

Introduction to Correctional Systems

Semester:	Summer 2017	Instructor Name:	Glenn N. Granish
Course Title & #:	Intro to Corrections	Email:	glenn.granish@imperial.edu
CRN #:	30136	Webpage (optional):	N/A
Classroom:	Online	Office #:	3200 Building
Class Dates:	June 19 - July 27, 2017	Office Hours:	N/A
Class Days:	Online	Office Phone #:	760-355-6280
Class Times:	Online	Emergency Contact:	Public Safety Secretary- Rhonda
Units:	3 units		

Course Description

This is an in-depth study of the history, development, techniques and how policy has been developed from the beginning of confinement, middle ground, and finally, the operation of present day Corrections in America. You will learn how it all started, what the processes were to deal with hardened criminals in the wild days of the "Wild West" where places like the Yuma Territorial Prison, Folsom State Prison became famous. How the era of Prohibition in the 1920's affected the ways of Corrections with the introduction of "Scarface Al Capone, Machine Gun Kelly, and how Corrections had to operate with these types of "high profile criminals" in the Federal Correctional System. You will gain knowledge of how the Correctional System developed in the states and how some of the state prison systems operated from its inception to the processes of modern day Corrections.

This is a study and survey of the history, philosophy and trends of adult and juvenile corrections processes. The relationship between corrections and other components of the judicial system will be examined. (CSU)

Student Learning Outcomes

Upon course completion, the successful student will have acquired new skills, knowledge, and or attitudes as demonstrated by being able to:

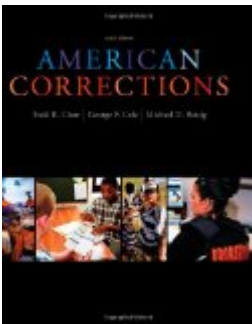
1. Identify the history and development of corrections. (ILO4, ILO5)
2. Identify the difference between local, state and federal correctional systems. (ILO2, ILO4)
3. Identify the criteria involved in sentencing convicted criminals. (ILO1, ILO2, ILO4, ILO5)

Course Objectives

Upon satisfactory completion of the course, students will be able to:

1. Restate and summarize the history and development of corrections.
2. Examine and debate the role of corrections within the judicial system.
3. Explain and justify the theories and issues in sentencing.
4. Explain and distinguish the functions and issues of probation and parole and adjuncts to the institutionalization, as well as legal limitations and restrictions.
5. Identify, compare and contrast the characteristics, issues, programs and services within local, state and federal correctional institutions.
6. Describe the personnel fiscal, policy planning and legal issues of institutional administration and management through discussion, evaluation of case studies and specific programs.
7. Describe and evaluate: bureaucratic control and administrative issues; prisonization; inmate organizations; unionization and other operating mechanisms within the correctional institutions.
8. Identify and distinguish the typical characteristics of the male offender, female offender, juvenile offender and physical categories such as the mentally disturbed, the retarded, the elderly and sex offenders.
9. Summarize and evaluate trends, innovations and directions in corrections to include: role of research, policy options, personnel training, careers in corrections and private corrections.

Textbooks & Other Resources or Links



ISBN: 9781133049739 / 1133049737 (10th Edition)

American Corrections by: [Todd R. Clear](#), [Michael D. Reisig](#), [George F. Cole](#)

Explore the American corrections system from the perspective of both the corrections worker and the offender in AMERICAN CORRECTIONS, Tenth Edition. Comprehensive yet not overwhelming, the book covers both institutional and community sanctions, incorporating high-profile corrections cases taken from recent headlines to reinforce important theories.

For those of you who are having financial difficulty, there are 2 copies of this textbook in the IVC Library at the Reference Desk. You are able to check out this resource for 2/3 hours at a time. You will surrender your IVC Identification Card (or driver's license) in order to get the book!

Course Requirements and Canvas

We will be using Canvas to conduct this online course

Logging into Canvas:

- 1) Go to <http://imperial.canvas.com> and follow the login instructions to login.
- 2) Once logged in, click on the 'courses' tab located on the top right of the page.
- 3) Click on CSI 100 to enter the course.
- 4) Read the course syllabus.
- 5) Read the document under Week 1 entitled "Week 1 Overview & Objectives." This outlines exactly
- 6) What you have to do and by when you have to do it for Week 1.
- 7) Become familiar with the course

The online version of this course is not self-paced. There are strict deadlines that need to be met every week. You will be given a list of weekly deliverables that you will be responsible for. You can find these under the appropriate weekly heading (ie. Week 1 Overview & Objectives). Any questions you may have about the course can be posted in the 'Ask the Instructor' forum inside Canvas.

You must have access to a computer. The computer must have access to the Internet. You will also need access to a computer that has Microsoft Office installed on it (MS Word and PowerPoint).

Course Grading Based on Course Objectives

You will be graded on Essays, Quizzes, Tests, Problem Solving Exercises, Written Assignments, Term Paper, and a Comprehensive Final Examination. This will be done on the following manner:

Quizzes.....	10%
Tests.....	25%
Final Exam.....	25%
Class Participation/Attendance.....	20% (forums & discussions)
Class Projects/Assignments.....	20%
Prison Tour: Extra Credit (email me for information)	

A = 90-100%

B = 80-89%

C = 70-79%

D = 60-69%

F = below 60%

PLEASE NOTE:

Assignments are due on the date stated on the syllabus. Late assignments (IF ACCEPTED) are subject to reduction of points. Make every effort to turn in assignments on time or you may receive a zero for that assignment.

QUIZZES/EXAMINATIONS:

There will be a Quiz due for each chapter presented for the week. The quiz will need to be completed and submitted by Sunday @ 2359 hours of the week that chapter is being presented. You will have two attempts to compete the quiz for the maximum points allotted.

There are a **total of five (5) tests** in this course and a comprehensive Final Examination. Each of these tests will consist of a twenty-five (25) question test worth a total of twenty-five (25) points; the Final will consist of 50 questions worth a total of one fifty (50) points. The test must be completed by Sunday @ 2359 hours for the week in which the test is given. Each test will have a time limit of 40 minutes, which means that when you log into the test, you **MUST** finish the entire test in one sitting. Blackboard will have a running timer for you while taking the test, you will also receive alerts when half the time has expired, at 5 minutes, 1 minute, and then at 30 seconds left in the timer.

For those of you have not taken a test or examination online before, I have placed a practice test for you to take in the “Module 1/Week 1” area. Follow the instructions, and you should be fine, if not, don’t hesitate to get hold of me.

There will be **NO** makeup test given. Failure to take an exam will result in a zero for that exam unless prior approval is given by the instructor.

AS THERE IS NO RETAKES IN REAL LIFE - THERE WILL BE “NO MAKE UP EXAMS” GIVEN FOR THIS COURSE!

CLASS PARTICIPTION:

Will be your interpretation of varying subjects presented in a week. You will be viewing videos, reading articles, reading laws that have recently come in existence or reviewing recent criminal cases. After you complete the assignment, you will express yourself in the forum and your input on one other student’s interpretation that is posted online. These forums will be completed each Thursday, no later than 2359 hours.

You must communicate to your instructor any problems that you are having with the course or anything affecting you in the performance of the course.

DOCUMENT SUBMISSION POLICY:

All documents that are submitted for this course, whether they are the Chapter questions, or Forums, will be graded within seven (7) days after submission to Blackboard.

Staying organized in an online class is very important! Especially during a Summer Session! If you fall behind in your work, you may not be able to catch up! I promise to keep our course site tidy, but I need your help! When submitting essays and projects, please upload your files as either .doc, .docx, .rtf, .odt or .pdf. I use Microsoft (Office) Word and this is the file format I can open and read. If you submit your work in another format, I simply can't read it. **NO GDOCS!**

Also, please use the following standard naming convention for your files. Please name your files using your last name and the short title for the assignment noted in the assignment instructions. All your submissions should follow this format:

yourlastname_assignmentshorttitle.doc (or .docx, .odt, .rtf, .pdf You get the picture).

LATE SUBMISSION OF PAPERWORK:

There will be no submission of late work! Submit ALL paperwork on the required dates that are noted on the Syllabus and in the Weekly Tasks, under “Week # Things to do,” all of the dates are clearly listed on the page!

Attendance

One of the institutional learning outcomes at IVC is personal responsibility.

- A student who fails to complete the first mandatory activity of an online class will be dropped by the instructor as of the first official meeting of that class. Should readmission be desired, the student's status will be the same as that of any other student who desires to add a class. It is the student's responsibility to drop or officially withdraw from the class. See the IVC General Catalog for details.
- Students who fail to complete required activities for two consecutive weeks may be considered to have excessive absences and may be dropped.
- Regular attendance in all classes is expected of all students. A student whose continuous, unexcused absences exceed the number of hours the class is scheduled to meet per week may be dropped. For online courses, students who fail to complete required activities for two consecutive weeks may be considered to have excessive absences and may be dropped.
- Absences attributed to the representation of the college at officially approved events (Conferences, contests, and field trips) will be counted as 'excused' absences

Online Netiquette

What is netiquette?

Netiquette is internet manners, online etiquette, and digital etiquette all rolled into one word. Basically, netiquette is a set of rules for behaving properly online.

Students are to comply with the following rules of netiquette:

- identify yourself,
- include a subject line,
- avoid sarcasm,
- respect others' opinions and privacy,
- acknowledge and return messages promptly,
- copy with caution,
- do not spam or junk mail,
- be concise,
- use appropriate language,
- use appropriate emoticons (emotional icons) to help convey meaning, and
- use appropriate intensifiers to help convey meaning [do not use ALL CAPS or multiple exclamation marks (!!!)].

Academic Honesty

Academic honesty in the advancement of knowledge requires that all students and instructors respect the integrity of one another's work and recognize the important of acknowledging and safeguarding intellectual property.

There are many different forms of academic dishonesty. The following kinds of honesty violations and their definitions are not meant to be exhaustive. Rather, they are intended to serve as examples of unacceptable academic conduct.

- **Plagiarism** is taking and presenting as one's own the writings or ideas of others, without citing the source. You should understand the concept of plagiarism and keep it in mind when taking exams and preparing written materials. If you do not understand how to "cite a source" correctly, you must ask for help.
- **Cheating** is defined as fraud, deceit, or dishonesty in an academic assignment, or using or attempting to use materials, or assisting others in using materials that are prohibited or inappropriate in the context of the academic assignment in question.

Anyone caught cheating or plagiarizing will receive a zero (0) on the exam or assignment, and the instructor may report the incident to the Campus Disciplinary Officer, who may place related documentation in a file. Repeated acts of cheating may result in an F in the course and/or disciplinary action. Please refer to the [General Catalog](#) for more information on academic dishonesty or other misconduct. Acts of cheating include, but are not limited to, the following: (a) plagiarism; (b) copying or attempting to copy from others during an examination or on an assignment; (c) communicating test information with another person during an examination; (d) allowing others to do an assignment or portion of an assignment; (e) using a commercial term paper service.

Additional Student Services

Imperial Valley College offers various services in support of student success. The following are some of the services available for students. Please speak to your instructor about additional services which may be available.

- **Canvas Support Site.** The Canvas Support Site provides a variety of support channels available to students 24 hours per day.
- **Learning Services.** There are several learning labs on campus to assist students through the use of computers and tutors. Please consult your [Campus Map](#) for the [Math Lab](#); [Reading, Writing & Language Labs](#); and the [Study Skills Center](#).
- **Library Services.** There is more to our library than just books. You have access to tutors in the [Study Skills Center](#), study rooms for small groups, and online access to a wealth of resources.

Disabled Student Programs and Services (DSPS)

Any student with a documented disability who may need educational accommodations should notify the instructor or the [Disabled Student Programs and Services](#) (DSP&S) office as soon as possible. The DSP&S office is located in Building 2100, telephone 760-355-6313. Please contact them if you feel you need to be evaluated for educational accommodations.

IF you are a DSPS student, I need to know! Contact me by email, look at my contact information!

Student Counseling and Health Services

Students have counseling and health services available, provided by the pre-paid Student Health Fee.

- **Student Health Center.** A Student Health Nurse is available on campus. In addition, Pioneers Memorial Healthcare District and El Centro Regional Center provide basic health services for students, such as first aid and care for minor illnesses. Contact the IVC [Student Health Center](#) at 760-355-6310 in Room 2109 for more information.
- **Mental Health Counseling Services.** Short-term individual, couples, family, and group therapy are provided to currently enrolled students. Contact the IVC [Mental Health Counseling Services](#) at 760-355-6196 in Room 2109 for more information.

Student Rights and Responsibilities

Students have the right to experience a positive learning environment and to due process of law. For more information regarding student rights and responsibilities, please refer to the IVC [General Catalog](#).

Information Literacy

Imperial Valley College is dedicated to helping students skillfully discover, evaluate, and use information from all sources. The IVC [Library Department](#) provides numerous [Information Literacy Tutorials](#) to assist students in this endeavor.

Anticipated Class Schedule/Calendar

Introduction to Corrections

Imperial Valley College is dedicated to help students skillfully discover, evaluate, and use information from all sources. Students can access tutorials at <http://www.imperial.edu/courses-and-programs/divisions/arts-and-letters/library-department/info-lit-tutorials>

Date or Week	Activity, Assignment, and/or Topic	Test
Week 1 June 19-25	Syllabus Introduction Discussion Navigation Experience Discussion Week 1 Forums Class Project is now open START CLASS PROJECT - DUE WEEK 6	
Week 2 June 2-July 2	Week 2 Forums Chapter 2: The Early History of Correctional Thought and Practice Chapter 3: History of Corrections in America Chapter 4: Punishment of offenders	Quiz 1 Quiz 2 Quiz 3 Test #2
Week 3 July 3-9	Week 3 Forums Chapter 5: Law of Corrections Chapter 6: Correctional Client Chapter 7: Jails	Quiz 4 Quiz 5 Quiz 6 Test #3
Week 4 July 11-16	Week 4 Forums Chapter 8: Probation Chapter 9 - Sanctions & Community Corrections Chapter 10 Incarceration	Quiz 7 Quiz 8 Quiz 9 Test #3
Week 5 July 17-23	Week 5 Forums Chapter 11: The Prison Experience Chapter 12: Incarceration of Women Chapter 17: Corrections for Juvenile	Quiz 10 Quiz 11 Quiz 12 Test #4
Week 6 July 24-27	Week 6 Forums Chapter 15 - Release from Incarceration Chapter 20: Death Penalty Final Examination (Comprehensive) - Window (July 25 – July 27) 2359 hours CLASS PROJECT - DUE	Quiz 13 Quiz 14 Test #5 Final
	NO WORK WILL BE ACCEPTED AFTER JULY 27, 11:59PM	