Imperial Valley College Instructor – Nancy Lay English 18 Syllabus Reading I – Basic Development 4 Units

"You cannot uneducate the person who has learned to read."

Cesar Chavez

Fall Semester 2014

Instructor – Nancy Lay, Office #2796

Instructor's Campus Phone – (760) 355-5707; email = nancy.lay@imperial.edu
Office Hours = Monday and Wednesday = 7:30-8:30 a.m.

Tuesday and Thursday = 11:50-12:20 p.m.

N. Lay's English 18 Classes =	Meet On	<u>Time</u>	<u>CRN</u>	<u>Room</u>
	Mon., Wed., Fri.	8:35-9:50	10087	402
	Tues. and Thurs.	7:30-9:35	10088	402
	Tues. and Thurs.	12:40-2:45	10089	402

Description

This course is designed for the student needing additional instruction in comprehension, vocabulary, and study skills. Emphasis will be on fundamental understanding of texts and increasing word knowledge. Participation in instructor-assigned reading lab activities is a required part of this course.

(This is a nontransferable course.)

Prerequisite: ESL 025 or ENGL 86 with a grade of "C" or better or appropriate placement.

Course Objectives

Students will learn:

Vocabulary development, including deriving word meaning through context clues, word roots, and affixes.

To develop speed and flexibility of reading skills and rate.

To take notes, preview, outline, and summarize from textbooks and other instructional material.

To improve their critical reading ability, identify purpose, distinguish fact from opinion, identify bias and fallacies.

Student Learning Outcomes

Upon completion of this course, the student will be able to:

- 1. Locate and analyze both stated and implied subjects and main ideas.
- 2. Locate major and minor details and identify the author's organization of ideas in expository paragraphs and simple essays.
- 3. Use context clues and word parts to analyze and learn unknown vocabulary.
- 4. Show growth in reading skills by attending and completing assignments (blocks) in the online reading program.

Texts and Materials

Ten Steps to Improving College Reading Skills (sixth edition) by John Langan Publisher = Townsend Press

ISBN = 1-59194-423-2

Improving Vocabulary Skills (fourth edition) short version by Sherrie L. Nist

ISBN = 1-59194-191-1

Nectar in a Sieve by Kamala Markandaya

ISBN = 0-451-52823-9

For reading lab assignments = Aplia Access Code by Cengage Learning

title = Aplia Activate: College Reading - Can be purchased at the IVC book store (ask for it at the counter) or online through Cengage Learning.

A three-ring binder with paper.

Attendance

You are expected to attend every class session. Any student who misses the first class will be dropped. Should readmission be desired, your status will be the same as that of any other student who desires to add this class. **Only** students who are representing Imperial Valley College at officially approved events (conferences, contests, athletics, and field trips) and thus absent from class, will receive an **excused absence**. Any student whose continuous unexcused absences exceed the number of hours the class is scheduled to meet per week may be dropped. **Additionally**, students who decide to drop a class, must do so no later than Saturday, November 8, 2014. Students who stop attending class but do not drop themselves officially by 11/8/14, will receive a failing grade. A grade of "F" will appear on the student's transcript/official college record. DO NOT RELY ON THE CLASS INSTRUCTOR TO DROP YOU FROM THIS COOURSE!

Disabled Student Programs and Services

Any student with a documented disability who may need educational accommodations should notify the instructor and the Disabled Student Program and Services (DSP&S) office as soon as possible. Visit DSP&S, Mel Wendrick Access Center, in room 2117 (Health Science Building) or phone at (760) 355-6313.

Reading Lab

You will have Reading Lab assignments to complete for Fall Semester. Failure to complete any Reading Lab assignment by the end of the due date (and time), will result in the lowering of points for this portion of your final semester grade – see **Grading** section. **No partial credit** will be given for incomplete or late Reading Lab work.

The software program, *Aplia – Activate: College Reading*, will be used in this English 18 course. You must purchase the *Aplia – Activate: College Reading* stand-alone Access Code in order to complete the Reading Lab assignments. There are two ways to purchase the *Aplia – Activate: College Reading* Access Code =

1) The access code may be purchased at the IVC bookstore (ask for it at the counter).

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2) The access code may be purchased online. (To purchase online you must have a valid credit card - in your name - or possess an IVC debit card.

One access code cannot be shared by two students. Do not delay in acquiring your code.

Quizzes and Finals

Quizzes will be given throughout the semester. They will be based on material from your textbook(s) and/or class handouts and notes. Each quiz will be graded on a percent of 100. There will be NO make-up quizzes, but your one lowest quiz grade during the course will be dropped.

NOTE: Students who leave class after completing a test and DO NOT RETURN at the assigned time will receive a "O"/no credit for that day's test. Plan on having attendance retaken after ANY break.

The Final Exam will cover material from the first class meeting to the last class before the Final is given.

Grading: The end-of-the-semester grade will be based upon the following:

Chapter Quizzes	40%
Reading Lab	20%
Final Exam	30%
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Class Participation 10% Points will be **deducted** from

Class Participation for failure to

- Arrive at class on time
- Participate due to texting or leaving the room to make or receive a phone call
- Participate in in-class assignments

The grading scale is 90 to 100% = A

80 to 89% = B 70 to 79% = C 60 to 69% = D

Behavior: All students are expected to conduct themselves as adults. Cell phones and electronic devices are to be <u>turned off and put away</u> during class. No food or drinks, other than capped bottles of water, are to be brought into the classroom. Students who disrupt class will be sent directly to Mr. Sergio Lopez, Associate Dean of Student Affairs. Based upon his decisions, students may be permanently expelled from Imperial Valley College. Additionally, "Students shall observe the rules and regulations of the College and shall refrain from conduct which interferes with the College's teaching and administration, or which reasonably interferes with the rights of others."

Source – IVC General Catalog, available online at =

http://www.imperial.edu/index.php?option=com_docman&task=doc_download&gid=4516&Itemid=762 PLEASE NOTE – Due to college rules and state laws, no one who is not enrolled in this class may attend, including visitors, spouses or children.

Academic Honesty:

- <u>Plagiarism</u> is to take and present as one's own the writing or ideas of others, without citing the source. You should understand the concept of plagiarism and keep it in mind when taking exams and preparing written materials. If you do not understand how to correctly 'cite a source', you must ask for help.
- <u>Cheating</u> is defined as fraud, deceit, or dishonesty in an academic assignment or using or attempting to use materials, or assisting others in using materials, which are prohibited or inappropriate in the context of the academic assignment in question.

Anyone caught cheating will receive a zero (0) on the exam or assignment, and the incident will be reported to Mr. Sergio Lopez, Associate Dean of Student Affairs, who may place related documentation in a student's file. Repeated acts of cheating may result in an F in the course and/or disciplinary action. Acts of cheating include, but are not limited to the following: (a) plagiarism; (b) copying or attempting to copy from others during an examination or on an assignment; (c) communicating test information with another person during an examination; (d) allowing others to do an assignment or portion of an assignment; (e) use of a commercial term paper service.

Students' Services

- <u>Learning Labs</u>: There are several 'labs' on campus to assist you through the use of computers, tutors, or a combination. Please consult your college map for the Math Lab, Reading & Writing Lab, and Learning Services (library). Please speak to the instructor about labs unique to your specific program.
- <u>Library Services</u>: There is more to our library than just books. You have access to tutors in the learning center, study rooms for small groups, and online access to a wealth of resources.
- <u>Counseling and Health Services</u>: Students have counseling and health services available, provided by the pre-paid Student Health Fee. We now also have a fulltime mental health counselor. For information see http://www.imperial.edu/students/student-health-center. The IVC Student Health Center is located in the Health Science building in Room 2109, telephone 760-355-6310.
- <u>Students' Rights and Responsibilities</u>: Students have the right to experience a positive learning environment and due process. For further information regarding student rights and responsibilities please refer to the IVC General Catalog available online at

http://www.imperial.edu/index.php?option=com_docman&task=doc_download&gid=4516&Itemid=762

• <u>Information Literacy</u>: Imperial Valley College is dedicated to help students skillfully discover, evaluate, and use information from all sources. Students can access tutorials at http://www.imperial.edu/courses-and-programs/divisions/arts-and-letters/library-department/info-lit-tutorials

Other Students' Names, Phone Numbers, Email

Name	Phone Numbers and/or Email	

Test Number	Date	Score
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Tentative Schedule for English 18

Text = Ten Steps to Improving College Reading Skills Vocabulary Workbook = Improving Vocabulary Skills Novel = Nectar in a Sieve

Week 1	8/18-8/22	Course Introduction Chp. 1 in text = Voc. In Context Vocab. WB = Chapters 1 and 2
Week 2	8/25-8/29	Continue with Voc. In Context Vocab. WB = Chapters 1 and 2
Week 3 No Class on N	9/2-9/5 lon., 9/1 – Labor Day	Chp. 2 in text = Main Ideas Vocab. WB = Chapters 3 and 4
Week 4	9/8-9/12	Continue with Main Ideas Vocab. WB = Chapters 3 and 4
Week 5	9/15-9/19	Chp. 3 in text=Supporting Details Vocab. WB = Chapters 5 and 6
Week 6	9/22-9/26	Continue with Supporting Details Vocab. WB = Chapters 5 and 6
Week 7	9/29-10/3	Chp. 4 in text = Implied Main Ideas Vocab. WB = Chapters 7 and 8
Week 8	10/6-10/10	Continue with Implied Main Ideas Vocab. WB = Chapters 7 and 8
Week 9	10/13-10/17	Begin <i>Nectar in a Sieve</i> Vocab. = Word Parts
Week 10	10/20-10/24	Continue with <i>Nectar in a Sieve</i> Vocab. = Word Parts
Week 11	10/27-10/31	Continue with <i>Nectar in a Sieve</i> Vocab. = Word Parts
• • • • • • • • • • • • • • • • • • • •	11/3-11/7 /8/14 – Last Day And Have A "W" ecords	Chps. 5 and 6 in text = Relation. I and II Vocab. WB = Chapters 9 and 10
Week 13 No Class on T Veterans' Day	11/10-11/14 uesday, 11/11 – /	Continue with Chps. 5 and 6 in text = Relation. I and II Vocab. WB = Chapters 9 and 10

Chp. 7 in text = Inferences Week 14 11/17-11/21 Vocab. WB = Chapters 11 and 12 Chps. 8, 9, 10 in text = Purpose and Tone, Week 15 11/24-11/26 No Class on Thurs. and Fri. -Argument, Critical Reading 11/27 and 11/28 = Thanksgiving Vocab. WB = Chps. 13-16 Week 16 12/1-12/-12/5 Continue with Chps. 8, 9, 10 in text; Review Vocab. WB = Chps. 13-16; Review 12/8-12/12 FINALS!!! Week 17