
Syllabus: English 09

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| Semester | Spring 2016 | Instructor's Name | Kaylene Elliott |
| Course Title & # | ENGL08: Basic English Composition | Instructor's Email | Kaylene.elliott@imperial.edu |
| CRN #s | 20215 | Units | 4 |
| Rooms | 402 | Office contact for emergency—English Dept. Secretary | 760-355-6224 |
| Class Dates | February 16, 2016 – June 10, 2015 | Classes Days/Times | Tuesdays and Thursdays 2:00 – 4:05 p.m. |

Course Description

Preparation for ENGL 009. Provides developmental instruction approaching the college level in paragraph and short essay writing. (Nontransferable, nondegree applicable).

Student Learning Outcomes

Upon course completion, the successful student will have acquired new skills, knowledge, and or attitudes as demonstrated by being able to:

1. Generate essays with a clear thesis statement or controlling idea. (ILO1, ILO2, ILO4)
2. Write essays showing support for a thesis statement or controlling idea. (ILO1, ILO2, ILO4)
3. Construct complete sentences with few errors in sentence structure such as fragments, comma splices, and run-on sentences. (ILO1, ILO2, ILO3, ILO4)
4. Compose a multi-paragraph essay response to a reading. (ILO1, ILO2, ILO4, ILO5)

Course Objectives

Upon satisfactory completion of the course, students will be able to:

1. Develop and use discovery techniques such as free-writing and clustering and apply these techniques to expository writing of paragraphs and essays.
2. Generate ideas based upon knowledge of concrete data and be able to express ideas effectively using a controlling idea or thesis statement.

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3. Organize data necessary to support a thesis statement or controlling idea while studying and applying various rhetorical modes with emphasis on description, narration, and exemplification.
 4. Demonstrate the use of critical thinking by identifying the main ideas and developing written responses to a variety of written texts.
 5. Demonstrate clean and correct sentence patterns and work to eliminate sentence errors such as fragments, comma splices, and run-ons.
 6. Produce writing in which meaning is unobscured by grammar or usage errors in punctuation, spelling, subject-verb agreement, verb tense, word choice, and word order.
 7. Demonstrate an understanding of the writing process with special attention given to editing and proofreading.
 8. Participate in a number of activities and areas of study as deemed appropriate by the instructor.

Textbooks & Other Resources

Sentences, Paragraphs and Beyond, with Readings,

By: Brandon and Brandon

ISBN: 113359122

Cengage Learning, 7th edition

Aplia code

Students will get an Aplia code with the purchase of the textbook from the bookstore. Aplia can also be purchased directly through Cengage. The Aplia that you purchase must be Blueprints by Mathis.

<http://login.cengagebrain.com/course/V7KL-SHH3-9LEM>

Course Key: V7KL-SHH3-9LEM

If I Am Missing or Dead

By: Janine Latus

Simon & Schuster Paperbacks

ISBN: 978-0-7432-9654-0

Course Requirements and Instructional Methods

Aplia: Students will work out of class on the Aplia Software program that will emphasize growth in grammar and language abilities.

Homework: Homework will be turned in via Blackboard. We will utilize both the forum and assignment functions. Do NOT submit homework as a comment. Do NOT submit homework as a pdf file. Upload a word document for assignments.

ALL DRAFTS MUST BE TYPED. Zero credit will be given for hand-written drafts.

-Proper format: Paragraphs should be double-spaced, Times New Roman, 12 point font. In the top left corner of page 1, please use the following heading style on all drafts:

Name

Professor Elliott

ENG 09

Date draft is due

Out of Class Assignments: The Department of Education policy states that one (1) credit hour is the amount of student work that reasonably approximates not less than one hour of class time and two (2) hours of out-of-class time per week over the span of a semester. WASC has adopted a similar requirement. This means that this 4 unit class requires 8 hours of work/week outside of class.

Course Grading Based on Course Objectives

Course Grading

| | | GRADING SCALE |
|--------------------------|------------|----------------------|
| Homework | 100 points | |
| Aplia | 100 points | 900-1000 points—A |
| Journal | 200 points | 800-899 points—B |
| Out of class paragraph 1 | 100 points | 700-799 points—C |
| Out of class paragraph 2 | 100 points | 600-699 points—D |
| Out of class paragraph 3 | 100 points | 0-599 points—F |
| Essay | 150 points | |
| Final Exam | 150 points | |

Attendance

- A student who fails to attend the first meeting of a class or does not complete the first mandatory activity of an online class will be dropped by the instructor as of the first official meeting of that class. Should readmission be desired, the student's status will be the same as that of any other student who desires to add a class. It is the student's responsibility to drop or officially withdraw from the class. See General Catalog for details.
- Regular attendance in all classes is expected of all students.
- Absences attributed to the representation of the college at officially approved events (conferences, contests, and field trips) will be counted as 'excused' absences.

Classroom Etiquette

- Electronic Devices: Cell phones and electronic devices must be turned off and put away during class unless otherwise directed by the instructor.
- Food and Drink are prohibited in all classrooms. Water bottles with lids/caps are the only exception. Additional restrictions will apply in labs. Please comply as directed.
- Disruptive Students: Students who disrupt or interfere with a class may be sent out of the room and told to meet with the Campus Disciplinary Officer before returning to continue with coursework. Disciplinary procedures will be followed as outlined in the General Catalog.
- Children in the classroom: Due to college rules and state laws, no one who is not enrolled in the class may attend, including children.

Academic Honesty

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- Plagiarism is to take and present as one's own the writings or ideas of others, without citing the source. You should understand the concept of plagiarism and keep it in mind when taking exams and preparing written materials. If you do not understand how to correctly 'cite a source', you must ask for help.
 - Cheating is defined as fraud, deceit, or dishonesty in an academic assignment or using or attempting to use materials, or assisting others in using materials, or assisting others in using materials, which are prohibited or inappropriate in the context of the academic assignment in question.

Anyone caught cheating or will receive a zero (0) on the exam or assignment, and the instructor may report the incident to the Campus Disciplinary Officer, who may place related documentation in a file. Repeated acts of cheating may result in an F in the course and/or disciplinary action. Please refer to the General School Catalog for more information on academic dishonesty or other misconduct. Acts of cheating include, but are not limited to the following: (a) plagiarism; (b) copying or attempting to copy from others during an examination or on an assignment ;(c) communicating test information with another person during an examination; (d) allowing others to do an assignment or portion of an assignment, (e) use of a commercial term paper service

Additional Help – Discretionary Section and Language

- Blackboard support center: <http://bbcrm.edusupportcenter.com/ics/support/default.asp?deptID=8543>
- Learning Labs: Feel free to use the Writing Lab in building 2600 any time during the semester. The lab usually has lots of available computers for you to use, and there are also tutors to contact for help. To make an appointment (either in person or online), you may go in person to the lab and sign in the appointment book, or you may call 355-6391 and ask for an appointment. If you meet face-to-face with a tutor, do not check the online box.
- Library Services: There is more to our library than just books. You have access to tutors in the learning center, study rooms for small groups, and online access to a wealth of resources.

Disabled Student Programs and Services (DSPS)

Any student with a documented disability who may need educational accommodations should notify the instructor or the Disabled Student Programs and Services (DSP&S) office as soon as possible. If you feel you need to be evaluated for educational accommodations, the DSP&S office is located in Building 2100, telephone 760-355-6313.

Student Counseling and Health Services

Students have counseling and health services available, provided by the pre-paid Student Health Fee. We now also have a fulltime mental health counselor. For information see <http://www.imperial.edu/students/student-health-center/>. The IVC Student Health Center is located in the Health Science building in Room 2109, telephone 760-355-6310.

Student Rights and Responsibilities

Students have the right to experience a positive learning environment and due process. For further information regarding student rights and responsibilities please refer to the IVC General Catalog available online at http://www.imperial.edu/index.php?option=com_docman&task=doc_download&gid=4516&Itemid=762

Information Literacy

Imperial Valley College is dedicated to help students skillfully discover, evaluate, and use information from all sources. Students can access tutorials at <http://www.imperial.edu/courses-and-programs/divisions/arts-and-letters/library-department/info-lit-tutorials/>

Anticipated Class Schedule / Course Map

| Week and Date | Description of activities (Schedule may be adjusted at any time.) | Work is due by the end of the week on Sunday evening unless otherwise noted |
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| Week 1 Feb. 16 and 18 | Introduction to the class, review syllabus The Paragraph | Homework 1: Blackboard Introduction SP&B CH. 14 |
| Week 2 Feb. 23 and 25 | Narrative essays, Parts of Speech Assign Out of class paragraph 1 | Homework 2: Page 39, Exercise 1 Aplia: Introduction & Narration SP&B CH 18, CH 2 Missing: CH 1, 2 |
| Week 3 March 1 and 3 | Subjects and Verbs Journal Check | SP&B CH 3 Aplia: Subject-Verb Agreement & The Writing Process Missing: CH 3, 4 |
| Week 4 March 8 and 10 | Controlling Ideas and Topic Sentences Draft Day: Bring a copy of your rough draft March 10 | Aplia: Writing the Paragraph SP&B CH 15 Missing: CH 5-7 |
| Week 5 March 15 and 17 | Process Analysis, Verb Tenses Assign paragraph 2 | Homework 3 Aplia: Process & Past tense verbs SP&B CH 21, CH 7 Missing: CH 8-10 |
| Week 6 March 22 and 24 | Pronouns, Revising Paragraph #1 due on Blackboard March 22 Draft Day: Bring a copy of your rough draft March 22 | Homework 4 Aplia: Pronouns & Revising Paragraphs SP&B CH 8, 16 Missing: CH 11-14 |
| March 29 and 31 | Spring Break! NO CLASS! | |
| Week 7 April 5 and 7 | Cause and Effect, Kinds of Sentences Assign Paragraph 3 Journal Check | Homework 5 SP&B CH 22, 4 Missing: CH 15, 16 |
| Week 8 April 12 and 14 | Paragraphs and Essays, Combining Sentences, Using Commas Paragraph #2 due on Blackboard April 12 Draft Day: Bring a copy of your rough draft April 14 | SP&B CH 17, 5 Aplia: Joining Ideas & From Paragraphs to Essays Missing: CH 17, 18 |
| Week 9 April 19 and 21 | Argumentation, Correcting Fragments, Run ons, and Comma Splices Assign Essay | Homework 6 Aplia: Persuasion & Avoiding Sentence Errors Missing CH 19-21 |

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| | | SP&B CH 24, 6 |
| Week 10 April 26 and 28 | Adjectives and Adverbs Paragraph #3 due on Blackboard April 28 | SP&B CH 9 Aplia: Adjectives and Adverbs & From Paragraph to Essays Missing: CH 22-29 |
| Week 11 May 3 and 5 | Balancing Sentence Parts Draft Day: Bring a copy of your rough draft May 5 | Homework 7 Aplia: Parallelism & From Paragraph to Essay SP&B CH 10 Missing: CH 30-31, Afterword |
| Week 12 May 10 and 12 | Punctuation and Capitalization Journal Check | Homework 8 Aplia: The Comma & Mechanics SP&B CH 11 |
| Week 13 May 17 and 19 | Spelling and Phrasing | Homework 9 Aplia: Spelling SP&B CH 12 |
| Week 14 May 24 and 26 | Brief Guide to ESL Persuasive Essay Due May 30 | Homework 10 Aplia: The Timed Essay Exam SP&B CH 13 |
| Week 15 May 31 and June 2 | Review Final Essay | |
| Week 16 June 7 and 9 | Enjoy your Summer Break! | |