

**Basic Course Information**

Semester	Fall 2014	Instructor's Name	<b>Scheuerell, Edward</b>
Course Title & #	GRAMMAR & COMP FOR ESL 3	Instructor's Email	<b>ed.scheuerell@imperial.edu</b>
CRN #	<b>10141, 10144, 10146</b>	Webpage (optional)	<b>Engrade (send email here)</b>
Room	<b>3111, 3111, 2735</b>	Office (PT Faculty:809)	2785
Class Dates	<b>18 AUG 2014 13 DEC 2014</b>	Office Hours (n/a for PT Faculty)	MTWR 1:00 to 2:00
Class Days	<b>Tuesday Thursday</b>	Office Phone # (PT may use dept. number)	760-355-6349
Class Times	<b>730-10, 1015-1245, 630-900</b>	Who students should contact if emergency or other absence	Dept Secretary = Maria Sell 760-355-6337
Units	<b>5 Units</b>		

**Course Description**

ESL 003 is a grammar class in an English-only environment designed for the intermediate ESL student. The course will emphasize grammar, writing sentences, and short paragraphs.  
(Nontransferable, nondegree applicable)

**Student Learning Outcomes**

Upon course completion, the successful student will have acquired new skills, knowledge, and or attitudes as demonstrated by being able to:

1. Demonstrate the ability to select the correct verb tense (simple present and present progressive) needed to complete a passage in English [ISLO1, ISLO2].
2. Demonstrate an understanding of verb-gerund and verb-infinitive combinations by analyzing sentences for correct usage [ISLO1, ISLO2].
3. Demonstrate the ability to choose the correct verb tense (simple past/present perfect) needed to complete a sentence in English [ISLO1, ISLO2].
4. Demonstrate an understanding of modal verbs by choosing the correct modal needed to complete a sentence in English [ISLO1, ISLO2].
5. Demonstrate the ability to make negative sentences in a variety of verb tenses [ISLO1, ISLO2].

### Course Objectives

Upon satisfactory completion of the course, students will be able to:

1. Demonstrate competency in classifying the following parts of speech: nouns, verbs, pronouns, adjectives, adverbs, articles, conjunctions, and prepositions.
2. Demonstrate mastery in creating affirmative and negative statements, yes/no questions, and wh questions, and competency with the verb "be" and other verbs in the simple present; demonstrate competency to use the present progressive, the simple past, past progressive, and the four future forms to indicate planning, predicting, and scheduling; demonstrate the ability to use, recognize, and produce the present perfect and present perfect progressive.
3. Demonstrate competency in using, recognizing, and producing modal verbs of ability, request, permission, advice, suggestion, preference, necessity; demonstrate ability to use, recognize, and produce modal verbs of prohibition, expectation, possibility, impossibility, and conclusion.
4. Demonstrate mastery using singular and plural nouns including correct spelling and appropriate possessive forms, and with expressions of quantity for count and non-count nouns with corresponding articles.
5. Demonstrate mastery in recognizing and using expressions of quantity for count and non-count nouns.
6. Demonstrate mastery in using, recognizing, and producing subject and object pronouns, and possessive adjectives;
7. Demonstrate mastery in recognizing and using prepositions of time and location.
8. Demonstrate mastery in using, recognizing, and producing adjectives in correct word order as well as adverbs of frequency; demonstrate the competency to use, recognize and produce comparative, superlative, and equative forms.
9. Demonstrate competency in using, recognizing, and producing verb + gerund combinations, verb+ infinitive combinations, and verb+ infinitive or gerund combinations; demonstrate the ability to understand infinitives of purpose and gerunds/infinitives as subjects and objects.
10. Demonstrate ability in using, recognizing, and producing dependent and independent clauses in both compound and complex sentences.
11. Demonstrate the ability to use, produce, and recognize level appropriate vocabulary in a variety of oral, aural, and written exercises.
12. Demonstrate ability to identify sentence parts: subject, verb, and complement.
13. Demonstrate competency in understanding basic subject/verb agreement.
14. Demonstrate competency in recognizing level appropriate time expressions and the ability to write in appropriate tense according to these expressions.
15. Demonstrate the ability to recognize sentence types including simple, compound, and complex sentences; write noun, adjective, and adverb clauses in reported speech and that-clauses; write compound sentences with coordinating conjunction and semicolons, transitions, and correct punctuation.
16. Demonstrate the ability to use a variety of prewriting skills (brainstorming, outlining, clustering) which lead to the development of ideas and topics for paragraphs; demonstrate the ability to write topic sentences with topics and controlling ideas.
17. Demonstrate the ability to write a 7-10 sentence paragraph in one or more of the above-mentioned grammatical areas with correct capitalization, commas, and ending punctuation (period, question mark, and exclamation point).

### Textbooks & Other Resources or Links

1. Longman Advanced American Dictionary, 2nd Edition (Book & CD-ROM) ISBN-13: 978-1405829540
2. Burlington English Access Code and headset

### Course Requirements and Instructional Methods

1. Engrade Quizzes
2. In-Class Quizzes
3. Homework - Students need to buy a Burlington English Access code and headset
4. Paragraphs
5. Midterm
6. Final

Out of Class Assignments: The Department of Education policy states that one (1) credit hour is the amount of student work that reasonably approximates not less than one hour of class time and two (2) hours of out-of-class time per week over the span of a semester. WASC has adopted a similar requirement.

### Course Grading Based on Course Objectives

1. Engrade Quizzes = 20%
2. In-Class Quizzes = 20%
3. Homework = 10%
4. Paragraphs = 20%
5. Midterm = 15%
6. Final = 15%

### Attendance

#### Required language

- A student who fails to attend the first meeting of a class or does not complete the first mandatory activity of an online class will be dropped by the instructor as of the first official meeting of that class. Should readmission be desired, the student's status will be the same as that of any other student who desires to add a class. It is the student's responsibility to drop or officially withdraw from the class. See General Catalog for details.
- Regular attendance in all classes is expected of all students. A student whose continuous, unexcused absences exceed the number of hours the class is scheduled to meet per week may be dropped. For online courses, students who fail to complete required activities for two consecutive weeks may be considered to have excessive absences and may be dropped.
- Absences attributed to the representation of the college at officially approved events (conferences, contests, and field trips) will be counted as 'excused' absences.

### Classroom Etiquette

- Electronic Devices: Cell phones and electronic devices must be turned off and put away during class unless otherwise directed by the instructor. **Consider**: specifics for your class/program
- Food and Drink are prohibited in all classrooms. Water bottles with lids/caps are the only exception. Additional restrictions will apply in labs. Please comply as directed.
- Disruptive Students: Students who disrupt or interfere with a class may be sent out of the room and told to meet with the Campus Disciplinary Officer before returning to continue with coursework. Disciplinary procedures will be followed as outlined in the General Catalog.
- Children in the classroom: Due to college rules and state laws, no one who is not enrolled in the class may attend, including children.
- 1. DO NOT make counseling or financial aid appointments during class time.
- 2. Try to be on time because many quizzes are given at the beginning of class.
- 3. If you are late for class, DO NOT interrupt the class to explain why you were late. Just sit down and start to work. Talk to me after class to mark you on the attendance list.
- 4. No make up quizzes will be given for any reason.
- 5. Please do not sharpen pencils during the class. It is very distracting to students when they are trying to do work. You may want to bring 3 or 4 sharpened pencils to class.
- 6. No beepers or cell phones in class. Please! They are very distracting.
- 7. No food in the room. No drinks in the room. Water is OK if it is in a bottle with a top.
- 8. Be respectful of others. When someone is talking, please listen. You may be removed from class for cause.
- 9. Speak English in class.
- 10. Don't cheat. You will get an F. You may be removed for cause.

### Academic Honesty

- Plagiarism is to take and present as one's own the writings or ideas of others, without citing the source. You should understand the concept of plagiarism and keep it in mind when taking exams and preparing written materials. If you do not understand how to correctly 'cite a source', you must ask for help.
- Cheating is defined as fraud, deceit, or dishonesty in an academic assignment or using or attempting to use materials, or assisting others in using materials, or assisting others in using materials, which are prohibited or inappropriate in the context of the academic assignment in question.

Anyone caught cheating or will receive a zero (0) on the exam or assignment, and the instructor may report the incident to the Campus Disciplinary Officer, who may place related documentation in a file. Repeated acts of cheating may result in an F in the course and/or disciplinary action. Please refer to the General School Catalog for more information on academic dishonesty or other misconduct. Acts of cheating include, but are not limited to the following: (a) plagiarism; (b) copying or attempting to copy from others during an examination or on an assignment ;(c) communicating test information with another person during an examination; (d) allowing others to do an assignment or portion of an assignment, (e) use of a commercial term paper service

### Additional Help – Discretionary Section and Language

- **Learning Labs:** There are several ‘labs’ on campus to assist you through the use of computers, tutors, or a combination. Please consult your college map for the Math Lab, Reading & Writing Lab, and Learning Services (library). Please speak to the instructor about labs unique to your specific program
- **Library Services:** There is more to our library than just books. You have access to tutors in the learning center, study rooms for small groups, and online access to a wealth of resources.

### Disabled Student Programs and Services (DSPS)

**Required Language:** Any student with a documented disability who may need educational accommodations should notify the instructor or the Disabled Student Programs and Services (DSP&S) office as soon as possible. If you feel you need to be evaluated for educational accommodations, the DSP&S office is located in Building 2100, telephone 760-355-6313.

### Student Counseling and Health Services

**Required Language:** Students have counseling and health services available, provided by the pre-paid Student Health Fee. We now also have a fulltime mental health counselor. For information see [Link to IVC's Student Health Center web page](#). The IVC Student Health Center is located in the Health Science building in Room 2109, telephone 760-355-6310.

### Student Rights and Responsibilities

**Required Language:** Students have the right to experience a positive learning environment and due process. For further information regarding student rights and responsibilities please refer to the IVC General Catalog available online at [Link to IVC online General Catalog](#)

### Information Literacy

**Required Language:** Imperial Valley College is dedicated to help students skillfully discover, evaluate, and use information from all sources. Students can access tutorials at [Link to IVC Library online Tutorials](#)

### Anticipated Class Schedule / Calendar

**Required Information –Discretionary Language and Formatting:** The instructor will provide a tentative, provisional overview of the reading, assignments, tests, or other activity for the duration of the course. The faculty may find a table format useful for this purpose.

#### Tentative Schedule

(Content may change depending on need.)

Week	Grammar	Writing	Quiz or Test
Week 1	Introduction		
Week 2	In/On/At		
Week 3	Used to singular vs. plural Possession Present perfect Demonstrative Adjectives Nouns / Verbs/Adjectives/Adverbs  Irregular Verbs – Group 1 Gerund / Infinitive – Group 1	Wh- Questions / Yes/No Simple Sentences  Capitalization Punctuation	Engrade quizzes Group 1 -- quizzes

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<b>Week</b>	<b>Grammar</b>	<b>Writing</b>	<b>Quiz or Test</b>
Week 4	Modals – will vs. be + going to Present perfect Pronouns Count vs Non-count Transative vs. Intransitive Separable vs Inseparable Phrasal Verbs  Irregular Verbs – Group 2 Gerund / Infinitive – Group 2  Time words Prepositions	when vs while since Compound Sentences – and  Paragraph 1  Past Tense Sentences Past Continuous Sentences  Capitalization Punctuation  Academic Vocabulary	Engrade quizzes Group 2 -- quizzes
Week 5	Modals – can vs. be able to Present perfect Relative Pronouns Be + Adjective + Infinitive  Irregular Verbs – Group 3 Gerund / Infinitive – Group 3  Time words Prepositions	because since/for Compound Sentences – and  Capitalization Punctuation  Idioms	Engrade quizzes Group 3 -- quizzes
Week 6	Modals – should vs. must/have to Present perfect Possessive adj vs. Possessive Pronouns Noun clauses  Irregular Verbs – Group 4 Gerund / Infinitive – Group 3  Time words Prepositions	before since/for/so far Compound Sentences – but  Capitalization Punctuation  Slang in everyday use	Engrade quizzes Group 4 -- quizzes

<b>Week</b>	<b>Grammar</b>	<b>Writing</b>	<b>Quiz or Test</b>
Week 7	Modals – must (probability) Present perfect  Comparative Forms  Separable vs Inseparable Phrasal Verbs  Time words Prepositions	after since/for/ so far Compound Sentences – but  Paragraph 2  Capitalization Punctuation  Academic Vocabulary	Engrade quizzes Group 5 -- quizzes
Week 8	Modals – could/might/may Present perfect  Superlative Forms  Separable vs Inseparable Phrasal Verbs  Time words Prepositions  Subject/Verb Agreement	although until Compound Sentences – so  Capitalization Punctuation  Idioms	Paragraph Quiz
Week 9	Present perfect  a/ an / the / this / that / these/ those  Separable vs Inseparable Phrasal Verbs  Time words Prepositions  Subject/Verb Agreement	even though until Compound Sentences – so  Capitalization Punctuation  Slang in everyday use	Midterm

<b>Week</b>	<b>Grammar</b>	<b>Writing</b>	<b>Quiz or Test</b>
Week 10	<p>Modals – must not (prohibition) Present perfect</p> <p>Adverbs of Frequency</p> <p>Separable vs Inseparable Phrasal Verbs</p> <p>Time words Prepositions</p> <p>Subject/Verb Agreement</p>	<p>as soon as until Compound Sentences – or</p> <p>Paragraph 3</p> <p>Capitalization Punctuation</p> <p>Academic Vocabulary</p>	<p>Engrade quizzes Group 6 -- quizzes</p>
Week 11	<p>Modals – be + supposed Present perfect</p> <p>Reported Speech</p> <p>Separable vs Inseparable Phrasal Verbs</p> <p>Time words Prepositions</p> <p>Subject/Verb Agreement</p>	<p>by the time until Compound Sentences – or</p> <p>Capitalization Punctuation</p> <p>Idioms</p>	<p>Engrade quizzes Group 7 -- quizzes</p>
Week 12	<p>Present perfect</p> <p>Conditional</p> <p>Separable vs Inseparable Phrasal Verbs</p> <p>Time words Prepositions</p> <p>Subject/Verb Agreement</p>	<p>if -- since (reason)</p> <p>Compound Sentences – nor</p> <p>Capitalization Punctuation</p> <p>Slang in everyday use</p>	<p>Engrade quizzes Group 8 -- quizzes</p>



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<b>Week</b>	<b>Grammar</b>	<b>Writing</b>	<b>Quiz or Test</b>
Week 13	Present perfect  Conditional  Separable vs Inseparable Phrasal Verbs  Time words Prepositions  Subject/Verb Agreement	unless -- since (reason)  Compound Sentences – yet  Paragraph 4  Capitalization Punctuation  Academic Vocabulary	Engrade quizzes Group 9 -- quizzes
Week 14	Present perfect  Conditional  Separable vs Inseparable Phrasal Verbs  Time words Prepositions  Subject/Verb Agreement	When vs While  Compound Sentences – for  Capitalization Punctuation  Idioms	Engrade quizzes Group 10 -- quizzes
Week 15	Present perfect  Conditional  Time words Prepositions  Subject/Verb Agreement	when vs while – since (reason)  Compound Sentences – all  Capitalization Punctuation  Slang in everyday use	Paragraph Quiz

<b>Week</b>	<b>Grammar</b>	<b>Writing</b>	<b>Quiz or Test</b>
Week 16			Final