

IMPERIAL VALLEY COLLEGE
COURSE SYLLABUS FALL SEMESTER 2014
ESL 001

Course No.: ESL 001

Course Title: Grammar and Composition for ESL 001

CRN: 10136 **Units:** 5

Instructor: Katarina Kuschnik

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Class Schedule: TR, 6:30 – 9:00 pm

Class dates: 18 August – 13 December 2014

Room: Main Campus, Building 2700, Room# 2737

Office hours: MW 7:00-7:30 am; TR5:00-6:30 pm

Office: 2788

Office phone: please use email for contact; (760) 355-6705

To contact in case of emergency or absence: Department Secretary, Maria Sell,
Phone# (760) 355-6337

Required Textbook and Materials

Schoenberg, I. & Maurer, J. (2012). *Focus on Grammar 1* (4/e). Pearson. ISBN: 978-0-13-245591-6

Focus on Grammar 1 workbook

All students **must** have their textbook by the second day of class on August 21!

Course Description

ESL 001 is a grammar class in an English-only environment designed for the beginning or false beginning ESL student. The course will cover grammar and simple sentence writing. (Nontransferable, nondegree applicable).

Student Learning Outcomes

Upon course completion, the successful student will have acquired new skills, knowledge, and or attitudes as demonstrated by being able to:

1. Write sentences in English with correct subject/verb agreement.
2. Correctly form and use verbs in a variety of tenses.
3. Identify the part of speech of a word, phrase, or clause and use it correctly in a sentence.
4. Demonstrate knowledge of, and ability to use, correct punctuation and mechanics.
5. Write and/or identify a variety of sentences (simple, compound, complex, compound-complex), including questions and negatives.

Course Objectives and Minimum Standards for Grade of "C"

Upon satisfactory completion of the course, students will be able to:

1. Demonstrate the ability to classify the following parts of speech: nouns, verbs, pronouns, adjectives, adverbs, articles, conjunctions, and prepositions.
2. Demonstrate ability to identify sentence parts: subject, verb, and complement.
3. Demonstrate ability to understand basic subject/verb agreement.
4. Demonstrate competency in creating affirmative and negative statements, yes/no questions, and wh-questions with the verb "be" and other verbs in the simple present, present progressive; and the ability to do the same in the simple past and future (be going to); demonstrate competency in using the affirmative and negative imperative forms.
5. Demonstrate competency in using the modal "can" for ability.
6. Demonstrate ability in using singular and plural nouns including correct spelling and appropriate possessive forms.
7. Demonstrate ability with the use of subject and object pronouns, and possessive adjectives.
8. Demonstrate the ability to use, recognize, and produce adjectives in correct word order, as well as adverbs of frequency.
9. Demonstrate ability in using, recognizing, and producing 5 verb + gerund combinations, 5 verb+ infinitive combinations and with 5 verb+ infinitive or gerund combinations.
10. Demonstrate the ability to use, recognize, and produce prepositions of time and location.
11. Demonstrate the ability to use and recognize the conjunctions and, but, and or.
12. Demonstrate ability using there is/ there are in affirmative, negative, and interrogative sentences, and with articles a/an.
13. Demonstrate the ability to use, produce, and recognize level appropriate vocabulary in a variety of oral, aural, and written exercises.
14. Write simple sentences demonstrating ability of the above-mentioned grammatical areas with correct capitalization and ending punctuation (period, question mark, and exclamation point).
15. Demonstrate ability to recognize level appropriate time expressions and write in appropriate tense according to these expressions.

Classroom Etiquette

- **Electronic Devices:** Cell phones and electronic devices must be turned off and put away during class unless otherwise directed by the instructor. If a student uses any electronic device (including cell phone) in class, it will negatively reflect on his/her class participation grade as well as final grade.
- **Food and Drink** are prohibited in all classrooms. Water bottles with lids/caps are the only exception. Additional restrictions will apply in labs. Please comply as directed.
- **Disruptive Students:** Students who disrupt or interfere with a class may be sent out of the room and told to meet with the Campus Disciplinary Officer before returning to continue with coursework. Disciplinary procedures will be followed as outlined in the General Catalog.
- **Children in the classroom:** Due to college rules and state laws, no one who is not enrolled in the class may attend, including children.

Academic Honesty

- **Plagiarism** is to take and present as one's own the writings or ideas of others, without citing the source. You should understand the concept of plagiarism and keep it in mind when taking exams and preparing written materials. If you do not understand how to correctly 'cite a source', you must ask for help.
- **Cheating** is defined as fraud, deceit, or dishonesty in an academic assignment or using or attempting to use materials, or assisting others in using materials, or assisting others in using materials, which are prohibited or inappropriate in the context of the academic assignment in question.

Anyone caught cheating will receive a zero (0) on the exam or assignment, and the instructor may report the incident to the Campus Disciplinary Officer, who may place related documentation in a file. Repeated acts of cheating may result in an F in the course and/or disciplinary action. Please refer to the General School Catalog for more information on academic dishonesty or other misconduct. Acts of cheating include, but are not limited to the following: (a) plagiarism;(b) copying or attempting to copy from others during an examination or on an assignment;(c)communicating test information with another person during an examination; (d) allowing others to do an assignment or portion of an assignment, (e) use of a commercial term paper service

Attendance Policy

- A student who fails to attend the first meeting of a class or does not complete the first mandatory activity of an online class will be dropped by the instructor as of the first official meeting of that class. Should readmission be desired, the student's status will be the same as that of any other student who desires to add a class. It is the student's responsibility to drop or officially withdraw from the class. See General Catalog for details.
- Regular attendance in all classes is expected of all students. A student whose continuous, unexcused absences exceed the number of hours the class is scheduled to meet per week may be dropped. For online courses, students who fail to complete

required activities for two consecutive weeks may be considered to have excessive absences and may be dropped.

- Absences attributed to the representation of the college at officially approved events (conferences, contests, and field trips) will be counted as 'excused' absences.

Course Grading Based on Course Objectives

Course must be taken on a "letter-grade" basis only.

Home/Class Assignments	20%	A	100 - 90%
Class Participation	20%	B	89 – 80%
Quizzes/Tests	20%	C	79 - 70%
Midterm	20%	D	69 – 60%
Final Exam	20%	F	59% and below
Total	100%		

Course Requirements and Instructional Materials

- Home/Class Assignments include written homework (paragraphs or exercises) and/or oral assignments or any other written activities in class or at home.
- Quizzes/Tests will be announced / unannounced and will include the topic of the unit or a part of the unit learned.
- Class Participation includes active involvement in all class activities, meaning answering questions, playing part in discussions, class activities, and generally sharing your ideas or/and thoughts.
- Midterm is a test that will be held on October 14 or 16.
- Final Exam will be held in the finals week.

No make-ups for missed tests/quizzes/assignments!!! The only exception is if you were absent due to a medical reason; then, please, present a doctor's note.

Disabled Students Programs and Services (DSPS)

Any student with a documented disability who may need educational accommodations should notify the instructor or the Disabled Student Programs and Services (DSP&S) office as soon as possible. If you feel you need to be evaluated for educational accommodations, the DSP&S office is located in Building 2100, telephone 760-355-6313.

Student Counseling and Health Services

Students have counseling and health services available, provided by the pre-paid StudentHealth Fee. We now also have a fulltime mental health counselor. For information see <http://www.imperial.edu/students/student-health-center/>. The IVC Student Health Center is located in the Health Science building in Room 2109, phone# 760-355-6310.

Student Rights and Responsibilities

Students have the right to experience a positive learning environment and due process. For further information regarding student rights and responsibilities please refer to the IVC General Catalog available online at http://www.imperial.edu/index.php?option=com_docman&task=doc_download&gid=4516&Itemid=762

Information Literacy

Imperial Valley College is dedicated to help students skillfully discover, evaluate, and use information from all sources. Students can access tutorials at <http://www.imperial.edu/courses-and-programs/divisions/arts-and-letters/library-department/info-lit-tutorials/>

Additional Help

- **Blackboard** support center: <http://bbcrm.edusupportcenter.com/ics/support/default.asp?deptID=8543>
- **Learning Labs:** There are several 'labs' on campus to assist you through the use of computers, tutors, or a combination. Please consult your college map for the Math Lab, Reading & Writing Lab, and Learning Services (library). Please speak to the instructor about labs unique to your specific program
- **Library Services:** There is more to our library than just books. You have access to tutors in the learning center, study rooms for small groups, and online access to a wealth of resources.

Anticipated Tentative Course Schedule (Subject to change)

DATE: Week starting and ending	TOPICS/UNITS
08/18 – 08/21	<i>Introduction to class (warm-up exercises); Textbook: Unit 1</i>
08/25 – 08/29	Textbook: Unit 1 and 2
09/02 – 09/05	Quiz Unit 1; Textbook: Unit 3; Written Assignment 1
09/01: Holiday, No Class	
09/08 – 09/12	Quiz Unit 2; Textbook: Unit 4
09/15 – 09/19	Quiz Unit 3; Textbook: Unit 4, 5, and 6; Written Assignment 2
09/22 – 09/26	Textbook: Unit 7 and 8; Quiz Unit 5 and 6
09/29 – 10/03	Textbook: Unit 9 and 10; Written Assignment 3

10/06-10/10	Textbook: Unit 11 -13; Quiz Unit 7 and 8
10/13 - 10/17	Midterm
10/20 – 10/24	Textbook: Unit 15 and 16, Written Assignment 4
10/27 – 10/31	Textbook: Unit 17 and 20; Quiz Unit 15 and 16
11/03 – 11/07	Textbook: Unit 22 and 23; Quiz Unit 17 and 20; Written Assignment 5
11/10 – 11/14 11/11: Holiday, No Class	Textbook: Unit 23
11/17 – 11/21	Textbook: Unit 24; Quiz Unit 22 -24; Written Assignment 6
11/24 – 11/28 11/27; Holiday, No Class	Unit 30 and 31
12/01 – 12/02	Unit 31 and 32; Quiz Unit 30; Written Assignment 7
12/08 – 12/12	Final Exam