

Basic Course Information

Semester	Spring 2016	Instructor's Name	Michael W. Capeci
Course Title & #	CSI 104 – Concepts of Probation and Parole	Instructor's Email	michael.capeci@imperial.edu
CRN #	20702	Webpage (optional)	N/A
Room	3203	PT Office 809	No office hours, contact in class
Class Dates	2/16/2016 – 6/8/2016	Office Hours (n/a for PT Faculty)	Make appointment in class to meet with instructor.
Class Days	Monday/Wednesday	Office Phone # (PT may use dept. number)	760-355-6280
Class Times	0940 – 1105 hours (9:40am-11:05am)	Who students should contact if emergency or other	Email instructor PRIOR to class
Units	3 Units		

Course Description

A survey of the historical development of probation and parole from early court procedures through modern practices with an emphasis on the operation of probation and parole agencies in California including such topics as probation and parole laws and procedures. (CSU)

Student Learning Outcomes

Upon course completion, the successful student will have acquired new skills, knowledge, and or attitudes as demonstrated by being able to:

1. Identify the historical development of the Probation system. (ILO4, ILO5)
2. Identify the different roles of Probation and Parole Officers. (ILO2, ILO4)
3. Identify the basic concepts of Probation and Parole. (ILO1, ILO2, ILO3, ILO4, ILO5)

Course Objectives

Upon satisfactory completion of the course, students will be able to:

1. Describe the historical development of the Probation system.
2. Recognize the basic scope and functions of Probation Services.
3. Describe the role of the Probation Officer regarding the Pre-Sentence investigation of the defendant.
4. Describe the historical development of Parole Services.
5. Explain the basic scope and functions of Parole services.
6. Recognize the organizational components of the Parole system.
7. Explain the purpose and nature of Parole supervision, investigation and surveillance.
8. Compare and contrast Institutional related community programs and community Halfway House treatment centers.

Textbooks & Other Resources or Links

Champion, Dean (2008). *Probation. Parole. And Community Corrections* (6th/e). Upper Saddle River, New Jersey Prentice Hall. ISBN: 978-0136130581

Course Requirements and Instructional Methods

Total Points: 520

Tests (4): Four tests at 50 points each = 200 points

Final Exam: 100 points

Assignments (6): 6 at 20 points each = 120 points

Class attendance and participation in discussion, group participation or activities:
possible 100 points

A= 520-468 B = 467-416 C = 415-364 D = 363-312 F = 311-0

TESTS/EXAMS:

There are a total of four (4) tests in this course and a Final Examination. Each test will have a time limit determined by the instructor. If you show up late to class, you will have what time is left to complete the test.

There will be NO makeup tests given. Failure to take an exam will result in a zero for that exam unless prior approval is given by the instructor. Bring a No. 2 Pencil and Scantron form to class on exam days for the test.

PLEASE NOTE: Assignments are due on the date stated on the syllabus. Late assignments are subject to reduction of points. Make every effort to turn in assignments on time or you may receive a zero for that assignment.

Attendance

- A student who fails to attend the first meeting of a class or does not complete the first mandatory activity of an online class will be dropped by the instructor as of the first official meeting of that class. Should readmission be desired, the student's status will be the same as that of any other student who desires to add a class. It is the student's responsibility to drop or officially withdraw from the class. See [General Catalog](#) for details.
- Regular attendance in all classes is expected of all students. A student whose continuous, unexcused absences exceed the number of hours the class is scheduled to meet per week may be dropped. For online courses, students who fail to complete required activities for two consecutive weeks may be considered to have excessive absences and may be dropped.
- Absences attributed to the representation of the college at officially approved events (conferences, contests, and field trips) will be counted as 'excused' absences.
- Regular attendance is crucial for student success. Travel arrangement to and from the DRC will be discussed during orientation.

Classroom Etiquette

- Electronic Devices: Cell phones and electronic devices must be turned off and put away during class unless otherwise directed by the instructor. IF you insist on having your cell phone ON and it sounds off during class session, I will stop class, you will come in front of the class for a 2 minute period of questioning by me, in front of the entire class OR you'll be asked to leave the class.
- Food and Drink are prohibited in all classrooms. Water bottles with lids/caps are the only exception. Additional restrictions will apply in labs. Please comply as directed.

- Disruptive Students: Students who disrupt or interfere with a class may be sent out of the room and told to meet with the Campus Disciplinary Officer before returning to continue with coursework. Disciplinary procedures will be followed as outlined in the General Catalog.
- Children in the classroom: Due to college rules and state laws, no one who is not enrolled in the class may attend, including children.

Academic Honesty

- Plagiarism is to take and present as one's own the writings or ideas of others, without citing the source. You should understand the concept of plagiarism and keep it in mind when taking exams and preparing written materials. If you do not understand how to correctly 'cite a source', you must ask for help.
- Cheating is defined as fraud, deceit, or dishonesty in an academic assignment or using or attempting to use materials, or assisting others in using materials, or assisting others in using materials, which are prohibited or inappropriate in the context of the academic assignment in question.

Anyone caught cheating or will receive a zero (0) on the exam or assignment, and the instructor may report the incident to the Campus Disciplinary Officer, who may place related documentation in a file. Repeated acts of cheating may result in an F in the course and/or disciplinary action. Please refer to the General

School Catalog for more information on academic dishonesty or other misconduct. Acts of cheating include, but are not limited to the following: (a) plagiarism; (b) copying or attempting to copy from others during an examination or on an assignment ;(c) communicating test information with another person during an examination; (d) allowing others to do an assignment or portion of an assignment, (e) use of a commercial term paper service.

Additional Student Services

Imperial Valley College offers various services in support of student success. The following are some of the services available for students. Please speak to your instructor about additional services which may be available.

- Learning Services. There are several learning labs on campus to assist students through the use of computers and tutors. Please consult your [Campus Map](#) for the [Math Lab](#); [Reading, Writing & Language Labs](#); and the [Study Skills Center](#).
- Library Services. There is more to our library than just books. You have access to tutors in the [Study Skills Center](#), study rooms for small groups, and online access to a wealth of resources.

Disabled Student Programs and Services (DSPS)

Any student with a documented disability who may need educational accommodations should notify the instructor or the [Disabled Student Programs and Services](#) (DSP&S) office as soon as possible. The DSP&S office is located in Building 2100, telephone 760-355-6313. Please contact them if you feel you need to be evaluated for educational accommodations.

Student Counseling and Health Services

Students have counseling and health services available, provided by the pre-paid Student Health Fee.

- Student Health Center. A Student Health Nurse is available on campus. In addition, Pioneers Memorial Healthcare District and El Centro Regional Center provide basic health services for students, such as first aid and care for minor illnesses. Contact the IVC [Student Health Center](#) at 760-355-6310 in Room 1536 for more information.

- [Mental Health Counseling Services](#). Short-term individual, couples, family, and group therapy are provided to currently enrolled students. Contact the IVC [Mental Health Counseling Services](#) at 760-355-6310 in Room 1536 for more information.

Student Rights and Responsibilities

Students have the right to experience a positive learning environment and due process. For further information regarding student rights and responsibilities please refer to the [IVC General Catalog](#).

Information Literacy

Imperial Valley College is dedicated to helping students skillfully discover, evaluate, and use information from all sources. The IVC [Library Department](#) provides numerous [Information Literacy Tutorials](#) to assist students in this endeavor.

Anticipated Class Schedule / Calendar

This is a tentative, provisional overview of the reading, assignments, tests, or other activity for the duration of the course.

CSI 104: Monday/Wednesday at 0940-1105 hours (9:40am-11:05am)

Week 1	2/17/16	Syllabus & Introduction
Week 2	2/22-24/16	Chapter 1: Criminal Justice System Components Homework: Assignment 1
Week 3	2/29-03/02	Chapter 2: Theories of Offender Treatment Due: Assignment 1
Week 4	3/07-9/16	Chapter 3: An Overview of Community Corrections TEST 1: Chapters 1-3 Homework: Assignment 2
Week 5	3/14-16/16	Chapter 4: Sentencing and Presentence Investigations Due: Assignment 2
Week 6	3/21-23/16	Chapter 5: Probation and Probationers: History, Philosophy, Goals and Functions
Week 7	3/28-30/16	No Classes: Spring Break
Week 8	4/04-06/16	Chapter 6: Programs for Probationers TEST 2: Chapters 4-6 Homework: Assignment 3
Week 9	4/11-13/16	Chapter 7: Jails and Prisons Due: Assignment 3
Week 10	4/18-20/16	Chapter 8: Parole and Parolees Homework: Assignment 4
Week 11	4/25-27/16	Chapter 9: Early Release Parole Programs Due: Assignment 4 TEST 3: Chapters 7-9
Week 12	5/02-04/16	Chapters 10: Probation/Parole Organization and Operations
Week 13	5/09-11/16	Chapters 11: Probation and Parole Professionals Homework: Assignment 5
Week 14	5/16-18/16	Chapter 12: Other Punctuation Marks Due: Assignment 5 TEST 4: Chapters 10-12

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Week 15	5/23-25/16	Chapter 13: Juvenile Probation and Parole Homework: Assignment 6
Week 16	5/30-06/01	Chapter 14: Evaluating Programs: Balancing Service Delivery and Recidivism Considerations Due: Assignment 6 No Class Monday 05/30/16: Memorial Day
Week 17	6/06-08/16	Final Exam

*****Tentative – Subject to change without prior notice*****

The instructor reserves the right to make modifications to the course syllabus and class schedule.