

Basic Course Information

Semester	Fall 2014	Instructor's Name	Xochitl Tirado
Course Title & #	English 009	Instructor's Email	xochitl.tirado@imperial.edu
CRN #	10001 & 10018	Office	2796
Room	2727	Office Hours	Monday 12:50-2:05PM Tuesday 3:00-4:00PM (online) Wednesday 12:50-2:05PM Friday 12:50-1:20PM
Class Dates	August 18 – December 12, 2014	Office Phone #	760-355-6188
Class Days	Monday, Wednesday, Friday		
Class Times	8:35-9:50 10:00-11:15		
Units	4		

Course Description

Preparation for ENGL 110. The course seeks to facilitate the student's mastery of the short essay at the college level. The course follows in sequence from ENGL 008 (ENGL 098). (Nontransferable, nondegree applicable)

Student Learning Outcomes

Upon course completion, the successful student will have acquired new skills, knowledge, and or attitudes as demonstrated by being able to:

- 1 Compose a multi-paragraph essay that responds to an essay prompt with a clear controlling idea or thesis statement. (ILO1, ILO2, ILO4)
- 2 Compose a multi-paragraph essay with a clear organizational structure and adequate support. (ILO1, ILO2, ILO3, ILO4)
- 3 Compose a multi-paragraph essay that uses correctly formed sentences with virtually no sentence-level or grammar errors. (ILO1, ILO2, ILO4)
- 4 Develop a research paper that effectively synthesizes ideas and information from multiple sources and utilizes correct MLA formatting of citations. (ILO1, ILO2, ILO3, ILO4, ILO5)

Course Objectives

Upon satisfactory completion of the course, students will be able to:

1. Develop and apply discovery techniques for expository writing with five or more multi-paragraph essays, including a mini research paper.
2. Design an essay plan based on concrete data in pre-writing exercises that produces a controlling idea or thesis statement.
3. Organize content to support a thesis statement and subsequent supporting paragraphs while studying and applying various rhetorical modes with emphasis on comparison/contrast, definition, cause/effect, and argumentation.
4. Demonstrate the ability to recognize and identify various audiences, both general and academic, focusing on academic audiences.
5. Synthesize ideas and information from multiple sources in the development of a writing assignment that is supported by citations from the reading.
6. Practice a variety of sentence types and demonstrate principles of effective sentence construction and punctuation, including correct use of the comma, semicolon, quotation mark, apostrophe, and parentheses.
7. Demonstrate an understanding of connotative meaning and figurative language in his/her own writing after

recognizing this technique in the writing of others.

8. Practice and successfully demonstrate the skills in areas designated by the instructor to be appropriate supplemental activities of improved writing technique.

Textbooks & Other Resources or Links

1. *Evergreen with Readings* 10th Edition by Susan Fawcett ISBN10: 1-133-94677-1
2. APLIA for *Evergreen with Readings* 10th Edition
3. *Ender's Shadow* by Orson Scott Card ISBN 0-765-34240-5

Course Requirements and Instructional Methods

Instructor Expectations

- You are to attend every class session, arrive on time, and stay for the duration of the session.
- Students who are absent the first day of class are automatically dropped.
- If you stop attending class make sure to drop yourself from the class.
- You must come to class prepared: textbooks, pencil, pen, highlighter, notebook, etc...
- Work is to be turned in on due date – no late work accepted.
- Turn off cell phones while in class.
- You are responsible for knowing and observing due dates for all assignments.
- In this class you will be using blackboard to complete assignments, submit essays, and **check your grades**. It is important that you become familiar with blackboard.

*Aplia

Aplia is required online homework that corresponds to the chapters in *Grassroots with Readings*. Access to Aplia is bundled with your text in the college bookstore and includes access to the corresponding e-book free of charge. If you don't buy a hard copy of *Grassroots with Readings* in the bookstore, you can purchase Aplia (along with an e-text of the book) from the website at www.aplia.com. If you prefer to use only the e-book and not purchase a hard copy, you must either print out each chapter we cover and bring it to class or have your computer or electronic reader with you in class.

Late Work and other Assignments

- No late work will be accepted under any circumstance. Class work and homework will be collected weekly.
 - Note: Incomplete assignments automatically receive a zero.
 - If you are absent for a class meeting, you cannot make up the work that was completed in class.
- Quizzes are given regularly and may be UNANNOUNCED.
- If you are absent on the day of a quiz you will have the opportunity to make up ONE quiz during the semester.
- The final exam for this course is a common final. It is an in-class essay that should demonstrate your mastery of the writing skills that you have attained in the semester.

Essay Grading Policy:

- Essay grades reflect the overall quality of the work turned in, how complete the work is and whether the instructions from the assignment were properly followed.
- A rubric will be used to grade each essay.

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- Missing or unsatisfactory work will be scored “no credit.” This is a 0 (F) and averaged into your grade.
- **Late essays are not accepted.**

Course Grading Based on Course Objectives

Your final grade will be composed of the following:

Journals	10 Journals x 5 points each	50 points
Assignments	20 Assignments x 5 points each	100 points
Quizzes	10 Quizzes x 5 points each	50 points
Aplia	15 Assignments x 10 points each	150 points
Writing Assignments		
Process Essay		100 points
Cause/Effect Essay		125 points
Persuasive Essay		200 points
Final Essay		225 points
		Total: 1000 points

Attendance

- A student who fails to attend the first meeting of a class or does not complete the first mandatory activity of an online class will be dropped by the instructor as of the first official meeting of that class. Should readmission be desired, the student’s status will be the same as that of any other student who desires to add a class. It is the student’s responsibility to drop or officially withdraw from the class. See General Catalog for details.
- Regular attendance in all classes is expected of all students. A student whose continuous, unexcused absences exceed the number of hours the class is scheduled to meet per week may be dropped. For online courses, students who fail to complete required activities for two consecutive weeks may be considered to have excessive absences and may be dropped.
- Absences attributed to the representation of the college at officially approved events (conferences, contests, and field trips) will be counted as ‘excused’ absences.

Classroom Etiquette

- Electronic Devices: Cell phones and electronic devices must be turned off and put away during class unless otherwise directed by the instructor. **Consider**: specifics for your class/program
- Food and Drink are prohibited in all classrooms. Water bottles with lids/caps are the only exception. Additional restrictions will apply in labs. Please comply as directed.
- Disruptive Students: Students who disrupt or interfere with a class may be sent out of the room and told to meet with the Campus Disciplinary Officer before returning to continue with coursework. Disciplinary procedures will be followed as outlined in the General Catalog.
- Children in the classroom: Due to college rules and state laws, no one who is not enrolled in the class may attend, including children.

Academic Honesty

- Plagiarism is to take and present as one’s own the writings or ideas of others, without citing the source. You should understand the concept of plagiarism and keep it in mind when taking exams and preparing written materials. If you do not understand how to correctly ‘cite a source’, you must ask for help.

- Cheating is defined as fraud, deceit, or dishonesty in an academic assignment or using or attempting to use materials, or assisting others in using materials, or assisting others in using materials, which are prohibited or inappropriate in the context of the academic assignment in question.

Anyone caught cheating or will receive a zero (0) on the exam or assignment, and the instructor may report the incident to the Campus Disciplinary Officer, who may place related documentation in a file. Repeated acts of cheating may result in an F in the course and/or disciplinary action. Please refer to the General School Catalog for more information on academic dishonesty or other misconduct. Acts of cheating include, but are not limited to the following: (a) plagiarism; (b) copying or attempting to copy from others during an examination or on an assignment ;(c) communicating test information with another person during an examination; (d) allowing others to do an assignment or portion of an assignment, (e) use of a commercial term paper service

Additional Help – Discretionary Section and Language

- Blackboard support center: <http://bbcrm.edusupportcenter.com/ics/support/default.asp?deptID=8543>
- Learning Labs: There are several ‘labs’ on campus to assist you through the use of computers, tutors, or a combination. Please consult your college map for the Math Lab, Reading & Writing Lab, and Learning Services (library). Please speak to the instructor about labs unique to your specific program
- Library Services: There is more to our library than just books. You have access to tutors in the learning center, study rooms for small groups, and online access to a wealth of resources.

Disabled Student Programs and Services (DSPS)

Any student with a documented disability who may need educational accommodations should notify the instructor or the Disabled Student Programs and Services (DSP&S) office as soon as possible. If you feel you need to be evaluated for educational accommodations, the DSP&S office is located in Building 2100, telephone 760-355-6313.

Student Counseling and Health Services

Students have counseling and health services available, provided by the pre-paid Student Health Fee. We now also have a fulltime mental health counselor. For information see <http://www.imperial.edu/students/student-health-center/>. The IVC Student Health Center is located in the Health Science building in Room 2109, telephone 760-355-6310.

Student Rights and Responsibilities

Students have the right to experience a positive learning environment and due process. For further information regarding student rights and responsibilities please refer to the IVC General Catalog available online at http://www.imperial.edu/index.php?option=com_docman&task=doc_download&gid=4516&Itemid=762

Information Literacy

Imperial Valley College is dedicated to help students skillfully discover, evaluate, and use information from all sources. Students can access tutorials at <http://www.imperial.edu/courses-and-programs/divisions/arts-and-letters/library-department/info-lit-tutorials/>

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Anticipated Class Schedule / Calendar

Date or Week	Weekly Topic	Writing Assignments Quizzes Journals
Week 1 August 18-22	Syllabus & Introduction Chapter 1 Exploring the Writing Process	
Week 2 August 25-29	Chapter 2 Prewriting to Generate Ideas Chapter 26 The Simple Sentence <i>Ender's Shadow</i> : "Urchin"	
Week 3 September 1-5	Chapter 3 The Process of Paragraph Writing <i>Ender's Shadow</i> : "Urchin"	Journal 1 Due 9/5 Quiz 1 Due 9/5
Week 4 September 8-12	Chapter 8 Process Chapter 27 Coordination and Subordination Chapter 16 Types of Essays Part 1 <i>Ender's Shadow</i> : Urchin"	Journal 2 Due 9/12 Quiz 2 Due 9/12
Week 5 September 15-19	Chapter 4 Achieving Coherence <i>Ender's Shadow</i> : "Launchy"	Journal 3 Due 9/19 Quiz 3 Due 9/19 Essay 1 Rough Draft Due 9/19
Week 6 September 22-26	Chapter 14 Writing The Process of Writing an Essay Chapter 28 Avoiding Sentence Errors <i>Ender's Shadow</i> : "Launchy"	Essay 1 Final Draft Due 9/26
Week 7 September 29-3	Chapter 15 The Introduction, the Conclusion, and the Title <i>Ender's Shadow</i> : "Shcolar"	Journal 4 Due 10/3 Quiz 4 Due 10/3
Week 8 October 6-10	Chapter 2 Cause & Effect Chapter 17 Types of Essays, Part 2 Chapter 29 Present Tense <i>Ender's Shadow</i> : "Soldier"	Journal 5 due 10/10 Quiz 5 due 10/3
Week 9 October 13-17	Chapter 18 Summarizing, Quoting, and Avoiding Plagiarism <i>Ender's Shadow</i> : "Leader"	Journal 6 Due 10/17 Quiz 6 Due 10/17 Essay 2 Rough Draft Due 10/17
Week 10 October 20-24	Chapter 21 Revising for Consistency and Parallelism Chapter 30 Past Tense <i>Ender's Shadow</i> : "Victor"	Essay 2 Final Draft Due 10/24
Week 11 October 27-31	Chapter 13 Persuasion Chapter 17 Types of Essays, Part 2	Journal 7 Due 10/31 Quiz 7 Due 10/31
Week 12 November 3-7	Chapter 19 Strengthening an Essay with Research Chapter 37 The Comma	Journal 8 Due 11/7 Quiz 8 Due 11/7
Week 13 November 10-14	Chapter 22 Revising for Sentence Variety	Journal 9 Due 11/14 Quiz 9 Due 11/14
Week 14 November 17-21	Chapter 23 Revising for Language Awareness	Journal 10 Due 11/21 Essay 3 Detailed Outline/Presentation Due 11/17
Week 15 December 1-5	Chapter 20 Writing Under Pressure: The Essay Exam Common Final	Essay 2 Final Draft Due 12/1
Week 16 December 8-12	Finals Week	Quiz 10 (in-class)