

IMPERIAL VALLEY COLLEGE
Principles and Procedures of the Justice System 106 – Fall 2013
Tuesday/Thursday 3:05-4:30 pm

AJ 106: Principles and Procedures of the Justice System

Instructor: Kathy Rodriguez
Fall 2013 – 3.0 Units
Online CRN 10076

Office: 1715

Office Hours: Mondays and Wednesday 3:30 P.M. to 4:30 P.M; Tuesday and Thursday 9:00 A.M. to 10:00 A.M.

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COURSE DESCRIPTION

An in-depth study of the role and responsibilities of each segment within the administration of the justice system; law enforcement; judicial; corrections. A past, present and future exposure to each sub-system procedure, from initial entry to final disposition, and the relationship each segment maintains with its system member. (CSU)

STUDENT LEARNING OUTCOMES (SLOs)

Course SLOs: Course Student Learning Outcomes (SLOs) are written statements that represent faculty and departmental learning goals for students. During this course, students will:

Outcome 1:	Demonstrate an understanding of the U.S. Constitution and the Amendments pertaining to the Criminal Justice field by being able to identify the elements of each Amendment and the basic structure of the Federal Government. (ILO1, ILO2, ILO3)
Outcome 2:	Identify the fundamentals of the U.S. Criminal Justice System and the three main parts to the system: Law Enforcement, the Court System, and Correctional/Custody Systems. (ILO1, ILO2, ILO4)
Outcome 3:	Identify the Criminal Court Trial Procedures, specifically those areas dealing with Witnesses, Evidence and Presumption of Innocence. (ILO1, ILO2, ILO4)

Institutional SLOs: Institutional Student Learning Outcomes (ISLOs) are areas of learning that students, faculty, staff, and administrators work toward and assess on a regular basis. After successful completion of a program or degree at Imperial Valley College, students are expected to have measurable improvement in the following areas: **ISLO1** - Communication Skills, **ISLO2** - Critical Thinking Skills, **ISLO3** - Personal Responsibility, **ISLO4** - Information Literacy, and **ISLO5** - Global Awareness.

AJ 106 Principles and Procedures of the Justice System will provide students with learning opportunities to improve in all five of the Institutional Student Learning Outcomes.

OBJECTIVES FOR THE COURSE

Upon successful completion of this course, students will be able to demonstrate an understanding of the following course objectives:

Objective 1	Explain the historical development of law and establishment of the American Criminal Justice System; and demonstrate an understanding of Constitutional rights and due process.
Objective 2	Identify and distinguish the requirements of a lawful arrest and applicable procedures for both misdemeanor and felony arrests.
Objective 3	Recognize the legal requirements associated with the defendant's right to an arraignment; pre-trial motions, et cetera.
Objective 4	List the types and appropriate uses of pleas listed in the California Penal Code.
Objective 5	Explain the role of the judge, attorneys and other participants in the trial setting.
Objective 6	Describe the trial process from motions in limine to the verdict.
Objective 7	Describe the history and role of the jury within the Criminal Justice System, the jury selection process, case law and new statutory changes affecting the jury process.
Objective 8	Explain sentencing history, philosophy and procedures used by the courts.
Objective 9	Describe post-trial appeal procedures, remedies and motions made by the trial participants.
Objective 10	Identify the different components of corrections and discuss the purpose and procedures of each.
Objective 11	Describe the juvenile justice system; philosophy and procedures

TEXTBOOKS

The following textbook is required for this course:

1. Roberson, Cliff and Wallace, Harvey (2012). *Procedures in the Justice System* (10th/e). Prentice Hall. ISBN: -978-0132705844

This is your main textbook for the course. The questions contained in the exams will come from this book so read and study it carefully. This textbook takes an in-depth look at the procedures of Administration of Justice.

COURSE RESOURCES

WEBSITE: pearsonhighered.com: power points, and other material of the book.

WRITTEN ASSIGNMENTS

There will be five class assignments, worth 15 points. You will be notified one week in advance. **NO LATE WORK ACCEPTED.**

PLEASE NOTE: Class participation is vital to this course. Students are expected to do the week's reading prior to class and to be prepared to discuss the assigned cases in class. Students will be randomly called upon to discuss issues and topics related to the chapter. Any student who is not prepared will lose points for that day's participation.

ATTENDANCE: One goal of this course is to instill a work ethic needed to be a successful employee. Like having a job, students are expected to attend class, show up on time, and not leave early. Students will be allowed three absences from class. On the fourth absence, the student will be dropped from the class. Being late or leaving early will count as one-third of an absence. Missing more than half a class session will count as a full absence. Students will also be dropped from the class if they miss two class sessions in a row. There will be no exceptions to this policy.

Exams

There are four exams for this course, three chapter exams and the final exam, each worth 100 points. The exams must be taken as scheduled unless *prior* approval has been obtained from the instructor. The exams will be given as follows:

SCHEDULE OF EXAMS	
Exams	September 19, 2013 October 10, 2013 November 7, 2013
Final Exam (COMPREHENSIVE)	December 3, 2013

GRADES

How much you learn in the course, as well as your final grade, depends on the effort you put into the readings and assignments. There are a total of 16 weeks with a total of 500 points available. Grades will be assigned on the basis of the following weights:

POSSIBLE POINTS		FINAL GRADES
Assignments	75 points	90 -100 % = A
Participation	25 points	80 - 89 % = B
Exams	400 points	70 - 79% = C
Total	500 points	60 - 69 % = D
		Less than 60% = F

PLAGIARISM and CHEATING

Plagiarism is to take and present as one's own the writings or ideas of others, without citing the source. You should understand the concept of plagiarism and keep it in mind when taking exams and preparing written materials.

Cheating is defined as fraud, deceit, or dishonesty in an academic assignment or using or attempting to use materials, or assisting others in using materials, or assisting others in using materials, which are prohibited or inappropriate in the context of the academic assignment in question, such as:

- copying or attempting to copy from others during an examination or on an assignment;
- communicating test information with another person during an examination;
- allowing others to do an assignment or portion of an assignment, including the use of a commercial term paper service.

Basically, you cannot copy anything directly from any source, including your textbooks or the Internet, unless you are using a quotation. You must note the book or article or website and page number from the source of your quote. If you paraphrase something, you must also cite the source of your information. *If cheating or plagiarism is discovered, the assignment will be given "0" points. Repeated violations will be reported to IVC Administration.*

WITHDRAWAL FROM THE COURSE

It is the responsibility of the student to officially withdraw from the course through the Office of Admissions and Records. If you stop actively participating in the course, it does not mean the instructor will drop you, *but she can at her discretion*. The last day to drop the course with a "W" is **November 9, 2013**. *You must officially drop the course yourself before the deadline or you will receive a grade on your official transcript.*

IMPORTANT: You must be an active participant in the course. If you do not turn in any assignments for two weeks without contacting the instructor, you may be dropped from the course.

STUDENT RIGHTS AND RESPONSIBILITIES

Students have the right to experience a positive learning environment; students who disrupt that environment can be asked to leave the course. Faculty and students also have the right of due process. For further information regarding student rights and responsibilities please refer to the [IVC General Catalog](#).

DISABLED STUDENT PROGRAMS AND SERVICES

Any student with a documented disability who may need educational accommodations should notify the instructor or the Disabled Student Programs and Services (DSP&S) office as soon as possible. The DSP&S office is located in Room 2117, telephone 760-355-6312.

ACCESSIBILITY

Every effort has been made to ensure that this course is accessible to all students, including students with disabilities. If you encounter a problem accessing any portion of this course, please contact the instructor immediately.

AJ 106 Lesson Plan Outline Section 10346

Week 1

08/19 Overview of class

Week 2

8/26 Introduction
Chapter 1: Historical Development of Law and the Justice System

Week 3

09/02 Chapter 2: Search and Seizure

Week 4

09/09 Chapter 3: Arrest and Custody

Week 5

09/16 Chapter 4: Initial Appearance
Test 1

Week 6

09/23 Chapter 5: Pretrial Proceedings

Week 7

09/30 Chapter 6 : Place and Time of Trial

Week 8

10/07 Chapter 7: Trial
Test 2

Week 9

10/14 Chapter 8: / Confrontation and Assistance of Counsel Negotiations

Week 10

10/21 Chapter 9: Pretrial Motions, Hearings and Plea

Week 11

10/28 Chapter 10: Courtroom evidence

Week 12

11/04 Chapter 11: Role of Major Participants
Test 3

Week 13

11/11 Chapter 12 & 13: Jury /Trial Procedures

Week 14

11/18 Chapter 14 & 15: / Instructions and Deliberations of the Jury/The Verdict and Appeals

Week 15

11/25 Chapter 16 & 17 Sentencing /Collateral Proceedings / Chapter 18, Victims Rights.
Review for Final

Week 16 Final on December 3rd

12/02