

## Syllabus: English 09

Semester	Fall 2014	Instructor's Name	Audrey A. Morris
Course Title & #	ENGL09: Writing Fundamentals	Instructor's Email	audrey.morris@imperial.edu
CRN #	10030	Units	4
Room	2732	Office	2799
Class Dates	08/19 – 12/11	Office Hours	M/W 10:30am – 12noon, T/R 2:00 – 2:30pm
Class Days/Times	T/R 3:05 – 5:10pm	Office Phone #	760.355.5463

## Course Description

The course seeks to facilitate your mastery of the short essay at the college level. The course follows in sequence from ENGL 08 and will prepare you for ENGL 110.

## Student Learning Outcomes

Upon completion of this course, you will be able to:

1. Compose a multiple-paragraph essay that responds to an essay prompt with a clear controlling idea or thesis statement.
2. Compose a multi-paragraph essay with a clear organizational structure and adequate support.
3. Compose a multi-paragraph that uses correctly formed sentences with virtually no sentence-level or grammar errors.
4. Develop a research paper that effectively synthesizes ideas and information from multiple sources and utilizes correct MLA formatting of citations.

## Course Objectives

1. Develop and apply discovery techniques for expository writing with multi-paragraph essays (5-paragraph or more), including a mini research paper.
2. Design an essay plan based on concrete data in pre-writing exercises that produces a controlling idea or thesis statement.
3. Organize content to support a thesis statement and subsequent supporting paragraphs while studying and applying various rhetorical modes with emphasis on comparison/contrast, definition, cause/effect, and argumentation.
4. Demonstrate the ability to recognize and identify various audiences, both general and academic, focusing on academic audiences.
5. Synthesize ideas and information from multiple sources in the development of a writing assignment that is supported by citations from the reading.
6. Practice a variety of sentence types and demonstrate principles of effective sentence construction and punctuation, including correct use of the comma, semicolon, quotation mark, apostrophe, and parentheses.
7. Demonstrate an understanding of connotative meaning and figurative language in his/her own writing after recognizing this technique in the writing of others.
8. Practice and successfully demonstrate the skills in areas designated by the instructor to be appropriate supplemental activities of improved writing technique.

---

---

## Textbooks & Other Resources

- *Evergreen: A Guide to Writing with Readings, 10<sup>th</sup> edition* (Susan Fawcett)
- Apla for *Evergreen* \*(Online Assignment Access Card)
- *Ender's Shadow* (Orson Scott Card)
- College Dictionary (hard copy or online)
- #2 pencils, black or blue pens, and highlighters
- Folder or Notebook

### Information about Apla (Required Online Assignments)

**Course Name:** ENGL09 Fall 2014

**University:** Imperial Valley College

**Begin:** 08.18.14    **End:** 12.12.14

**Grace Period:** Ends at the end of the day on 09.07.14

**Student Registration URL:** <http://login.cengagebrain.com/course/QCC4-TZZG-ESEP>

**Course Key:** QCC4-TZZG-ESEP

### How to access your Apla course:

1. Connect to <http://login.cengagebrain.com/course/QCC4-TZZG-ESEP>
2. Follow the prompts to register for your Apla course.

### How to pay for your Apla course:

After registering for your course, you will need to pay for access using one of the options below.

1. If you purchase your Evergreen text in the bookstore, it is bundled with the Apla Access card.
2. If you purchase your Evergreen text elsewhere, you will need to pay separately for the Apla Access card. You can either a. purchase it in the bookstore, or b. purchase it online on the Apla website.

**\*Free Trial:** You can access Apla until 11:59 PM on 09/07/2014 during your free trial. After the free trial ends you will be required to pay for access. Please note: At the end of the free trial period, your course access will be suspended until your payment has been made. All your scores and course activity will be saved and will be available to you after you pay for access.

If you already registered an access code or bought Apla online, the course key to register for this course is: **QCC4-TZZG-ESEP**

## Course Requirements and Instructional Methods

I expect you to come to class regularly and to come prepared, as many in-class activities are based on the reading, writing and thinking you do before you arrive. I will evaluate your preparation by collecting and grading selected written assignments and giving impromptu quizzes. Class time may be spent listening to brief lectures, taking notes, reading, thinking, writing, dialoguing, and collaborating on group tasks. If you are absent for a class meeting, you cannot make up the work completed in class.

You are responsible for asking questions about assignments and submitting them before the deadline. Aside from documented emergency situations, I will not grade late assignments. If I do accept your paper one class period late due to an emergency, you will receive partial credit (-10%). If you are absent on the day of a quiz (one quiz only), you will be allowed a make-up.

The final exam for this course is a common final. It is an in-class essay that should demonstrate your mastery of the targeted writing skills.

---

**Out of Class Assignments:** The Department of Education policy states that one (1) credit hour is the amount of student work that reasonably approximates not less than one hour of class time and two (2) hours of out-of-class time per week over the span of a semester. WASC has adopted a similar requirement. This means that this 4 unit class requires 8 hours of work/week outside of class.

### Course Grading Based on Course Objectives

*A final grade will be based on your weighted average in the following categories:*

Online Homework (Aplia)	15%
In-class Quizzes	15%
Classwork	10%
Major Writing Assignments	30%
Final Exam	30%

*90-100% = A; 80-89%=B; 70-79%=C; 60-69%=D; 0-59%=F.*

### Attendance

- A student who fails to attend the first meeting of a class or does not complete the first mandatory activity of an online class will be dropped by the instructor as of the first official meeting of that class. Should readmission be desired, the student's status will be the same as that of any other student who desires to add a class. It is the student's responsibility to drop or officially withdraw from the class. See General Catalog for details.
- Regular attendance in all classes is expected of all students. A student whose continuous, unexcused absences exceed the number of hours the class is scheduled to meet per week may be dropped. For online courses, students who fail to complete required activities for two consecutive weeks may be considered to have excessive absences and may be dropped.
- Absences attributed to the representation of the college at officially approved events (conferences, contests, and field trips) will be counted as 'excused' absences.

### Classroom Etiquette

- **Electronic Devices:** Cell phones and electronic devices must be turned off and put away during class unless otherwise directed by the instructor. **Consider:** specifics for your class/program
- **Food and Drink** are prohibited in all classrooms. Water bottles with lids/caps are the only exception. Additional restrictions will apply in labs. Please comply as directed.
- **Disruptive Students:** Students who disrupt or interfere with a class may be sent out of the room and told to meet with the Campus Disciplinary Officer before returning to continue with coursework. Disciplinary procedures will be followed as outlined in the General Catalog.
- **Children in the classroom:** Due to college rules and state laws, no one who is not enrolled in the class may attend, including children.k

### Academic Honesty

- **Plagiarism** is to take and present as one's own the writings or ideas of others, without citing the source. You should understand the concept of plagiarism and keep it in mind when taking exams and preparing written materials. If you do not understand how to correctly 'cite a source', you must ask for help.
- **Cheating** is defined as fraud, deceit, or dishonesty in an academic assignment or using or attempting to use materials, or assisting others in using materials, or assisting others in using materials, which are prohibited or inappropriate in the context of the academic assignment in question.

Anyone caught cheating or will receive a zero (0) on the exam or assignment, and the instructor may report the incident to the Campus Disciplinary Officer, who may place related documentation in a file. Repeated acts of cheating may result in an

---

F in the course and/or disciplinary action. Please refer to the General School Catalog for more information on academic dishonesty or other misconduct. Acts of cheating include, but are not limited to the following: (a) plagiarism; (b) copying or attempting to copy from others during an examination or on an assignment ;(c) communicating test information with another person during an examination; (d) allowing others to do an assignment or portion of an assignment, (e) use of a commercial term paper service

### **Additional Help – Discretionary Section and Language**

- Blackboard support center: <http://bbcrm.edusupportcenter.com/ics/support/default.asp?deptID=8543>
- Learning Labs: There are several 'labs' on campus to assist you through the use of computers, tutors, or a combination. Please consult your college map for the Math Lab, Reading & Writing Lab, and Learning Services (library). Please speak to the instructor about labs unique to your specific program
- Library Services: There is more to our library than just books. You have access to tutors in the learning center, study rooms for small groups, and online access to a wealth of resources.

### **Disabled Student Programs and Services (DSPS)**

Any student with a documented disability who may need educational accommodations should notify the instructor or the Disabled Student Programs and Services (DSP&S) office as soon as possible. If you feel you need to be evaluated for educational accommodations, the DSP&S office is located in Building 2100, telephone 760-355-6313.

### **Student Counseling and Health Services**

Students have counseling and health services available, provided by the pre-paid Student Health Fee. We now also have a fulltime mental health counselor. For information see <http://www.imperial.edu/students/student-health-center/>. The IVC Student Health Center is located in the Health Science building in Room 2109, telephone 760-355-6310.

### **Student Rights and Responsibilities**

Students have the right to experience a positive learning environment and due process. For further information regarding student rights and responsibilities please refer to the IVC General Catalog available online at [http://www.imperial.edu/index.php?option=com\\_docman&task=doc\\_download&gid=4516&Itemid=762](http://www.imperial.edu/index.php?option=com_docman&task=doc_download&gid=4516&Itemid=762)

### **Information Literacy**

Imperial Valley College is dedicated to help students skillfully discover, evaluate, and use information from all sources. Students can access tutorials at <http://www.imperial.edu/courses-and-programs/divisions/arts-and-letters/library-department/info-lit-tutorials/>

---

## Anticipated Class Schedule / Course Map

### Unit I: The Writing Process (6 weeks)

- Week 1: Exploring the Writing Process (Ch. 1)
- Week 2: Prewriting (Ch. 2)
- Week 3: Writing Paragraphs (Ch. 3)  
*Ender's Shadow*: "Urchin"
- Week 4: Process Paragraph/Essay (Ch.8; Ch. 16)  
*Ender's Shadow*: "Urchin"
- Week 5: Achieving Coherence (Ch. 4)  
*Ender's Shadow*: "Launchy"
- Week 6: Writing Essays (Ch 14)  
*Ender's Shadow*: "Launchy"

#### Essay 1: Process Essay

- Rough Draft 9/18
- Final Draft 9/25

### Unit II: Strengthening Your Ideas with Outside Sources (4 weeks)

- Week 7: Introduction, Conclusion, Title (Ch. 15)  
*Ender's Shadow*: "Scholar"
- Week 8: Cause & Effect Paragraph/Essay (Ch. 12 ; Ch. 17)  
*Ender's Shadow*: "Soldier"
- Week 9: Summarizing, Quoting, and Avoiding Plagiarism  
*Ender's Shadow* – "Leader"
- Week 10: Revising for Consistency and Parallelism (Ch. 21)  
*Ender's Shadow* – "Victor"

#### Essay 2: Cause – Effect Essay

- Rough Draft 10/16
- Final Draft 10/23

### Unit IV: Using Your Ideas to Persuade Others (6 weeks)

- Week 11: Persuasive Paragraph/Essay (Ch. 13; Ch. 17)
- Week 12: Strengthening an Essay with Research (Ch. 19)
- Week 13: Revising for Sentence Variety (Ch. 22)
- Week 14: Revising for Language Awareness (Ch. 23)
- Week 15: Writing Under Pressure: The Essay Exam (Ch. 20)
- Week 16: Results

#### Essay3: Persuasive Research Paper

- Topical Outline and Thesis 11/13
- Final Draft 11/20

#### Essay 4: Final Exam / Persuasive Essay

- In Class 12/04

**Note:** Chapter #'s refer to *Evergreen*