

Basic Course Information

Semester	Fall 2014	Instructor Name	Amy Loper
Course Title & #	English 009	Email	Amy.loper@imperial.edu
CRN #	10025 & 10035	Webpage (optional)	
Room	201 & 2751	Office	N/A
Class Dates	August 18, 2014-December 13, 2014	Office Hours	N/A
Class Days	MW 3:05-5:10 p.m. W 5:30-9:45 p.m.	Office Phone #	N/A
Units	4	Office contact if student will be out or emergency	English Dept. Secretary

Course Description

Preparation for ENGL 110. The course seeks to facilitate the student's mastery of the short essay at the college level. The course follows in sequence from ENGL 008 (ENGL 098). (Nontransferable, nondegree applicable)

Student Learning Outcomes

Upon course completion, the successful student will have acquired new skills, knowledge, and or attitudes as demonstrated by being able to:

1. Compose a multi-paragraph essay that responds to an essay prompt with a clear controlling idea or thesis statement. (ILO1, ILO2, ILO4)
2. Compose a multi-paragraph essay with a clear organizational structure and adequate support. (ILO1, ILO2, ILO3, ILO4)
3. Compose a multi-paragraph essay that uses correctly formed sentences with virtually no sentence-level or grammar errors. (ILO1, ILO2, ILO4)
4. Develop a research paper that effectively synthesizes ideas and information from multiple sources and utilizes correct MLA formatting of citations. (ILO1, ILO2, ILO3, ILO4, ILO5)

Course Objectives

Upon satisfactory completion of the course, students will be able to:

1. Develop and apply discovery techniques for expository writing with five or more multi-paragraph essays, including a mini research paper.
2. Design an essay plan based on concrete data in pre-writing exercises that produces a controlling idea or thesis statement.
3. Organize content to support a thesis statement and subsequent supporting paragraphs while studying and applying various rhetorical modes with emphasis on comparison/contrast, definition, cause/effect, and argumentation.
4. Demonstrate the ability to recognize and identify various audiences, both general and academic,

focusing on academic audiences.

5. Synthesize ideas and information from multiple sources in the development of a writing assignment that is supported by citations from the reading.

6. Practice a variety of sentence types and demonstrate principles of effective sentence construction and punctuation, including correct use of the comma, semicolon, quotation mark, apostrophe, and parentheses.

7. Demonstrate an understanding of connotative meaning and figurative language in his/her own writing after recognizing this technique in the writing of others.

8. Practice and successfully demonstrate the skills in areas designated by the instructor to be appropriate supplemental activities of improved writing technique

Textbooks & Other Resources or Links

Doman, Edward A. (2010). *Four in One: Rhetoric, Reader, Research Guide, and Handbook* (5/e). Longman. ISBN-10: 0205731228 • ISBN-13: 9780205731220

Recommended: a good dictionary and a spiral bound notebook

Course Requirements and Instructional Methods

Assignments

Homework: Most of the homework will come from the textbook. You are required to do *all* of the reading and the assigned exercises. We will also be using Blackboard for additional activities and assignments.

Journal: Most days will begin with journal writing. You need to come to class prepared with paper and a pen or pencil everyday. A complete journal entry will consist of at least a full page of writing.

Writing Assignment: For this class, there will be a total of *five* graded essays not including the midterm and final. These essays include a descriptive narrative, compare and contrast, cause and effect, argumentation, and mini research report. Only complete essays (including rough drafts) will be accepted for a grade. There will also be a minimum of *four* graded in-class essays to help prepare you for the common final. If time allows, we will have additional practice essays, and I will drop the lowest grade. *Do not count on this to better your grade.* There is no guarantee for more than four practice essays.

Midterm and Final: The midterm and final will consist of in-class essay exams. We will discuss this further in class

Course Grading Based on Course Objectives

Writing Assignments (4)	40
Midterm	10
Journal	10
In-class Essays (4+)	20
Final	20

100-90% - A

89-80% - B

79-70% - C

69-60% - D

59-0% - F

- We will have workshops for our essays. You are expected to have a rough draft ready to share with your group at that time.
- The midterm will consist of an in-class essay, similar to the common final
- Most classes will begin with a journal topic. You are expected to have at least one full page of writing per topic. Journals will be collected at the end of semester. There are no make-ups for journals. No exceptions!

*Note: Essays and other assignments will be accepted up to one week late (seven days from the due date). Work will not be accepted beyond that time. Late work will automatically lose one point.

Attendance

- A student who fails to attend the first meeting of a class or does not complete the first mandatory activity of an online class will be dropped by the instructor as of the first official meeting of that class. Should readmission be desired, the student's status will be the same as that of any other student who desires to add a class. It is the student's responsibility to drop or officially withdraw from the class. See General Catalog for details.
- Regular attendance in all classes is expected of all students. A student whose continuous, unexcused absences exceed the number of hours the class is scheduled to meet per week may be dropped. For online courses, students who fail to complete required activities for two consecutive weeks may be considered to have excessive absences and may be dropped.

- Absences attributed to the representation of the college at officially approved events (conferences, contests, and field trips) will be counted as 'excused' absences.

Classroom Etiquette

- Electronic Devices: Cell phones and electronic devices must be turned off and put away during class unless otherwise directed by the instructor.
- Food and Drink are prohibited in all classrooms. Water bottles with lids/caps are the only exception. Additional restrictions will apply in labs. Please comply as directed.
- Disruptive Students: Students who disrupt or interfere with a class may be sent out of the room and told to meet with the Campus Disciplinary Officer before returning to continue with coursework. Disciplinary procedures will be followed as outlined in the General Catalog.
- Children in the classroom: Due to college rules and state laws, no one who is not enrolled in the class may attend, including children.

Academic Honesty

- Plagiarism is to take and present as one's own the writings or ideas of others, without citing the source. You should understand the concept of plagiarism and keep it in mind when taking exams and preparing written materials. If you do not understand how to correctly 'cite a source', you must ask for help.
- Cheating is defined as fraud, deceit, or dishonesty in an academic assignment or using or attempting to use materials, or assisting others in using materials, or assisting others in using materials, which are prohibited or inappropriate in the context of the academic assignment in question.

Anyone caught cheating or will receive a zero (0) on the exam or assignment, and the instructor may report the incident to the Campus Disciplinary Officer, who may place related documentation in a file. Repeated acts of cheating may result in an F in the course and/or disciplinary action. Please refer to the General School Catalog for more information on academic dishonesty or other misconduct. Acts of cheating include, but are not limited to the following: (a) plagiarism; (b) copying or attempting to copy from others during an examination or on an assignment ;(c) communicating test information with another person during an examination; (d) allowing others to do an assignment or portion of an assignment, (e) use of a commercial term paper service

Additional Help - Discretionary Section and Language

- Blackboard support center:
<http://bbcrm.edusupportcenter.com/ics/support/default.asp?deptID=8543>
- Learning Labs: There are several 'labs' on campus to assist you through the use of computers, tutors, or a combination. Please consult your college map for the Math Lab, Reading & Writing Lab, and Learning Services (library). Please speak to the instructor about labs unique to your specific program
- Library Services: There is more to our library than just books. You have access to tutors in the learning center, study rooms for small groups, and online access to a wealth of resources.

Disabled Student Programs and Services (DSPS)

: Any student with a documented disability who may need educational accommodations should notify the instructor or the Disabled Student Programs and Services (DSP&S) office as soon as possible. The DSP&S

office is located in Building 2100, telephone 760-355-6313 if you feel you need to be evaluated for educational accommodations.

Student Counseling and Health Services

Students have counseling and health services available, provided by the pre-paid Student Health Fee. We now also have a fulltime mental health counselor. For information see <http://www.imperial.edu/students/student-health-center/>. The IVC Student Health Center is located in the Health Science building in Room 2109, telephone 760-355-6310.

Student Rights and Responsibilities

Students have the right to experience a positive learning environment and due process. For further information regarding student rights and responsibilities please refer to the IVC General Catalog available online at http://www.imperial.edu/index.php?option=com_docman&task=doc_download&gid=4516&Itemid=762

Information Literacy

Imperial Valley College is dedicated to help students skillfully discover, evaluate, and use information from all sources. Students can access tutorials at <http://www.imperial.edu/courses-and-programs/divisions/arts-and-letters/library-department/info-lit-tutorials/>

Anticipated Class Schedule / Calendar

Week 1 (Aug 18-22)	Introductions, Chapters 1 and 2, In-class activity
Week 2 (Aug 25-29)	Chapters 4-7
Week 3 (Sept 1-5) (Holiday 9/1)	Chapters 8-9, In-class Essay
Week 4 (Sept 8-12)	Chapters 10-12
Week 5 (Sept 15-19)	Narrative-prewrite and peer review
Week 6 (Sept 22-26)	Chapter 14, In class Essay, Grammar Review (TBD)
Week 7 (Sept 29-Oct 3)	Narrative Due, Compare/Contrast prewrite, Read page 575
Week 8 (Oct 6-10)	C/C Peer review, Midterm
Week 9 (Oct 13-17)	Chapter 15, Cause and Effect, In-class activity (TBD)
Week 10 (Oct 20-24)	C/E Peer Review, Compare and Contrast Due, In-class Essay
Week 11 (Oct 27-31)	Chapter 19, Class Discussion (reading-TBD)
Week 12 (Nov 3-7)	Chapter 19 continued discussion, Argument Peer Review, In-class Essay
Week 13 (Nov 10-14) (Holiday 11/11)	Chapter 20-22, Argument Due
Week 14 (Nov 17-21)	In-class Essay, Research Discussion
Week 15 (Nov 24-28) (Holiday 11/27-28)	Chapter 25, Research Due
Week 16 (Dec 1-5)	Finals
Week 17 (Dec 8-12)	Finals Week

Schedule Subject to Change