

Imperial Valley College

Administration of Justice

Course Syllabus

COURSE NO.
AJ 110 (CRN 20105)

COURSE TITLE
Police Community Relations

INSTRUCTOR
Glenn N. Granish - Room 205

Email: ggranish@yahoo.com

TEXTBOOK
Police Community Relations
and the Administration of Justice, 8th Edition
Ronald D. Hunter & Thomas Barker; 2011

TERM
Spring 2013

UNITS
3

CLASS TIMES
Tuesday & Thursday 10:15 – 11:40 am

COURSE DESCRIPTION

An in-depth study of the development, function and techniques of patrol, including: observation skills, development of intelligence, traffic control and preliminary investigative duties, handling complaints and requests for service, public and community relations and basic crime prevention. The mechanics of: field interviews, search and arrests, note taking and police report essentials. The student will also be given a familiarization with basic police equipment and the handling of community crime incidents.

COURSE OBJECTIVES (SLO's)

Students will be able to:

1. Explain the American Criminal Justice System; and demonstrate an understanding of Constitutional rights and due process.
2. Explain the Role and Function of Law Enforcement in American Society.
3. Understand the concepts of the Community Oriented Policing philosophy.
4. Recognize the importance of developing intelligence through contacts and resources within the community.
5. Recognize the importance of traffic control and enforcement for good community relations.
6. Recognize the restrictions on public access to investigations and criminal history information on potential suspects.
7. Understand the importance of and how to handle a complaint, as well as requests for service.
8. Understand the importance of good public and community relations.
9. Explain what basic crime prevention is and how it relates to reducing criminal activity.
10. Explain the S.A.R.A. Model and demonstrate its use on a community issue or problem.

GRADING PROCEDURE:

Total Points: 550

Tests: Six tests at 50 points each = 300 points

Group Project and Presentation: 10 – 15 minute Presentation = 50 points

Term Paper: (Topic Approved by Instructor) = 50 Points

Final Exam = 100 Points

Ride Along = 50 Points

A = 495-550 B = 440-494 C = 385-439 D = 330-384 F = 0-329

PLEASE NOTE:

Assignments are due on the date stated on the syllabus. Late assignments are subject to reduction of points. Make every effort to turn in assignments on time or you may receive a zero for that assignment.

TESTS/EXAMS:

There are a total of six (6) tests and one (1) comprehensive Final Examination in this course. Each of these tests will consist of a twenty-five (25) question test worth a total of fifty (50) points. Each test will have a time limit of 30 minutes, which means that class starts at 3:05 pm, class attendance is taken, then the test is handed out to the students. You will have 30 minutes, no longer. If you show up late to class, you will have what time is left to complete the test. There will be NO makeup test given. Failure to take an exam will result in a zero for that exam unless prior approval is given by the instructor. Bring a No. 2 Pencil and Scantron form to class on exam days for the test. **I DO NOT supply a Scantron or a Pencil for any exam.**

AS THERE IS NO RETAKES IN REAL LIFE - THERE WILL BE “NO MAKE UP EXAMS” GIVEN FOR THIS COURSE!

You must communicate to your instructor any problems that you are having with the course or anything affecting you in the performance of the course. That means, if you **can not** attend class to take the exams, you will communicate that to the instructor and why with paperwork of why you could not be in class to take the exam. (Doctor’s appointment, Jury Duty, Emergency Room, or Funeral).

ATTENDANCE: One of the institutional learning outcomes at IVC is personal responsibility. You will be expected to demonstrate personal responsibility by attending class, showing up on time, and not leaving early. **You will be allowed two absences as many times as the class meets in a week, a total of four, before the drop deadline. If you miss six or more absences, it will affect your final grade in this course.** Do not assume you will be dropped for non-attendance. Missing more than half a class session will count as a full absence. *(It remains your responsibility to drop yourself from all courses that you no longer attend, or you risk getting a failing grade on your transcript.)* Refer to pages 23 – 24 of your General Catalog for “ATTENDANCE AND AUTOMATIC WITHDRAWALS”; **YOU** are RESPONSIBLE!

As part of the attendance of this course, will be attending a tour of Centinela State Prison in the latter part of the semester. This tour will be part of the requirements for this course, attending this tour will be the same as if you were to attend class that day.

ACADEMIC ETHICS: Cheating is defined as copying answers from another student on an exam or assignment, allowing another student to copy answers from you, turning in work as your own that someone else did for you, working with another student on an assignment with the instructor's express consent, or turning in a writing assignment that uses another's words or ideas without crediting the source of the words or ideas.

PLAGIRISM will not be tolerated! If a student uses the words or ideas of another person without giving that person credit, the student is committing an act of plagiarism.

CHEATING WILL NOT BE TOLERATED! Anyone caught cheating will get a zero for the assignment or exam and may be dropped from the class with the grade of **'F'**.

PARTICIPATION: Every student is expected to participate in class discussions each week. This includes punctuality, contributions, personal opinions, group efforts if assigned and discussion of issues relating to the current assignment of the class. There will be group presentations every week after the first test.

Another facet of this course will be the "Ride Along" with a Law Enforcement Agency Officer/Agent. You will be arranging this on your own, and will require a written essay of at least one page (hand written or typed (single spaced, 12 font), when you complete the shift with the officer/agent. This written essay will be done on all the events/happenings during the Ride Along, one paragraph WILL NOT be enough to get credit, it's who you are with, the introduction, the station (what did you see), what happened during the ride along, and what happened at the end of shift, and your overall explanation of how you felt about the experience; was it good or bad.

CLASSROOM PROJECTS: Every student is expected to participate in the presentation of the Group Project. The outline for the group project will be presented to the instructor no later than four weeks from the beginning of the semester (2/05/2013, Test #2). Project Presentations will be on April 18 and April 23, 2013. The selection of the groups for the presentation will be delegated by the instructor. See handout for more information.

CLASSROOM BEHAVIOR: Any conduct that disrupts the learning process cannot be tolerated. Anyone engaging in such conduct will be asked to leave the classroom. Talking, whispering, loud yawning, and **CELL PHONES RINGING DURING CLASS** are examples of disruptive behavior because such actions are disrespectful and distracting to the instructor and to other students. Respect your fellow students and instructors at all times.

Your cell phones:

- Cell phones ringing during class is RUDE, to me as the instructor and the other students in the class.
- Phones WILL BE turned off or placed on vibrate.
- IF your phone rings during class, you'll be asked to immediately give the class a two (2) minute presentation to the entire class, of the instructor's choice.

TAKE ADVANTAGE OF THE LEARNING ENVIRONMENT WHILE IN CLASS!

NOTICE: Any student with a documented disability who may need educational accommodations should notify the instructor or the Disabled Student Programs and Services (DSP & S) Office as soon as possible. [SDP&S, Health Sciences Building 2100, Phone: (760) 355-6312]

AJ 110, Police/Community Relations
(Tuesday & Thursday 10:15 – 11:40 am)

Class Schedule:

Tue	01/15/13	Introduction/Syllabus
Thurs	01/17/13	Chapter 1: The Administration of Justice and the Police
Tue	<u>01/22/13</u>	<u>Test #1</u>
Thurs	01/24/13	Chapter 2: Police Role Concept in a Changing Society
Tue	01/29/13	Chapter 3: Police-Community Relations: An Overview/ GROUPS MEET
Thurs	01/31/13	Chapter 4: Public Relations and Community Relations: A Contrast
Tue	02/05/13	<u>Test #2</u> [Guest Speaker] ALL GROUPS - TURN IN OUTLINES FOR CLASSROOM PROJECTS ALL STUDENTS – TURN IN OUTLINES FOR TERM PAPERS
Thurs	02/07/13	Chapter 5: The Public and the Police: A Consortium of Communities
Tue	02/12/13	Chapter 6: Relations within the Police Organization
Thurs	02/14/13	Chapter 7: Coping with the Human Experience of Being a Cop
Tue	02/19/13	<u>Test #3</u> [Guest Speaker]
Thurs	02/21/13	Chapter 8: The Communication Process
Tue	02/26/13	Chapter 9: Police Discretion and Community Relations
Thurs	02/28/13	Chapter 10: Community-Oriented Policing (C.O.P.P.S.) TO PAGE 208
Tue	03/05/13	<u>Test #4</u> [Guest Speaker]
Thurs	03/07/13	Chapter 10: The S.A.R.A.Model (and the Application to C.O.P.P.S.) PAGE 209
Tue	03/12/13	Chapter 11: Police-Community Relations and the Media
Thurs	03/14/13	Chapter 12: Special Populations and the Police
Tue	03/19/13	<u>Test #5</u> [Guest Speaker]
Thurs	03/21/13	Chapter 13: Community Relations in the Context of Culture
Tue	03/26/13	Chapter 14: The Dilemmas of Dissent and Political Response
Thurs	03/28/13	Chapter 15: Conflict Management
Tue	04/02/13	SPRING BREAK
Thurs	04/04/13	SPRING BREAK
<u>SAT</u>	<u>11/10/2012</u>	<u>LAST DAY TO DROP CLASS</u>

Tue	04/09/13	Chapter 16: Community Participation in the New Millennium
Thurs	04/11/13	<u>Test #6</u> [Guest Speaker]
Tue	04/16/13	Groups meet to finalize presentations
Thurs	04/18/13	Group Project Presentation
Tue	04/23/13	Group Project Presentation
Thurs	04/25/13	Prison Tour at Centinela State Prison – 9 am
Tue	04/30/13	NO CLASS/AJ 108 Prison Tour at Centinela State Prison
Thurs	05/02/13	<u>Term Papers/Ride Along Papers are DUE at the beginning of class</u> <u>Final Review for Final</u>
Tues	05/07/13	<u>Final Exam</u>