

Basic Course Information

Semester	Winter 2015	Instructor Name	Kevin Howell
Course Title & #	English 008-Basic English Composition I	Email	Kevin.Howell@imperial.edu **Best way to reach me.**
CRN #	15057 and 15058	Webpage (optional)	
Room	403	Office	Room 2781
Class Dates	1/16/15-2/6/15	Office Hours	There are no office hours for Winter Session. However, please email me with any concerns you may have.
Class Days	M-F Except Monday, January 19 th	Office Phone #	1. Office: 760-355-5712 2. Google Voice: 760-848-7913 (Use this number because it goes directly to my iPhone.)
Class Times	15057- 10:45-1:35 15508- 2:00-4:50	Office contact if student will be out or emergency	Department Secretary is an option or email me.
Units	4 Units		

Course Description

Preparation for ENGL 009. Provides developmental instruction approaching the college level in paragraph and short essay writing.

Prerequisite: ESL 005 with a minimum grade of C or better or Score of 5008 on the English Composition placement test

Student Learning Outcomes

Upon course completion, the successful student will have acquired new skills, knowledge, and or attitudes as demonstrated by being able to:

1. Generate essays with a clear thesis statement or controlling idea. (ILO1, ILO2, ILO4)
2. Write essays showing support for a thesis statement or controlling idea. (ILO1, ILO2, ILO4)
3. Construct complete sentences with few errors in sentence structure such as fragments, comma splices, run-on sentences. (ILO1, ILO2, ILO3, ILO4)
4. Compose a multi-paragraph essay response to a reading. (ILO1, ILO2, ILO4, ILO5)

Course Objectives

Student will be able to:

1. Develop and use discovery techniques such as free-writing and clustering and apply these techniques to expository writing of paragraphs and essays.
2. Generate ideas based upon knowledge of concrete data and be able to express ideas effectively using a controlling idea or thesis statement.

3. Organize data necessary to support a thesis statement or controlling idea while studying and applying various rhetorical modes with emphasis on description, narration, and exemplification
4. Demonstrate the use of critical thinking by identifying the main ideas and developing written responses to a variety of written texts.
5. Demonstrate clean and correct sentence patterns and work to eliminate sentence errors such as fragments, comma splices, and run-ons.
6. Produce writing in which meaning is unobscured by grammar or usage errors in punctuation, spelling, subject-verb agreement, verb tense, word choice, and word order.
7. Demonstrate an understanding of the writing process with special attention given to editing and proofreading.
8. Participate in a number of activities and areas of study as deemed appropriate by the instructor.

Textbooks & Other Resources or Links

1. Langan, John. (2014) College Writing Skills with Readings, 9/e ISBN: 0078036275
2. Townsend Press [Link to Townsend Press Website](#) This is a free website that we will use for extra grammar, usage, and mechanics practice.
3. **Connect Writing** online work that comes with your Langan book. We will discuss this more in class.

Course Requirements and Instructional Methods

Demonstration
 Discussion
 Group Activity
 Individual Assistance
 Lab Activity-APLIA, Learning Curve, and Townsend Press
 Audio Visual
 Computer Assisted Instruction

Out of Class Assignments: The Department of Education policy states that one (1) credit hour is the amount of student work that reasonably approximates not less than one hour of class time and two (2) hours of out-of-class time per week over the span of a semester. WASC has adopted a similar requirement.

Course Grading Based on Course Objectives

Assignment Descriptors	Percentage	
1. Collaborative Essays (If absent, you will receive a 0% deduction.)	15	
2. Individual Essays with Revisions	15	
3. Midterm (Timed Essay)	20	
4. Final (Timed Essay)	20	
5. Midterm and Final Readings and Grammar, Usage, and Mechanics	10	
6. Reading Quizzes (If absent, you will receive a 0%.)	10	

Assignment Descriptors	Percentage	
7. Homework (Townsend Press) & (Connect Writing)	10	
100%		

Overview of Assignment Descriptors

1. **Collaborative Writing:** Writing with your peers is very beneficial because you can learn from each other. Here are few reasons for participating in collaborative learning:
 - Collaborative groups draw upon the strengths of all their members. Although one student may be stronger in critical thinking skills, another may excel in organizing. By working in groups, you learn from each other while you complete assigned tasks.
 - More and more workplace activities involve project teams. Opportunities to work collaboratively on academic projects can help prepare you for the advantages and pitfalls of collaborative work on the job.
 - By working in collaborative groups, you can take advantage of group members for built-in peer review as you complete writing projects.
 - If you are absent on the day of collaborative writing, you will receive a 0% on the writing. Attending class is very important.
2. **Individual Essays:** These will require revisions. You will meet with me to discuss the papers twice before the final copy is due.
3. **Midterm and Final Essays:** These writings will be timed, so make sure that you are on time for class on these days. You will have only 75 minutes in order to complete your writing. The midterm will occur over two days. After completing your second writing, you will have the opportunity to look over your first writing and your second writing. At that time, you will decided which writing you would like me to correct. The other writing will be used for peer-review activities. However, the final essay will only be one time. The final essay will be on February 4th. If you are absent, you will receive a 0%.
4. **Midterm and Final Exams (Readings and Grammar, Usage, and Mechanics):** These exams will cover all of the material that we have covered until that point in the semester. If you are absent, you will receive a 0%.
5. **Reading Quizzes:** If you are absent, you will receive a 0%.
6. **Online Homework:** There are two components of online homework: Townsend Press and Connect. I will explain both of this in detail.

Attendance

- A student who fails to attend the first meeting of a class or does not complete the first mandatory activity of an online class will be dropped by the instructor as of the first official meeting of that class. Should readmission be desired, the student's status will be the same as that of any other student who desires to add a class. It is the student's responsibility to drop or officially withdraw from the class. See General Catalog for details.
- Regular attendance in all classes is expected of all students. A student whose continuous, unexcused absences exceed the number of hours the class is scheduled to meet per week may be dropped. For

online courses, students who fail to complete required activities for two consecutive weeks may be considered to have excessive absences and may be dropped.

- Absences attributed to the representation of the college at officially approved events (conferences, contests, and field trips) will be counted as 'excused' absences.

Classroom Etiquette

- Electronic Devices: Cell phones and electronic devices must be turned off and put away during class, unless otherwise directed by the instructor. **Consider**: specifics for your class/program
- Food and Drink are prohibited in all classrooms. Water bottles with lids/caps are the only exception. Additional restrictions will apply in labs. Please comply as directed.
- Disruptive Students: Students who disrupt or interfere with a class may be sent out of the room and told to meet with the Campus Disciplinary Officer before returning to continue with coursework. Disciplinary procedures will be followed as outlined in the General Catalog.
- Children in the classroom: Due to college rules and state laws, no one who is not enrolled in the class may attend, including children.

Academic Honesty

- Plagiarism is taking and presenting as one's own the writings or ideas of others, without citing the source. You should understand the concept of plagiarism and keep it in mind when taking exams and preparing written materials. If you do not understand how to 'cite a source' correctly, you must ask for help.
- Cheating is defined as fraud, deceit, or dishonesty in an academic assignment, or using or attempting to use materials, or assisting others in using materials that are prohibited or inappropriate in the context of the academic assignment in question. Anyone caught cheating or will receive a zero (0) on the exam or assignment, and the instructor may report the incident to the Campus Disciplinary Officer, who may place related documentation in a file. Repeated acts of cheating may result in an F in the course and/or disciplinary action. Please refer to the General School Catalog for more information on academic dishonesty or other misconduct. Acts of cheating include, but are not limited to, the following: (a) plagiarism; (b) copying or attempting to copy from others during an examination or on an assignment; (c) communicating test information with another person during an examination; (d) allowing others to do an assignment or portion of an assignment; (e) using a commercial term paper service. **Additional Help –**

Discretionary Section and Language

- Blackboard support center: [Link to Blackboard Support](#)
- Learning Labs: There are several 'labs' on campus to assist you through the use of computers, tutors, or a combination. Please consult your college map for the Math Lab, Reading & Writing Lab, and Study Skills Center (library). Please speak to the instructor about labs unique to your specific program.
- Library Services: There is more to our library than just books. You have access to tutors in the Study Skills Center, study rooms for small groups, and online access to a wealth of resources. **Disabled Student Programs and Services (DSPS)**

Any student with a documented disability who may need educational accommodations should notify the instructor or the Disabled Student Programs and Services (DSP&S) office as soon as possible. The DSP&S office is located in Building 2100, telephone 760-355-6313, if you feel you need to be evaluated for educational accommodations.

Student Counseling and Health Services

Students have counseling and health services available, provided by the pre-paid Student Health Fee. We now also have a fulltime mental health counselor. For information see Health. The IVC Student Health Center is located in the Health Science building in Room 2109, telephone 760-355-6310.

Student Rights and Responsibilities

Students have the right to experience a positive learning environment and due process. For further information regarding student rights and responsibilities, please refer to the IVC General Catalog available online at [Link to IVC website for Students Rights and Responsibilities](#)

Information Literacy

Imperial Valley College is dedicated to helping students skillfully discover, evaluate, and use information from all sources. Students can access tutorials at [Link to Literacy Tutorials on IVC website](#)

Anticipated Class Schedule / Calendar

The instructor will provide a tentative, provisional overview of the readings, assignments, tests, or other activities for the duration of the course. The faculty may find a table format useful for this purpose. **Although this schedule is very brief, I will be more concise as the semester progresses. I will go over a weekly agenda in class and post it on Blackboard as well.**

Date or Week	Activity, Assignment, and/or Topic Pages/ Due Dates/Tests
Week 1 1/6-1/9	<ul style="list-style-type: none"> • Introduction and Overview of the Course • Sign up for both online components • SOAPStone • "Reading with Pen"- Annotating • Chapter 1- Intro to Writing • Chapter 2- The Writing Process • Chapter 23- Subjects and Verbs • Chapter 27- Subject-Verb Agreement • Sentence types (Simple, Compound, Complex, Compound Complex) • Individual Paragraph
Week 2 1/12-1/16	<ul style="list-style-type: none"> • Chapter 3-5 Steps Writing an Essay • Chapter 6- Revising Essays • Chapter 7- Intro to Essay Development • Chapter 8- Description and Narration • Chapter 24- Fragments • Chapter 25 Run-ons • Collaborative Essay (Description and Narration) • Individual Essay with revisions (Description and Narration)

Imperial Valley College Syllabus: English 008-Basic English Composition I

Date or Week	Activity, Assignment, and/or Topic Pages/ Due Dates/Tests
Week 3 1/19-1/23 No class Monday	<ul style="list-style-type: none"> • Chapter 10- Exemplification • Chapter 17- Taking Essay Exams • Chapter 29- Pronoun Agreement and Reference • Collaborative Essay (Exemplification) • Midterm Essay
Week 4 1/26-1/30	<ul style="list-style-type: none"> • Chapter 35- Capital Letters • Chapter 38- Quotation Marks • Chapter 39- Commas • Individual Essay with Revisions (Exemplification) • Collaborative Essay (Exemplification)
Week 5 2/2-2/6	<ul style="list-style-type: none"> • Catch up with anything we may have fallen behind on. • Final Essay Exam will be on February 4 • Review for Final Exam will be on February 5 • Final Exam will be on February 6