

Bus 100 - Practical Accounting

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Objective: The purpose of this class is to introduce beginning bookkeeping practices and to prepare students for further study in accounting.

Prerequisite: None

Text: College Accounting
By Heintz & Parry 21th Edition (Required)

Working Papers/Study Guide (Optional)

Grading Weight:

Exam Chapters 1-3 (multiple choice)	100
Exam Chapters 4-5 (multiple choice)	100
Exam Chapters 6-7 (multiple choice)	100
Exam Chapters 8-9 (multiple choice)	100
Mastery Problem Ch.3	30
Mastery Problem Ch.4	30
Mastery Problem Ch.5	30
Comprehensive Problem #1	30
Mastery Problem Ch.7	30
Mastery Problem Ch.8	30
Mastery Problem Ch.9	30
Final Exam Chapters 1-6 (Problem)	100
Attendance	<u>100</u>
Total Points Possible	810

Typical Grading Scale:

90% to 100%	= A
80 to 89	= B
70 to 79	= C

Note: For each absence subtract 10 points. For each tardy subtract 5 points. If a student is absent three times s/he will be dropped. Three tardies equals one absence. Students that leave class early will be counted tardy or absent.

Tentative Schedule Spring 2017

Bus 100

13-Feb	M	1,2,3,
20-Feb	M	Holiday
27-Feb	M	1,2,3,
6-Mar	M	1,2,3,
13-Mar	M	4,5,Exam 1,2,3,
20-Mar	M	4,5
27-Mar	M	4,5
3-Apr	M	6,7,Exam 4,5
10-Apr	M	6,7
17-Apr	M	Break
24-Apr	M	6,7
1-May	M	6,7
8-May	M	8,9, Exam 6,7
15-May	M	8,9
22-May	M	8,9
29-May	M	8,9, and MakeUps
5-Jun-16	M	Final