

Basic Course Information

Semester	Fall 2014	Instructor Name	Zhong Wen Hu
Course Title & #	Basic Mathematics, Math 61	Email	Zhong.hu@imperial.edu
CRN #	10384	Webpage	http://imperial.blackboard.com http://www.mathxl.com http://zhongwenhu.wix.com/zhongwenhu
Room	2721	Office	2765
Class Dates	08/18/2014 - 12/13/2014	Office Hours	MWF: 8:30 am – 9:30 am TTh: 4:35 pm – 5:05 pm Or by appointment
Class Days	Monday and Wednesday	Office Phone #	760-355-6489
Class Times	6:30 pm to 7:55 pm	Office contact if student will be out or emergency	Ofelia Duarte (Math Department Secretary) 760-355-6155 Or Silvia Murray 760-355-6201
Units	3 units		

Course Description

An introduction the concepts needed for further study in Mathematics. Topics covered include operations with whole and rational numbers, decimals, percents, ratio and proportions, and their applications

Student Learning Outcomes

Upon course completion, the successful student will have acquired new skills, knowledge, and or attitudes as demonstrated by being able to:

1. Perform the basic operations with whole and non-signed rational numbers.
2. Perform conversions to and from fractions, decimals, and percents.
3. Solve application problems involving operations with non-signed rational numbers.

Course Objectives

Upon satisfactory completion of the course, students will be able to:

1. Demonstrate skills working with whole numbers.
2. Demonstrate skills working with fractions.
3. Demonstrate skills working with decimals.
4. Demonstrate skills working with percents.
5. Solve problems involving sales tax and discounts.

Textbooks & Other Resources or Links

Elayn Martin Gay. (2011). *Basic College Mathematics* (4rd/e). Pearson. ISBN: 9780321649409 or Basic College Mathematics Version for Imperial Valley College.

You will have three options for the textbook.

- a. Option 1: Purchase the textbook new (bundled with MathXL).
- b. Option 2: You may purchase the book used and buy MathXL access separately.
- c. Option 3: You may choose to not buy the physical textbook, and just purchase MathXL access. You will have access to the textbook pages through the homework.

Course Requirements and Instructional Methods

Homework

Homework is assigned and completed online through MathXL. There will be a deadline for each homework assignment. Please complete the homework before the deadline. When you register in MathXL, you need to use the Course ID: [XL1M-B151-901Z-5352](#).

Quiz/Pop-quiz

A quiz may be given at any time during any class period. It may not be announced. The number of quizzes in the semester will be instructor's discretion. The purpose is to provide a feedback on the learning outcome. The lowest quiz scores will be dropped. The quiz will contribute a small portion of the semester grade.

Tests

There will be four tests. No make-up tests will be given. The lowest score of the chapter tests will be dropped. If a test is missed, it will be the test score that is dropped. The purpose of these tests is to check your understanding of the concepts covered in the course. Most of the questions on these tests will require showing a significant amount of work. A correct answer with insufficient work will receive partial credit or no credit.

*Bring your own papers and pens/pencils on test days.

Final Exam

At the end of the semester, a COMPREHENSIVE/CUMULATIVE Final Exam will be given. If you miss the final, it will be recorded as a zero.

Out of Class Assignments: The Department of Education policy states that one (1) credit hour is the amount of student work that reasonably approximates not less than one hour of class time and two (2) hours of out-of-class time per week over the span of a semester. WASC has adopted a similar requirement.

Course Grading Based on Course Objectives

Grading Policy

(Pop) Quiz	10%
Homework (Math XL)	10%
Tests	60%
Final Exam	20%

Total	100%
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Grading scale for determining the final grade

- A: 90%-100%
- B: 80%-89%
- C: 70%-79%
- D: 60%-69%
- F: 0%-59%

Attendance

- A student who fails to attend the first meeting of a class or does not complete the first mandatory activity of an online class will be dropped by the instructor as of the first official meeting of that class. Should readmission be desired, the student's status will be the same as that of any other student who desires to add a class. It is the student's responsibility to drop or officially withdraw from the class. See General Catalog for details.
- Regular attendance in all classes is expected of all students. A student whose continuous, unexcused absences exceed the number of hours the class is scheduled to meet per week may be dropped. For online courses, students who fail to complete required activities for two consecutive weeks may be considered to have excessive absences and may be dropped.
- Absences attributed to the representation of the college at officially approved events (conferences, contests, and field trips) will be counted as 'excused' absences.

Classroom Etiquette

- Electronic Devices: Cell phones and electronic devices must be turned off and put away during class, unless otherwise directed by the instructor. **Consider**: specifics for your class/program
- Food and Drink are prohibited in all classrooms. Water bottles with lids/caps are the only exception. Additional restrictions will apply in labs. Please comply as directed.
- Disruptive Students: Students who disrupt or interfere with a class may be sent out of the room and told to meet with the Campus Disciplinary Officer before returning to continue with coursework. Disciplinary procedures will be followed as outlined in the General Catalog.
- Children in the classroom: Due to college rules and state laws, no one who is not enrolled in the class may attend, including children.

Academic Honesty

- Plagiarism is taking and presenting as one's own the writings or ideas of others, without citing the source. You should understand the concept of plagiarism and keep it in mind when taking exams and preparing written materials. If you do not understand how to 'cite a source' correctly, you must ask for help.
- Cheating is defined as fraud, deceit, or dishonesty in an academic assignment, or using or attempting to use materials, or assisting others in using materials that are prohibited or inappropriate in the context of the academic assignment in question.

Anyone caught cheating or will receive a zero (0) on the exam or assignment, and the instructor may report the incident to the Campus Disciplinary Officer, who may place related documentation in a file. Repeated acts of cheating may result in an F in the course and/or disciplinary action. Please refer to the General School Catalog for more information on academic dishonesty or other misconduct. Acts of cheating include, but are not limited to, the following: (a) plagiarism; (b) copying or attempting to copy from others during an examination or on an assignment; (c) communicating test information with another person during an examination; (d) allowing others to do an assignment or portion of an assignment; (e) using a commercial term paper service.

Additional Help – Discretionary Section and Language

- Blackboard support center: <http://bbcrm.edusupportcenter.com/ics/support/default.asp?deptID=8543>
- Learning Labs: There are several 'labs' on campus to assist you through the use of computers, tutors, or a combination. Please consult your college map for the Math Lab, Reading & Writing Lab, and Study Skills Center (library). Please speak to the instructor about labs unique to your specific program.

- **Library Services:** There is more to our library than just books. You have access to tutors in the Study Skills Center, study rooms for small groups, and online access to a wealth of resources.

Disabled Student Programs and Services (DSPS)

Any student with a documented disability who may need educational accommodations should notify the instructor or the Disabled Student Programs and Services (DSP&S) office as soon as possible. The DSP&S office is located in Building 2100, telephone 760-355-6313, if you feel you need to be evaluated for educational accommodations.

Student Counseling and Health Services

Students have counseling and health services available, provided by the pre-paid Student Health Fee. We now also have a fulltime mental health counselor. For information see <http://www.imperial.edu/students/student-health-center/>. The IVC Student Health Center is located in the Health Science building in Room 2109, telephone 760-355-6310.

Student Rights and Responsibilities

Students have the right to experience a positive learning environment and due process. For further information regarding student rights and responsibilities, please refer to the IVC General Catalog available online at http://www.imperial.edu/index.php?option=com_docman&task=doc_download&gid=4516&Itemid=762

Information Literacy

Imperial Valley College is dedicated to helping students skillfully discover, evaluate, and use information from all sources. Students can access tutorials at <http://www.imperial.edu/courses-and-programs/divisions/arts-and-letters/library-department/info-lit-tutorials/>

Anticipated Class Schedule / Calendar

Date	Readings & Assignments	Homework & Tests
8/18/14	Syllabus & Introduction 1.2	
8/20	1.3, 1.4	
8/25	1.5, 1.6	
8/27	1.6, 1.7	
9/1	Labor Day (Campus Closed)	
9/3	1.8, 1.9	
9/8	2.1 and Review	
9/10	Test 1	Chapter 1
9/15	2.2	
9/17	2.3	
9/22	2.4, 2.5	
9/24	3.1	
9/29	3.2, 3.3	
10/1	3.3, 3.4	
10/6	3.5 and Review	
10/8	Test 2	Chapter 2 and Chapter 3.1 to 3.4
10/13	3.6, 4.1	

Imperial Valley College Course Syllabus – Math 61 Basic Mathematics

10/15	4.2	
10/20	4.3	
10/22	4.4,	
10/27	4.5	
10/29	5.1, 5.2	
11/3	5.3 and Review	
11/5	Test 3	Chapter 3.6, 4.1 to 4.5, 5.1, and 5.2
11/10	5.4,6.1	
11/12	6.2, 6.3	Chapter 4 and 5
11/17	6.4, 6.5	
11/19	6.6	
12/1	6.7 and Review	
12/3	Test 4	Chapter 5.3, 5.4, and 6.1 – 6.6
12/8	Final Exam	

Note: The instructor reserves the right to make changes in the syllabus if necessary due to time constraints or other unforeseen events. If so, then members of the class will be notified as soon as possible.