling idea. (ILO1, ILO2, ILO4)
- 3) Construct complete sentences with few errors in sentence structure such as fragments, comma splices, run-on sentences. (ILO1, ILO2, ILO3, ILO4)
- 4) Compose a multi-paragraph essay that uses standard verb form and tense in response to a reading (ILO1, ILO2, ILO4, ILO5)

Course Objectives

Upon satisfactory completion of the course, students will be able to:

1. Develop and use discovery techniques such as free-writing and clustering and apply these techniques to expository writing of paragraphs and essays.
2. Generate ideas based upon knowledge of concrete data and be able to express ideas effectively using a controlling idea or thesis statement.
3. Organize data necessary to support a thesis statement or controlling idea while studying and applying various rhetorical modes with emphasis on description, narration, and exemplification.
4. Demonstrate the use of critical thinking by identifying the main ideas and developing written responses to a variety of written texts.
5. Demonstrate clean and correct sentence patterns and work to eliminate sentence errors such as fragments, comma splices, and run-ons.
6. Produce writing in which meaning is unobscured by grammar or usage errors in punctuation, spelling, subject-verb agreement, verb tense, word choice, and word order.
7. Demonstrate an understanding of the writing process with special attention given to editing and proofreading.

8. Participate in a number of activities and areas of study as deemed appropriate by the instructor.

Textbooks & Other Resources or Links

Required Materials: *Sentences, Paragraphs and Beyond, with Readings*, by Brandon and Brandon
ISBN: 113359122 or 9781133591924 Cengage Learning, 7th edition

Course Requirements and Instructional Methods

Out of Class Assignments: The Department of Education policy states that one (1) credit hour is the amount of student work that reasonably approximates not less than one hour of class time and two (2) hours of out-of-class time per week over the span of a semester. WASC has adopted a similar requirement.

Course Grading Based on Course Objectives

Grading Scale 0-599 = F, 600-699 = D, 700-799 = C, 800-899 = B, 900 -1000 = A

Quizzes	13X15	195
Reading	10X20	200
Writing	14X15	210
Works Cited Project		45
Argument Paper One		100
Argument Paper Two		100
In-Class Final		150
Total Points Possible		1000

Attendance

- A student who fails to attend the first meeting of a class or does not complete the first mandatory activity of an online class will be dropped by the instructor as of the first official meeting of that class. Should readmission be desired, the student's status will be the same as that of any other student who desires to add a class. It is the student's responsibility to drop or officially withdraw from the class. See [General Catalog](#) for details. Regular attendance in all classes is expected of all students. A student whose continuous, unexcused absences exceed the number of hours the class is scheduled to meet per week may be dropped. For online courses, students who fail to complete required activities for two consecutive weeks may be considered to have excessive absences and may be dropped. Absences attributed to the representation of the college at officially approved events (conferences, contests, and field trips) will be counted as 'excused' absences.

Classroom Etiquette

- Electronic Devices: Cell phones and electronic devices must be turned off and put away during class, unless otherwise directed by the instructor.
- Food and Drink are prohibited in all classrooms. Water bottles with lids/caps are the only exception. Additional restrictions will apply in labs. Please comply as directed by the instructor.
- Disruptive Students: Students who disrupt or interfere with a class may be sent out of the room and told to meet with the Campus Disciplinary Officer before returning to continue with coursework. Disciplinary procedures will be followed as outlined in the [General Catalog](#).
- Children in the classroom: Due to college rules and state laws, no one who is not enrolled in the class may attend, including children.

Online Netiquette

What is netiquette? Netiquette is internet manners, online etiquette, and digital etiquette all rolled into one word. Basically, netiquette is a set of rules for behaving properly online. Students are to comply with the following rules of netiquette: (1) identify yourself, (2) include a subject line, (3) avoid sarcasm, (4)

respect others' opinions and privacy, (5) acknowledge and return messages promptly, (6) copy with caution, (7) do not spam or junk mail, (8) be concise, (9) use appropriate language, (10) use appropriate emoticons (emotional icons) to help convey meaning, and (11) use appropriate intensifiers to help convey meaning [do not use ALL CAPS or multiple exclamation marks (!!!)].

Academic Honesty

Academic honesty in the advancement of knowledge requires that all students and instructors respect the integrity of one another's work and recognize the important of acknowledging and safeguarding intellectual property. There are many different forms of academic dishonesty. The following kinds of honesty violations and their definitions are not meant to be exhaustive. Rather, they are intended to serve as examples of unacceptable academic conduct.

- **Plagiarism** is taking and presenting as one's own the writings or ideas of others, without citing the source. You should understand the concept of plagiarism and keep it in mind when taking exams and preparing written materials. If you do not understand how to "cite a source" correctly, you must ask for help.
- **Cheating** is defined as fraud, deceit, or dishonesty in an academic assignment, or using or attempting to use materials, or assisting others in using materials that are prohibited or inappropriate in the context of the academic assignment in question.

Anyone caught cheating or plagiarizing will receive a zero (0) on the exam or assignment, and the instructor may report the incident to the Campus Disciplinary Officer, who may place related documentation in a file. Repeated acts of cheating may result in an F in the course and/or disciplinary action. Please refer to the [General Catalog](#) for more information on academic dishonesty or other misconduct. Acts of cheating include, but are not limited to, the following: (a) plagiarism; (b) copying or attempting to copy from others during an examination or on an assignment; (c) communicating test information with another person during an examination; (d) allowing others to do an assignment or portion of an assignment; (e) using a commercial term paper service.

Additional Student Services

Imperial Valley College offers various services in support of student success. The following are some of the services available for students. Please speak to your instructor about additional services which may be available.

- **Blackboard Support Site.** The Blackboard Support Site provides a variety of support channels available to students 24 hours per day. [Learning Services](#). There are several learning labs on campus to assist students through the use of computers and tutors. Please consult your [Campus Map](#) for the [Math Lab](#); [Reading, Writing & Language Labs](#); and the [Study Skills Center](#). **Library Services.** There is more to our library than just books. You have access to tutors in the [Study Skills Center](#), study rooms for small groups, and online access to a wealth of resources.
- **Former Foster Youth:** A Foster Youth Success Initiative (FYSI) Liaison provides individual support to foster youth on campus. Liaisons receive training and technical assistance in order to support foster youth in achieving their educational goals. Contact Information – Alexis Ayala EOPS/FY Specialist. Alexis.ayala@imperial.edu 760-355-5713.

Disabled Student Programs and Services (DSPS)

Any student with a documented disability who may need educational accommodations should notify the instructor or the [Disabled Student Programs and Services](#) (DSP&S) office as soon as possible. The DSP&S office is located in Building 2100, telephone 760-355-6313. Please contact them if you feel you need to be evaluated for educational accommodations.

Student Counseling and Health Services

Students have counseling and health services available, provided by the pre-paid Student Health Fee.

- [Student Health Center](#). A Student Health Nurse is available on campus. In addition, Pioneers Memorial Healthcare District provide basic health services for students, such as first aid and care for minor illnesses. Contact the IVC [Student Health Center](#) at 760-355-6128 in Room 1536 for more information.
- [Mental Health Counseling Services](#). Short-term individual, couples, family, and group therapy are provided to currently enrolled students. Contact the IVC [Mental Health Counseling Services](#) at 760-355-6196 in Room 2109 for more information.

Student Rights and Responsibilities

Students have the right to experience a positive learning environment and to due process of law. For more information regarding student rights and responsibilities, please refer to the IVC [General Catalog](#).

Information Literacy

Imperial Valley College is dedicated to helping students skillfully discover, evaluate, and use information from all sources. The IVC [Library Department](#) provides numerous [Information Literacy Tutorials](#) to assist students in this endeavor.

Anticipated Class Schedule/Calendar

Date	Activity, Assignment, and/or Topic	Assignments
Monday February 13	Syllabus & Introduction – Critical Thinking	*****
Wednesday February 15	Argument and Logical Fallacies pages 474-481 and Logical Fallacies Handout	*****
Friday February 17	Holiday – No Class	*****
Monday February 20	Holiday – No Class	*****
Wednesday February 22	Logical Fallacies review - MLA Introduction and Works Cited Works Cited Handout	*****
Friday February 24	Argument topics, Essays page 313 and Logical Fallacies Review	*****
Monday February 27	MLA/Works Cited Review , Quotations, Summary, Reaction 25-35	Logical Fallacies Quiz 15 points
Wednesday March 1	Annotation handout and Annotation pages 15-22	Works Cited Quiz 15 points
Friday March 3	Words to Avoid handout, Introductions, Titles, and Conclusions handout. Writing Stage One 277-285	Gary Soto “The Jacket” 328-330 Questions 1-5 and Journal Due 20 points
Monday March 6	Writing Sentences 39-48	Argument Topic Due 15 Points
Wednesday March 8	Writing Sentences 39-48	Introductions Quiz 15 Points
Friday March 10	No Class – Instructor attending a conference in Sacramento	*****
Monday March 13	Review Writing Sentences for Wednesday Quiz	MLA Sample and Works Cited Project due 45 points Argument Introduction Due 15 Points

Anticipated Class Schedule/Calendar		
Date	Activity, Assignment, and/or Topic	Assignments
Wednesday March 15	Subjects and Verbs 49-60	Quiz Writing Sentences 15 Points.
Friday March 17	Subjects and Verbs 49-60	Justin Downey "My First-and Best- Car" 337 Journal Due (no questions) 20 points
Monday March 20	Review Subjects and Verbs for Wednesday Quiz	Argument supporting paragraph 15 points
Wednesday March 22	Kinds of Sentences 62-75	Subjects and Verbs Quiz 15 points
Friday March 24	Kinds of Sentences 62-75	Donald Sheppard "Revenge and Punishment Journal Due (no questions) 20 points
Monday March 27	Kinds of Sentences Review for Wednesday Quiz	Argument Counter Argument paragraph Due 15 points
Wednesday March 29	Combining Sentences 76-98	Kinds of Sentences Quiz 15 points
Friday March 31	Combining Sentences 76-98	Kate Chopin "The Story of an Hour" 331-332 Questions 1-7 and Journal Due 20 points
Monday April 3	Combining Sentences Review for Wednesday Quiz	Argument Conclusion Due 15 points
Wednesday April 5	Correcting Fragments, Comma Splices, and Run-ons 99-125	Combining Sentences Quiz 15 points
Friday April 7	Correcting Fragments, Comma Splices, and Run-ons 99-125	Peter Carlson "When Those Tattoos Really Get Under Your Skin" 359-362 Questions 1-8 and Journal Due 20 points
Monday April 10	Review Correcting Fragments, Comma Splices, and Run-ons for Wednesday Quiz	Argument Draft Due
Wednesday April 12	Verbs 126-154	Correcting Fragments, Comma Splices, and Run-ons Quiz 15 points
Friday April 14	Verbs 126-154	Luis Torres "Los Chinos Discover el Barrio" 356-358 Questions 1-6 and Journal Due 20 points
Mon, Wed, Fri April 17, 19, 21	Holiday – No Class	*****
Monday April 24	Review Verbs for Wednesday Quiz	Argument Paper Due 100 points Argument Topic Due 15 points
Wednesday April 26	Pronouns 155-179	Verbs Quiz 15 points
Friday April 28	Pronouns 155-179	Joyce Gallagher "A Modest Proposal: Guys Shouldn't Drive Till 25" Questions 1-9 and

Anticipated Class Schedule/Calendar		
Date	Activity, Assignment, and/or Topic	Assignments
		Journal Due 20 points
Monday May 1	Review Pronouns For Wednesday Quiz	Argument Introduction Due 15 points
Wednesday May 3	Adjectives and Adverbs 180-196	Pronoun Quiz 15 points
Friday May 5	Adjectives and Adverbs 180-196	Jose Antonio Burciaga "A Mixed Tex-Cal Marriage" Questions 1-4 and Journal Due 20 points
Monday May 8	Adjectives and Adverbs Review for Wednesday Quiz	Argument Supporting Paragraph and Counter Argument Paragraph Due 30 points
Wednesday May 10	Balancing Sentence Parts 197-210	Adjectives and Adverbs Quiz 15 points
Friday May 12	Balancing Sentence Parts 197-210	Emily Lucero "Abolish Homework in Elementary School 493 Questions 1-3 and Journal Due 20 points
Monday May 15	Balancing Sentence Parts Review for Wednesday Quiz	Argument Conclusion Due 15 points
Wednesday May 17	Punctuation & Capitalization 211-243 and Spelling and Phrasing 245-259	Balancing Sentence Parts Quiz 15 points
Friday May 19	Punctuation & Capitalization 211-243 and Spelling and Phrasing 245-259	Erica Manfred "Coworkers from Hell and How to Cope" Questions 1-8 and Journal 20 points
Monday May 22	Punctuation & Capitalization and Spelling and Phrasing Review for Wednesday Quiz	Argument final draft due 15 points
Wednesday May 24	Writing Review	Punctuation & Capitalization and Spelling and Phrasing Quiz 15 points
Friday May 26	Practice Final – Annotation 15 points	Argument Paper Due 100 points
Monday May 29	Holiday – No Class	*****
Wednesday May 31	Practice Final – Writing 15 points	*****
Friday June 2	Practice Final – Annotation 15 points	*****
Monday June 5	In-class Final – 150 points	*****

*****The Assignment Calendar is Subject to Change, Changes Will Be Announced in Class*****