

Basic Course Information

Semester	Fall 2014	Instructor's Name	Prof. Diana Ferrell
Course Title & #	English 009: Basic English Composition II	Instructor's Email	diana.ferrell@imperial.edu diaferrell@yahoo.com
CRN #	10024	Office	2799
Room	313B		
Class Dates	Aug. 18 – Dec. 10	Office Hours	Mondays – Thursdays 8:30 a.m. – 9:30 a.m.
Class Days	Mondays and Wednesdays	Office Phone #	
Class Times	9:45 a.m. – 11:50 a.m.	Office secretary phone number (in case of emergency)	(760) 355- 6224 or you can just email me
Units	4.0		

Course Description

Preparation for ENGL 110. The course seeks to facilitate the student's mastery of the short essay at the college level. The course follows in sequence from ENGL 008 (ENGL 098). (Nontransferable, nondegree applicable)

PREREQUISITES: ENGL 008 or ENGL 097 or ENGL 098 with a grade of "C" or better or appropriate placement.

Student Learning Outcomes

Upon course completion, the successful student will have acquired new skills, knowledge, and or attitudes as demonstrated by being able to:

1. Compose a multi-paragraph essay that responds to an essay prompt with a clear controlling idea or thesis statement. (ILO1, ILO2, ILO4)
2. Compose a multi-paragraph essay with a clear organizational structure and adequate support. (ILO1, ILO2, ILO3, ILO4)
3. Compose a multi-paragraph essay that uses correctly formed sentences with virtually no sentence-level or grammar errors. (ILO1, ILO2, ILO4)
4. Develop a research paper that effectively synthesizes ideas and information from multiple sources and utilizes correct MLA formatting of citations. (ILO1, ILO2, ILO3, ILO4, ILO5)

Course Objectives

Upon satisfactory completion of the course, students will be able to:

1. Develop and apply discovery techniques for expository writing with five or more multi-paragraph essays, including a mini research paper.
2. Design an essay plan based on concrete data in pre-writing exercises that produces a controlling idea or thesis statement.
3. Organize content to support a thesis statement and subsequent supporting paragraphs while studying and applying various rhetorical modes with emphasis on comparison/contrast, definition, cause/effect, and argumentation.
4. Demonstrate the ability to recognize and identify various audiences, both general and academic, focusing on academic audiences.
5. Synthesize ideas and information from multiple sources in the development of a writing assignment that is supported by citations from the reading.
6. Practice a variety of sentence types and demonstrate principles of effective sentence construction and

punctuation, including correct use of the comma, semicolon, quotation mark, apostrophe, and parentheses.

7. Demonstrate an understanding of connotative meaning and figurative language in his/her own writing after recognizing this technique in the writing of others.
8. Practice and successfully demonstrate the skills in areas designated by the instructor to be appropriate supplemental activities of improved writing technique.

Textbooks & Other Resources or Links

Required Texts:

1. Brandon, Lee. (2012). *Paragraphs and Essays: With Integrated Readings* (12/e). Houghton Mifflin. ISBN-10: 1133309992
2. Chua, Amy. (2011). *Battle Hymn of the Tiger Mother*. Penguin Press. ISBN-10: 1594202842
3. A college dictionary (The dictionary should include around 70,000 entries, word histories, and biographical information. **American Heritage** and **Random House** are good choices.)
4. A folder or binder in which you must save ALL class materials

Course Requirements and Instructional Methods

Quizzes (Reading Comprehension & Grammar)

- Quizzes will be based on concepts discussed in class (such as grammar) as well as readings that are assigned. Most quizzes, but not all, will be announced in advance. **You cannot make up an in-class quiz if you are absent or late to class.** At the end of the semester, I will drop your lowest quiz score for just **one** quiz (except for the Grammar Final which cannot be dropped). (Most quizzes will be administered during class, but some quizzes may also be administered over Blackboard. Quizzes assigned through Blackboard will be announced in advance.) You will need to bring a long Scantron and a pencil for the **Cumulative Grammar Final** at the end of the semester.

Classwork, Journals, and Homework

- Classwork refers to in-class writings or assignments, peer review worksheets, paragraphs, and practice essays. Homework refers to any assigned work (such as worksheets, paragraph drafts, grammar exercises, etc.) that is to be taken home and completed as well as exercises assigned from the textbook. Journals refers to journal writing prompts that may either be assigned as classwork or as homework.
- You must do your homework if you wish to do well in this class. Doing homework prepares you for the day's class, **so I don't accept late homework.**

Essays 1, 2, 3 & 4:

- Students will be required to write four major essays (definition, cause/effect, compare/contrast, and an argumentative essay). Bluebooks must be purchased for the in-class essays. Comments will be made on in-class essays. Make sure you do not miss class on these days because there are no make-ups!
- The outside-class essays will require outlines, rough drafts, and a final draft. If you do not turn in a completed final draft on the date that it is due, you will automatically fail that assignment. A copy of the final draft will also need to be submitted to Blackboard's plagiarism checker, Safe Assign.

Mini-Research Paper:

- The research paper will be due near the end of the semester. A handout will be provided in advance of the due dates. Students will need to submit a rough draft and a works cited list before the final draft is due. The mini-research paper must be 3-4 pages long and contain at least three sources on the Works Cited list.

Final Essay:

- The final will be an in-class essay based on what we have worked on throughout the semester.

Out of Class Assignments: The Department of Education policy states that one (1) credit hour is the amount of student work that reasonably approximates not less than one hour of class time and two (2) hours of out-of-class time per week over the span of a semester. WASC has adopted a similar requirement.

Course Grading Based on Course Objectives

GRADING

ASSIGNMENTS	% OF GRADE
Quizzes (Reading Comprehension & Grammar)	15%
Classwork, Journals, & Homework	10%
Essay 1, 2, 3 & 4	40%
Mini-Research Paper	15%
Final Essay	20%
Total	100%

GRADING SCALE

<u>Letter</u>	<u>Percent</u>
A =	90-100 %
B =	80-89 %
C =	70-79 %
D =	60-69 %
F =	0-59 %

Attendance

- A student who fails to attend the first meeting of a class or does not complete the first mandatory activity of an online class will be dropped by the instructor as of the first official meeting of that class. Should readmission be desired, the student’s status will be the same as that of any other student who desires to add a class. It is the student’s responsibility to drop or officially withdraw from the class. See General Catalog for details.
- Regular attendance in all classes is expected of all students. A student whose continuous, unexcused absences exceed the number of hours the class is scheduled to meet per week may be dropped. For online courses, students who fail to complete required activities for two consecutive weeks may be considered to have excessive absences and may be dropped.
- Absences attributed to the representation of the college at officially approved events (conferences, contests, and field trips) will be counted as ‘excused’ absences.
- Should you miss any class, you are responsible for any and all assignments which are due upon your return, including any handouts there may have been during class. Also note that **late assignments will not be accepted**. You must make the effort to discuss any questions or concerns in advance of the due dates.

Classroom Etiquette

- Electronic Devices: Turn off all cell phones, iPods, iPhones, etc. Laptops can only be used by students who have registered with disabled student services and who need the laptop to perform in-class work.
- Classroom Courtesy: Be courteous, polite, and considerate to all members of the class at all times. Each and every student’s voice and opinion is important to class discussions. Furthermore, every comment should be shared and responded to respectfully. Your professional courtesy is expected and appreciated.
- Food and Drink are prohibited in all classrooms. Water bottles with lids/caps are the only exception. Additional restrictions will apply in labs. Please comply as directed.

- **Be Prepared For Class:** Arrive on time, be prepared with all readings, and bring all texts under investigation. You must **bring your own copy** of the text to EVERY class session. Please make the effort to use the restrooms or the telephone before class.
- **Disruptive Students:** Students who disrupt or interfere with a class may be sent out of the room and told to meet with the Campus Disciplinary Officer before returning to continue with coursework. Disciplinary procedures will be followed as outlined in the General Catalog.
- **Children in the classroom:** Due to college rules and state laws, no one who is not enrolled in the class may attend, including children.

Blackboard and Due Dates

Blackboard:

- Important documents and assignments will be posted regularly on Blackboard (BB). It is also important that you check your email and the Blackboard home page as I often send messages through BB. If you're absent or if you lose a document, go to BB! For certain assignments, you may also be required to submit or turn in your work through BB.

Due Dates: PLEASE READ CAREFULLY:

- Work is due in class at the beginning of class. If you're late to class, the assignment will also be considered as such. If you are absent and need to email your work, you must email it before the class starts that day; otherwise, the email will be considered late, and late work is not accepted.
- Late or incomplete assignments cannot be made up.

Academic Honesty

- **Plagiarism** is to take and present as one's own the writings or ideas of others, without citing the source. You should understand the concept of plagiarism and keep it in mind when taking exams and preparing written materials. If you do not understand how to correctly 'cite a source', you must ask for help.
- **Cheating** is defined as fraud, deceit, or dishonesty in an academic assignment or using or attempting to use materials, or assisting others in using materials, or assisting others in using materials, which are prohibited or inappropriate in the context of the academic assignment in question.

Anyone caught cheating or will receive a zero (0) on the exam or assignment, and the instructor may report the incident to the Campus Disciplinary Officer, who may place related documentation in a file. Repeated acts of cheating may result in an F in the course and/or disciplinary action. Please refer to the General School Catalog for more information on academic dishonesty or other misconduct. Acts of cheating include, but are not limited to the following: (a) plagiarism; (b) copying or attempting to copy from others during an examination or on an assignment ;(c) communicating test information with another person during an examination; (d) allowing others to do an assignment or portion of an assignment, (e) use of a commercial term paper service.

Additional Help and Resources

- **Blackboard** support center: <http://bbcrm.edusupportcenter.com/ics/support/default.asp?deptID=8543>
- **Learning Labs:** There are several 'labs' on campus to assist you through the use of computers, tutors, or a combination. Please consult your college map for the Math Lab, Reading & Writing Lab, and Learning Services (library). Please speak to the instructor about labs unique to your specific program
- **Library Services:** There is more to our library than just books. You have access to tutors in the learning center, study rooms for small groups, and online access to a wealth of resources.

Disabled Student Programs and Services (DSPS)

Any student with a documented disability who may need educational accommodations should notify the instructor or the Disabled Student Programs and Services (DSP&S) office as soon as possible. If you feel you need to be evaluated for educational accommodations, the DSP&S office is located in Building 2100, telephone 760-355-6313.

Student Counseling and Health Services

Students have counseling and health services available, provided by the pre-paid Student Health Fee. We now also have a fulltime mental health counselor. For information see <http://www.imperial.edu/students/student-health-center/>. The IVC Student Health Center is located in the Health Science building in Room 2109, telephone 760-355-6310.

Student Rights and Responsibilities

Students have the right to experience a positive learning environment and due process. For further information regarding student rights and responsibilities please refer to the IVC General Catalog available online at http://www.imperial.edu/index.php?option=com_docman&task=doc_download&gid=4516&Itemid=762

Information Literacy

Imperial Valley College is dedicated to help students skillfully discover, evaluate, and use information from all sources. Students can access tutorials at <http://www.imperial.edu/courses-and-programs/divisions/arts-and-letters/library-department/info-lit-tutorials/>

Classmate Contact Information

Classmate Contact Info

If you miss a class, you are responsible for getting the homework for the next class. To do so, call a classmate. Write down the names and phone numbers or emails of three people in the room.

Classmate #1: *Name:* _____ *Phone/Email:* _____

Classmate #2: *Name:* _____ *Phone/Email:* _____

Classmate #3: *Name:* _____ *Phone/Email:* _____

Tentative Class Calendar

WEEK	TOPICS	DATE	CLASS PROJECT	ASSIGNMENT DUE
1	Introduction	M 8/18	Introduction to English 009 – Syllabus Intro to the Writing Process	HW1: Purchase texts & dictionary
	The Writing Process	W 8/20	P&E Ch. 17 (Kinds of Sentences) P&E Ch. 1 Writing Process: Stage 1	<i>Journal 1 – Blackboard (BB)</i>
2	Thesis Statements & Outlines	M 8/25	P&E Ch. 2 Writing Process: Stage 2 <i>Tiger Mother Discussion</i>	HW2: <i>Tiger Mother</i> (Ch. 1-5), P&E (pg. 455 & exercises)
	Intro to Definition	W 8/27	P&E Ch. 14 Definition Essay	<i>Journal 2 - (BB)</i>
3	Definition Essays	M 9/1	No class: Labor Day	
		W 9/3	<i>Tiger Mother Discussion</i> P&E (Combining Sentences) P&E Ch. 14 Definition Essay Cont'd	HW3: <i>Tiger Mother</i> (Ch.6-9) <i>Journal 3 - (BB)</i>
4	Intro to Cause & Effect	M 9/8	Essay 1: Definition (in-class)	HW4: P&E (pg 462 & exercises)
		W 9/10	<i>Tiger Mother Discussion</i> P&E (Sentence Variety) P&E Ch. 11 Cause & Effect	HW5: <i>Tiger Mother</i> (Ch.10-12) <i>Journal 4 - (BB)</i>
5	Cause & Effect	M 9/15	Quiz 1 (Grammar & Tiger Mother) <i>Tiger Mother Discussion</i> P&E Ch. 11 Cause & Effect Cont'd	HW6: P&E (pg 473 & exercises) HW7: <i>Tiger Mother</i> (Ch. 13-16)
		W 9/17	P&E (Fragments, CS, Run-ons) P&E Ch. 11 Cause & Effect Cont'd	<i>Journal 5 - (BB)</i>
6	Intro to Compare & Contrast	M 9/22	Essay 2: Cause & Effect (in-class)	HW8: P&E (pg 475 & exercises)
		W 9/24	Quiz 2 (Grammar & Tiger Mother) <i>Tiger Mother Discussion</i> P&E Ch. 13 Compare/Contrast	HW9: <i>Tiger Mother</i> (Ch.17-22) <i>Journal 6 - (BB)</i>
7	Compare & Contrast	M 9/29	P&E Ch. 13 Compare/Contrast Cont'd P&E (Regular & Irregular Verbs)	
		W 10/1	P&E Ch. 13 Compare/Contrast Cont'd Compare/Contrast Rough Draft Due Peer Review	HW10: P&E (pg.485 & exercises) Compare & Contrast Rough Draft Due (bring 3 copies) <i>Journal 7 - (BB)</i>
8	Compare & Contrast	M 10/6	<i>Tiger Mother Discussion</i> P&E Ch. 13 Compare/Contrast Cont'd	HW11: <i>Tiger Mother</i> (Ch.23-25)
		W 10/8	Essay 3: Compare & Contrast Final Draft Due P&E (Subject-Verb Agreement) P&E Ch. 15 Argument	<i>Journal 8 - (BB)</i>

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9	Argument	M 10/13	<i>Tiger Mother Discussion</i> P&E Ch. 15 Argument Cont'd	HW12: <i>Tiger Mother</i> (Ch.26-29) P&E (pg497 & exercises)
		W 10/15	Argument Essay Rough Draft Due Peer Review P&E Ch. 15 Argument Cont'd	HW13: Argument Essay Rough Draft Due (bring 3 copies) <i>Journal 9 - (BB)</i>
10	Editing	M 10/20	<i>Tiger Mother Discussion</i> Quiz 3 (Grammar & Tiger Mother) P&E (Pronoun Case) P&E Ch. 3: Writing Process Stage 3	HW14: <i>Tiger Mother</i> (Ch. 30-32)
	Intro to Research	W 10/22	Essay 4: Argument Final Draft Due P&E (Pronoun-Antecedent Agreement) P&E Ch. 16 Writing the Research Paper	HW15: P&E (pg 508 & exercises) <i>Journal 10 - (BB)</i>
11	Research	M 10/27	<i>Tiger Mother Discussion</i> P&E Ch. 16 Writing the Research Paper	HW16: <i>Tiger Mother</i> (Ch.33-Afterword) P&E (pg. 513 & exercises)
		W 10/29	Library Research Day	<i>Journal 11 - (BB)</i>
12	Research	M 11/3	Quiz 4 (Grammar & Tiger Mother) P&E Ch. 16 Writing the Research Paper	
		W 11/5	Research Paper Rough Draft Due Peer Review P&E Ch. 16 Writing the Research Paper P&E (Modifiers)	HW17: Research Paper Rough Draft due (bring 3 copies) <i>Journal 12 - (BB)</i>
13	Research	M 11/10	Writing the Research Paper cont'd MLA formatting practice	
		W 11/12	P&E (Parallelism) P&E Ch. 16 Writing the Research Paper	HW18: P&E (pg 529 & exercises) <i>Journal 13 - (BB)</i>
14	Reading & Writing	M 11/17	Quiz 5 (Grammar) Review: Prepare for Final Essay	HW19: P&E (pg 532 & exercises)
		W 11/19	Research Paper Final Draft Due Review: Prepare for Final Essay	HW20: Writing Response (topic TBA) <i>Journal 14 - (BB)</i>
	NO CLASS!	M 11/24 W 11/26	No Class! Thanksgiving Break!	
15	Final Essay	M 12/1	Final Essay (in-class)	Bring a large Bluebook or Greenbook
	Review	W 12/3	Review for Grammar Final	<i>Journal 15 - (BB)</i>
16	FINALS WEEK Grammar Final	M 12/8	Final Grammar (Cumulative) Quiz	Bring a long Scantron & pencil
		W 12/10	TBA	