

Basic Course Information

Semester:	Summer 2015	Instructor Name:	Suzanne Gretz
Course Title & #:	History 100: Early World History	Email:	suzanne.gretz@imperial.edu
CRN #:	30119	Office #:	807B
Classroom:	204	Drop In Times (Office Hours):	During Summer Session meetings are by appointment only
Class Dates:	June 24, 2015 – July 30, 2015	Available Appointment Times:	Mon - Thurs: 9:15 – 10:00 am or 2:45 – 3:45 pm.
Class Days:	Week 1: Weds, Thurs, Fri Weeks 2 – 6: Mon, Tues, Weds, Thurs	Office Phone #:	760-355-6492
Class Times:	10:00 am – 12:10 pm	Emergency Contact:	Normally, you should send an email message if you want to get in contact with me. If it is an extreme emergency, please call our secretary: Elvia Camillo at 760-355-6144
Units:	3.0		

I am very interested in hearing from you if you have any problems, questions or concerns about the course. I am available to meet individually with each student to ensure adequate understanding of course requirements and to offer assistance and suggestions. There are a number of ways you can contact me. You can make an appointment to meet with me at a mutually convenient time. You can leave me a message on my voice mail; during the week I try to return calls within 24 hours. You can also send me an email message that I will also try to respond to within 24 hours. My complete class and office hour schedule is posted outside the Department office, room 807.

Course Description

Early World History is a broad survey of the diverse societies of Africa, Asia, Europe, the Americas, and Oceania from prehistory through the 1400s. This course seeks to describe the emergence and development of civilizations, societies, trade, religions and cultures, and to recognize the interconnections between different peoples and across time.

This course is the first part in a two-semester survey of world history from prehistoric to present times. Because of the scope of this course, we will be unable to explore any one region or civilization in depth. Instead, we will attempt to look at the history of the world in order to understand the emergence of civilizations, societies, religions and cultures, and to recognize the connections between different peoples and across time. Though an understanding of “what happened when” is critical as a foundation, we will go beyond names and dates. Instead, we will look at the social bonds and conflicts created by culture, religion and trade. We will discuss the patterns of society and government that our ancestors developed in order to meet their desire for political and social stability. By the end of the course, students will understand the main trends in world history from its beginnings until early modern times.

Student Learning Outcomes

Upon course completion, the successful student will have acquired new skills, knowledge, and or attitudes as demonstrated by being able to:

- Identify and describe the chief political, social, economic and/or cultural characteristics of important ancient and pre-modern civilizations, cultures, and societies.

- Evaluate oral and written information by studying the pros and cons of historical issues and present information competently and persuasively on topics relevant to early world history.
- Identify and describe how ancient and pre-modern societies interacted with each other and how those interactions changed and influenced human communities across time and space.
- Identify critical aspects of world geography relevant to early world history.

Course Objectives

Upon satisfactory completion of the course, students will be able to:

- Identify and describe the basic characteristics of human prehistory before the establishment of complex societies.
- Identify and describe the basic characteristics of the earliest complex societies of the Middle East, Africa, Asia, the Americas, and Oceania.
- Explain the reasons for the emergence of and define the chief characteristics of the classical civilizations and empires of Persia, China, India, Mesoamerica, Africa, Greece, and Rome.
- Describe the main characteristics of the post-classical civilizations of the Byzantine, Islamic and Chinese Empires, and the post-classical complex societies in India, Southeast Asia, the Americas, and Europe.
- Explain the rise and important characteristics of the Nomadic Empires of Eurasia and the Sub-Saharan African Kingdoms after 1000 C.E.
- Describe the patterns of trade and cross-cultural interaction during different eras in world history.
- Explain the origins, basic belief structures, and patterns of expansion of the major world religions.
- Analyze and describe the social dimensions such as government, law, politics, science, technology, family, and gender relations, of key ancient and pre-modern societies.
- Analyze and describe the cultural practices and expressions, such as art, literature, and religion, of key ancient and pre-modern societies.
- Exhibit awareness of how different people in different times and places have viewed themselves, viewed others, and viewed the world around them.
- Exhibit a basic knowledge of world geography.

Textbooks & Other Resources or Links

The following textbooks are required for the course for all students:

Von Sivers, Peter, Desnoyers, Charles A. and Stow, George B. *Patterns of World History, with Sources*. 2nd Edition. Oxford University Press, 2015.

Volume 1 ISBN: 9780199399796 or Combined Volume ISBN: 9780199399789.

Bookstore Prices: Vol. 1 New: \$99.00, Used: \$74.25; Combined New: \$121.00, Used: \$90.75

Copies of the textbooks are available at the Spencer Library in the Reserved section. Students can borrow the book for two hours and use it in the library to read and complete assignments for the course. Go to the main desk to request the book.

In addition to the textbook, students need to have the following supplies for this course:

- Notebook with paper – for notes and assignments
- pens or pencils to take notes in class each day
- 3 Scantron forms #882 – one for each exam
- Colored pencils, markers or crayons for map exercises

Attendance

- The study of history requires an understanding of the contrasts and interconnections of times, peoples and places. Therefore, attendance, participation, and preparation are critical for success in this course. I will take roll every class period. If you are late please check in with me at the end of class or you will be marked absent. All persons who are attending the class must complete the enrollment process promptly in order to remain in the classroom.
- A student who fails to attend the first meeting of a class or does not complete the first mandatory activity of an online class will be dropped by the instructor as of the first official meeting of that class. Should readmission be desired, the student's status will be the same as that of any other student who desires to add a class. It is the student's responsibility to drop or officially withdraw from the class. See [General Catalog](#) for details.
- In this course, if you miss either of the first two class sessions you will be dropped and your place will be given away to another student.
- Regular attendance in all classes is expected of all students. A student whose continuous, unexcused absences exceed the number of hours the class is scheduled to meet per week **may** be dropped. For online courses, students who fail to complete required activities for two consecutive weeks may be considered to have excessive absences and may be dropped. However, it is the student's responsibility to drop or officially withdraw from the class.
- Absences attributed to the representation of the college at officially approved events (conferences, contests, and field trips) will be counted as 'excused' absences.

Course Requirements and Instructional Methods

Reading Assignments

- *Reading the textbook is critical for success in this course.*
- The reading assignment for each week is listed in the course schedule section at the end of this syllabus. Basically, you will be reading two or three chapters in your textbook each week. You are expected to read the material before the day that is listed in the schedule and be prepared to discuss the assigned readings in class. *Students who complete the reading assignments before class are better able to ask questions or get clarifications during class and consequently often get better grades in the course.*
- Each chapter in the book is about 25 pages long and we are reading 2 or 3 chapters each week. Each week you will spend about 8 hours in class and at least 16 to 24 hours outside of class reading, studying, working on assignments and preparing for exams. Please be ready to invest the amount of time required to read, reflect on, comprehend, and review the material in order to be successful in this course.

Classroom Activities

- Each class period will consist primarily of lecture and discussion. Interesting and informative discussion requires that students be prepared for class by having read the material. During the class period we may also have some class activities that require participation by all students. These activities will usually require the use of your textbook or other materials so please bring your books to class every day so that you will be able to participate in any activities.
- During some classes we will have video presentations. These videos have been chosen to highlight a particular aspect of history, or present a viewpoint that adds to our understanding of past attitudes and concerns. Videos, therefore, are an integral part of the classroom experience; they are not entertainment or time wasters. You will see questions on the exams that refer directly to information from the video presentations. Please take notes accordingly.

Homework

- During this course there will be a number of homework packages covering the material from the textbook, lectures, and videos. The assignments may consist of a mixture of different activities such as: practice test objective questions (multiple choice, matching, true/false, etc.), map exercises, and/or short answer essays.

- Homework will be due on the date indicated on the assignment in Blackboard, approximately on the date listed in the course schedule of this syllabus. I will post each of the homework assignments to Blackboard approximately one week before it is due. It is your responsibility to download the assignment early enough that you can complete it on time.
- Everyone is required to complete all of the homework assignments.

Late Assignments

- Late assignments are accepted but are strongly discouraged. Except under extraordinary circumstances and with my specific permission, assignments that are turned in late will have 20% deducted for each calendar day the assignment is late. Since 20% is deducted for each day an assignment is late, after 5 days there is no point in turning in anything late since it will be worth nothing.
- If you are absent from class on the day homework is due you are still required to turn in your assignment on time. You can email your work, send it with a friend, turn it in early, drop it in my mailbox, bring it to the department secretary, etc. As long as I receive it on or before the due date there will be no penalty.

Exams

- There will be three exams during the course covering the material in the textbook, as well as all the material presented in class. Each exam will be worth 150 points and consist of objective questions (multiple choice, true/false, matching, etc.), a short answer essay section, and if appropriate a map identification section.
- In the Resources area of Blackboard I have posted study guides for each of the chapters in your textbook to help you learn the material and prepare for the exams. These study guides consists of key terms and concepts for each textbook chapter. In general, for each term the student should be able to define the term (what is it) and explain the importance, impact, or cause and effect of the event or idea. The exam questions will be taken directly from these study guides.
- You will need to bring a Scantron and a regular pencil for each test
- For each exam students are allowed to bring a page of notes (a single 8 ½ x 11 sheet of paper, hand written only, on one side of the paper, no typed, no electronic, no photocopies) to refer to during the exam.

Make Up Exams

- Exams can be made up only for serious reasons that are beyond the ability of the student to control (for example: military service, hospitalization of the student, etc.). You **MUST** contact me no later than the day of the exam, preferably sooner, if you will miss a test. You must provide proof that you could not come to school (doctor's note, court appearance notice, service orders, etc.) in order to be eligible for a makeup exam. Make up exams must be completed within 1 week of the student's return to school from absence.
- Please note that each exam represents 25% of your final course grade. Therefore, if you miss an exam and do not make it up, the best grade you can get in the course is 75%, a C, and that is only if you achieve 100% on the other two exams. Obviously, if you intend to pass the course, you must take all of the exams.

Extra Credit

- Throughout the semester I may offer students the chance to earn extra credit points for participating in educational opportunities outside of class. If and when these are available I will announce them in class and on Blackboard.
- However, regardless of the number and type of activities a student participates in, each student may earn more no more than 30 points in extra credit for the course.

Course Grading Based on Course Objectives

- Students earn grades based on the level of achievement of course material mastery and not on the level of effort expended. My grade of any assignment or exam is final without evidence of fraud, bad faith or error on my part. I will be happy to meet with you privately should you wish to discuss the criteria and reasoning I used

to assign a particular grade on your work. I have been known on rare occasions to make mathematical miscalculations of grades. If this should occur the error will be corrected immediately upon presentation by the student.

- There are a total of 625 points possible for this course; therefore, final grades will be determined based on the following scale:

625 – 562	100% - 90%	A
561 – 500	89% - 80%	B
499 – 437	79% - 70%	C
436 – 375	69% - 60%	D
374 – 0	59% or lower	F

Point Value for Assignments and Exams

Assignment	Approximate Due Date	Points Possible	Points Earned
Exam 1 Chapters 1 – 5	July 6	150	
Exam 2 Chapters 6 – 9	July 16	150	
Exam 3 Chapters 10 – 15	July 30	150	
Homework Package #1	July 6	50	
Homework Package #2	July 16	50	
Homework Package #3	July 30	50	
Participation	Daily	25	
TOTAL		625	

Classroom Etiquette

Children in the classroom

- Due to college rules and state laws, no one who is not enrolled in the class may attend, including children.

Dropping the Course

- If for any reason you decide not to complete the course, remember that it is your responsibility to drop the class. If you simply stop coming to class and do not log on to WebSTAR and officially withdraw from the course, you will receive an “F” as a final grade.

Notification of Absences

- It is not necessary for you to call me if you will be absent unless you will be gone from class for longer than two consecutive class periods. There are no excused absences except for official, documented college related activities. Please make all counseling, financial aid, or non-emergency doctor appointments for times when you are not scheduled to be in class.
- If a serious illness or problem arises during the course that will cause you to be absent for an extended period of time, please let me know as soon as possible so that we can determine if you will be able to finish the course. I am more than willing to work with students to resolve problems if I am promptly informed about them.

Cell Phones & Other Electronic Equipment

- Out of consideration for others, please turn your cell phones and any other electronic equipment off at the beginning of class. These items distract other students and me when they ring or beep during class.

- *Absolutely no cell phones are allowed on or within view during exams; ringing phones will be confiscated for the duration of the exam. Anyone who answers or uses a cell phone or any other type of electronic equipment during a test without my permission will receive a zero on that test.*

Course Interruptions

- It is expected that you will be present, in your seat, and participating in class for the entire course period. Please take care of any personal needs (phone calls, restroom breaks, beverage needs) before or after class. Every time you step out in the middle of class it is disrupting the learning of the entire class and this is not acceptable.
- *Anyone who leaves the room during a test without my permission will be assumed to have finished the test and will not be allowed to continue.*
- If you have a serious medical or other problem that makes it impossible for you to remain in your seat for the entire class period, please inform me as soon as possible and accommodations will be made.

Behavioral Expectations

- In college it is assumed that everyone is an adult and has chosen to be here in order to better his/her knowledge, experience, and job opportunities and for personal growth and development. This is a large class and therefore it is imperative that each student show respect for your fellow students and not engage in behaviors that will make it difficult or impossible for other students to learn effectively. I will not tolerate any behavior that interferes with another student's opportunity to learn.
- At all times, each member of the class will attempt to comport him or herself in a professional manner. That means, in a manner consistent with a professional setting such as a business office or place of worship. Students are encouraged to ask questions and participate in discussions regarding the material under consideration. However, disruptions that tend to diminish or extinguish learning will not be tolerated. The following behaviors are inappropriate in a college classroom:
 - Personal conversations between students during class, regardless of the topic, including cell phone calls;
 - Classroom interruptions due to tardiness, coming and going from class, or leaving early;
 - Writing and passing notes to one another;
 - Completing assignments for other classes during lecture or discussions;
 - Sleeping, particularly if you snore or drool;
 - Reading magazines, playing with electronic games, playing cards, listening to music, or other disruptive, immature actions;
 - Disrespectful, argumentative or combative behavior;
 - Harassing or irritating another student.

Discipline Penalties

- If your behavior is disruptive to the class or to other students I will first give you a verbal warning in class. If the disruptive behavior continues I will then give you a second and final verbal warning to stop the immature behavior. Please take these verbal warnings seriously, because if the disruptive behavior continues, I will immediately dismiss you from the class, I will turn your name over to the Dean of Student Affairs and you will not be able to return to class until after you have met with the Dean. The Dean will outline for you the penalties if you continue to display disruptive and immature behavior in class. If you return to class and continue the disruptive behavior I will again refer you to the Dean. At that point, he may choose to drop you from the class, or if your behavior has been disruptive in other classes, suspend you from the college for the remainder of the semester. In extreme cases of dangerous, threatening, or abusive behavior you may be immediately expelled from the college.

Academic Honesty

Academic honesty in the advancement of knowledge requires that all students and instructors respect the integrity of one another's work and recognize the important of acknowledging and safeguarding intellectual property.

There are many different forms of academic dishonesty. The following kinds of honesty violations and their definitions are not meant to be exhaustive. Rather, they are intended to serve as examples of unacceptable academic conduct.

- **Plagiarism** is taking and presenting as one's own the writings or ideas of others, without citing the source. You should understand the concept of plagiarism and keep it in mind when taking exams and preparing written materials. If you do not understand how to "cite a source" correctly, you must ask for help.
- **Cheating** is defined as fraud, deceit, or dishonesty in an academic assignment, or using or attempting to use materials, or assisting others in using materials that are prohibited or inappropriate in the context of the academic assignment in question.

Anyone caught cheating or plagiarizing will receive a zero (0) on the exam or assignment, and the instructor may report the incident to the Campus Disciplinary Officer, who may place related documentation in a file. Repeated acts of cheating may result in an F in the course and/or disciplinary action. Please refer to the [General Catalog](#) for more information on academic dishonesty or other misconduct. Acts of cheating include, but are not limited to, the following: (a) plagiarism; (b) copying or attempting to copy from others during an examination or on an assignment; (c) communicating test information with another person during an examination; (d) allowing others to do an assignment or portion of an assignment; (e) using a commercial term paper service.

Additional Student Services

IVC Student Email

- IVC provides all students with an email account for you to use, free of charge. This address will be the primary email address used to contact students studying at IVC, including all financial contacts. You have the ability to link this campus email to a personal email account that you already use. It is important that you check this email on a regular basis for general school and specific class notices. For example, if I am ill you will be notified in advance (as soon as I know I will be unable to make it to class) through this email account so that you will not have to come to class that day.
- The login URL is <http://outlook.com/students.imperial.edu>. The password will be the same login used for the Student Portal. Your campus password will be kept in sync with your WebSTAR password.
- Students who do not yet know your email address:
 - You can use the Student Email Lookup Form here:
 - <https://www.imperial.edu/students/student-email-lookup/>
 - Also, you can login to the Student Portal with their G#/WebSTAR PIN, then you can find out what your student email address is by going to the Student Email Information Page on the Student Portal: <https://my.imperial.edu/student-email>.
- If you have any type of problem with your IVC student email accounts, please submit a ticket to the IVC Service Desk at: <https://servicedesk.imperial.edu>. Students can login to the Service Desk using their new IVC email address and Student Portal password. Once logged in please select the Technology Request | E-mail Support | Students request type and provide details or call (760) 355-6300 to receive help.

Student Portal and Web-Based Services

- The college provides access to all students to web-based versions of Microsoft office programs and storage space for class assignments. Please check the IVC website and the Student Portal for more information about the student email and other web services available to students.

Blackboard

- IVC has linked all classes to the Blackboard course management system. I will be using Blackboard to post assignments, make announcements, and post study guides and any other supplemental resources for this

course. Please make sure you understand how to logon to Blackboard so that you can access critical course information.

- Student can login by visiting: <http://imperial.blackboard.com>
 - For your username, you will use the first part of your student email address (e.g. jdoe2)
 - For your password, you will use your WebSTAR PIN (which should automatically be synced when updated via WebSTAR)
- You can access the Blackboard support center:
<http://bbcrm.edusupportcenter.com/ics/support/default.asp?deptID=8543>

Academic Counseling Services

- IVC provides all students with pertinent information they will need in the formulation of their academic and personal goals and objectives and to assist them in being aware of making the most of their desires, interests, and opportunities. Counseling services are provided by professional counselors who are skilled and trained in the areas of academic, vocational, and personal counseling. The Transfer Center provides a number of services of use to students.
- The Counseling Center is open between the hours of 8:00 a.m. to 7:00 p.m., Monday through Thursday, and 8:00 a.m. to 5:00 p.m. on Friday. A transfer and career center, located within the Counseling Center, has extensive reference library of catalogs from many universities and resource materials on vocational and career information.
- Although counselors assist in long-range educational planning and in checking specific requirements, the responsibility for meeting graduation requirements or requirements for transfer to other colleges or universities must be assumed by each student.

Disabled Student Programs and Services (DSPS)

I am happy to work with all students so that each can achieve his or her educational objectives.

Any student with a documented disability who may need educational accommodations should notify the instructor or the [Disabled Student Programs and Services](#) (DSP&S) office as soon as possible. The DSP&S office is located in Building 2100, telephone 760-355-6313. Please contact them if you feel you need to be evaluated for educational accommodations.

Student Counseling and Health Services

Students have counseling and health services available, provided by the pre-paid Student Health Fee.

- **Student Health Center.** A Student Health Nurse is available on campus. In addition, Pioneers Memorial Healthcare District and El Centro Regional Center provide basic health services for students, such as first aid and care for minor illnesses. Contact the IVC [Student Health Center](#) at 760-355-6310 in Room 2109 for more information. Some of the services we provide include:
 - Basic First Aid
 - Immunizations
 - Mental Health Counseling
 - Wellness Screenings and Health Fairs
 - Access to reproductive health care for men and women
 - Over-the-counter medication
- **Mental Health Counseling Services.** Short-term individual, couples, family, and group therapy are provided to currently enrolled students. Contact the IVC [Mental Health Counseling Services](#) at 760-355-6196 in Room 2109 for more information.

Student Rights and Responsibilities

Students have the right to experience a positive learning environment and to due process of law. For more information regarding student rights and responsibilities, please refer to the IVC [General Catalog](#).

Information Literacy

Imperial Valley College is dedicated to helping students skillfully discover, evaluate, and use information from all sources. The IVC [Library Department](#) provides numerous [Information Literacy Tutorials](#) to assist students in this endeavor.

Learning Labs

- There are several ‘labs’ on campus to assist you through the use of computers, tutors, or a combination. Please consult your college map for the Math Lab, Reading & Writing Lab, and Learning Services (library). You can use these labs to work on homework assignments or study for your classes while you are on campus. For this course you may find the following resource helpful:
 - Reading, Writing, & Language Lab (2600 building):
 - The Reading/Writing/Language Lab primarily serves students taking reading, writing, language, and ESL classes. However, the 2600 Building also serves as an open lab for students to work individually on school assignments that require a computer. Students are welcome to use the computers, but the reading, writing, and ESL tutors are not there to show students how to use computers or to assist them with class content. You can get assistance on the grammar, spelling, formatting, etc. of your papers.
 - Hours are 8:30 a.m. to 7:45 p.m. Monday through Thursday, and 8:30 a.m. to 3:00 p.m. Friday.
 - Students will be asked for an IVC ID card to check into the lab.

Library Services

- There is more to our library than just books. You have access to tutors in the learning center, study rooms for small groups, and online access to a wealth of resources. Tutoring is available to all IVC students on a walk-in basis and by appointment in the Spencer Library Media Center. Also, study skills workshops are available upon request for individual students or for entire classes.
- Reserve Desk
 - There is a copy of our course textbook available for you to use for two hours at a time at the main circulation desk in the library.
- Computers
 - Computers in the library may be available for students to use to complete homework assignment or any other classroom requirements. Check in with a librarian to determine which computers are available for your use.

Emergencies on Campus

If you experience or witness a life-threatening emergency of any type, please immediately dial 9 – 1 – 1 and then contact Campus Security for additional assistance.

To report any unusual or suspicious activity, please contact:

- Campus Security (760) 483-7411
- Campus Safety & Parking Control Office (760) 355-6306 or (760) 355-6308
- The Director of Campus Safety & Security is located in the Parking Control Office, Room 902. Hours of operation are Monday – Thursday, 1:00 p.m. to 10:00 p.m.

Anticipated Class Calendar **Subject to Change**

		Topics	Readings	Homework & Exams
Week 1				
Weds	6/24	Introduction Origins of Humanity		
Thurs	6/25	Paleolithic Culture & Foragers to Farmers	Chap. 1	
Fri	6/26	Birth of Civilization: Mesopotamia & the Fertile Crescent	Chap. 2	
Week 2				
Mon	6/29	Birth of Civilization: Egypt & the Eastern Mediterranean		
Tues	6/30	Birth of Civilization: India	Chap. 3	
Weds	7/1	Birth of Civilization: East Asia	Chap. 4	
Thurs	7/2	A World Apart: Culture in the Americas & Oceania	Chap. 5	
Week 3				
Mon	7/6	Exam 1 – Chapters 1 – 5 Homework 1 Final Version Due		Exam 1
Tues	7/7	Africa: Geography, Chiefdoms and Early States Classical Americas: Maya, Teotihuacan & Andeans	Chap. 6	
Weds	7/8	Classical World: Persia	Chap. 7	
Thurs	7/9	Classical World: Classical Greece & Hellenism		
Week 4				
Mon	7/13	Classical World: Rome & Christianity		
Tues	7/14	Visionary Reform in India: Hinduism & Buddhism State & Culture in India: Mauryan & Gupta Empires	Chap. 8	
Weds	7/15	Cultural Definition in China: Confucianism & Daoism Imperial Unification in China: Qin & Han Dynasties	Chap. 9	
Thurs	7/16	Exam 2 – Chapters 6 – 9 Homework 2 Final Version Due		Exam 2
Week 5				
Mon	7/20	Islamic Civilization & Byzantium	Chap. 10	
Tues	7/21	Christendom in the Early Middle Ages	Chap. 11	
Weds	7/22	Christendom in the Late Middle Ages		
Thurs	7/23	Islam in India	Chap. 12	
Week 6				
Mon	7/27	The Middle Kingdom: Tang & Song China	Chap. 13	
Tues	7/28	East Asian Synthesis: Korea, Japan, Vietnam	Chap. 14	
Weds	7/29	State Formation in Africa & Empires of the Americas	Chap. 15	
Thurs	7/30	Exam 3 – Chapters 10 – 15 Homework 3 Final Version Due		Exam 3

