

**IMPERIAL VALLEY COLLEGE**  
**Correctional Interviewing & Counseling CSI 206**  
**Spring 2013**

**CSI 206: Correctional Interviewing & Counseling**

**Instructor: Kathy Rodriguez**

**3.0 Units**

**CRN 20102**

**Telephone: 760-693-2797**

**Email: [kat3269@hotmail.com](mailto:kat3269@hotmail.com)**

**[kathy.rodriguez@imperial.edu](mailto:kathy.rodriguez@imperial.edu)**

**COURSE DESCRIPTION**

An overview of the techniques available to practitioners in Corrections in counseling and interviewing. The student will learn the use of appropriate techniques and theories in confidence building which may be used by the correctional employee in client interviews and counseling. A basic course for students planning to enter or already employed within the Correctional Science field. (Formerly CSI 106)

**STUDENT LEARNING OUTCOMES (SLOs)**

**Course SLOs:** Course Student Learning Outcomes (SLOs) are written statements that represent faculty and departmental learning goals for students. During this course, students will:

<b>Outcome 1:</b>	Identify the differences between Interviewing and Interrogation.
<b>Outcome 2:</b>	Recognize and identify the skills necessary to conduct an interview
<b>Outcome 3:</b>	Discuss the differences between adults and juveniles when conducting counseling.
<b>Outcome 4:</b>	Be able to identify the various kinds of interventions available and the techniques used in the industry.

**Institutional SLOs:** Institutional Student Learning Outcomes (ISLOs) are areas of learning that students, faculty, staff, and administrators work toward and assess on a regular basis. After successful completion of a program or degree at Imperial Valley College, students are expected to have measurable improvement in the following areas: ISLO1 - Communication Skills, ISLO2 - Critical Thinking Skills, ISLO3 - Personal Responsibility, ISLO4 - Information Literacy, and ISLO5 - Global Awareness.

**AJ 106 Principles and Procedures of the Justice System will provide students with learning opportunities to improve in all five of the Institutional Student Learning Outcomes.**

## **OBJECTIVES FOR THE COURSE**

**Upon successful completion of this course, students will be able to demonstrate an understanding of the following course objectives:**

<b>Objective 1</b>	Demonstrate the ability to conduct an interview. The student will recognize and identify the components of a good interview which will include but is not limited to: demonstration of successful listening skills, information gathering, establishing a rapport and overcoming communication barriers.
<b>Objective 2</b>	Take notes during an interview. The student will distinguish between visible and invisible recording methods. The student will demonstrate an understanding of the legal aspects of recording interview and counseling sessions and the confidentiality of those reports/notes.
<b>Objective 3</b>	Discuss various kinds of intervention/counseling techniques. The student will demonstrate knowledge of the distinctions between juvenile and adult interviews. The student will be aware of ethnic, gender and special population needs.
<b>Objective 4</b>	Demonstrate skills individual and group communication dynamics and be able to assess the counseling techniques most effective in a given interview situation. The student will learn basic theories of interviewing and counseling, treatment plans and file review, and the development of professional and ethical demeanor.
<b>Objective 5</b>	Identify obstacles that complicate the task of conducting objective interview and counseling. The student will recognize common reactions to counseling and identify disorders.
<b>Objective 6</b>	Demonstrate and explain the development of roles and responsibilities of clients and staff.
<b>Objective 7</b>	Demonstrate the ability to establish and maintain a safe and secure setting during the counseling and interview process.
<b>Objective 8</b>	Observe and record signs of change, provide feedback and critique during the counseling/interviewing processes
<b>COURSE FORMAT</b>	

***This class is divided into 16 weeks. There will be 10 pop quizzes during the semester. No make-up quizzes will be given. There will be a midterm and a comprehensive final and class work assignment. Also, there must be class participation from students to receive the maximum points available.***

## **TEXTBOOKS**

**The following textbooks is required for this course:  
Correctional Assessment, Casework & Counseling  
Author: Anthony Walsh and Mary Stohr**

**This is your main textbook for the course. The questions contained in both the quizzes and the exams will come from this book so read and study it carefully. This textbook takes an in-depth look at the procedures of correctional assessment.**

## QUIZZES AND ASSIGNMENTS

After completing the chapter readings, students will be quizzed. The 10 quizzes consist of ten questions and are worth 10 points. **NO MAKE-UP QUIZZES WILL BE GIVEN.**

There will be five class assignments, worth 15 points. You will be notified one week in advance. **NO LATE WORK ACCEPTED.**

**PLEASE NOTE:** Class participation is vital to this course. Students are expected to do the week's reading prior to class and to be prepared to discuss the assigned cases in class. Students will be randomly called upon to discuss issues and topics related to the chapter. Any student who is not prepared will lose points for that day's participation.

**ATTENDANCE:** One goal of this course is to instill a work ethic needed to be a successful employee. Like having a job, students are expected to attend class, show up on time, and not leave early. Students will be allowed three absences from class. On the fourth absence, the student will be dropped from the class. Being late or leaving early will count as one-third of an absence. Missing more than half a class session will count as a full absence. Students will also be dropped from the class if they miss two class sessions in a row. There will be no exceptions to this policy.

## EXAMS

There are two exams for this course, the midterm exam and the final exam, each worth 100 points. The exams must be taken as scheduled unless *prior* approval has been obtained from the instructor. The exams will be given as follows:

SCHEDULE OF EXAMS	
Midterm Exam (Chapters 1-9)	March 6, 2013
Final Exam (COMPREHENSIVE)	May 6, 2013

## GRADES

How much you learn in the course, as well as your final grade, depends on the effort you put into the readings and assignments. There are a total of 16 weeks with a total of 300 points available. Grades will be assigned on the basis of the following weights:

POSSIBLE POINTS		FINAL GRADES
Quizzes	100 points	90 - 100 % = A
Assignments	75 points	80 - 89 % = B
Participation	25 points	70 - 79% = C
Exams	<u>200 points</u>	60 - 69 % = D
<b>Total 400 points</b>		Less than 60% = F

### CHEATING

Cheating is defined as fraud, deceit, or dishonesty in an academic assignment or using or attempting to use materials, or assisting others in using materials, or assisting others in using materials, which are prohibited or inappropriate in the context of the academic assignment in question, such as:

- copying or attempting to copy from others during an examination or on an assignment;
- communicating test information with another person during an examination;
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### WITHDRAWAL FROM THE COURSE

It is the responsibility of the student to officially withdraw from the course through the Office of Admissions and Records. If you stop actively participating in the course, it does not mean the instructor will drop you, *but she can at her discretion*. The last day to drop the course with a "W" is **April 13, 2013**. *You must officially drop the course yourself before the deadline or you will receive a grade on your official transcript.*

### STUDENT RIGHTS AND RESPONSIBILITIES

Students have the right to experience a positive learning environment; students who disrupt that environment can be asked to leave the course. Faculty and students also have the right of due process. For further information regarding student rights and responsibilities please refer to the [IVC General Catalog](#).

### DISABLED STUDENT PROGRAMS AND SERVICES

Any student with a documented disability who may need educational accommodations should notify the instructor or the Disabled Student Programs and Services (DSP&S) office as soon as possible. The DSP&S office is located in Room 2117, telephone 760-355-6312.

### ACCESSIBILITY

Every effort has been made to ensure that this course is accessible to all students, including students with disabilities. If you encounter a problem accessing any portion of this course, please contact the instructor immediately.

## SCHEDULE OF CHAPTER LESSONS

### **Week 1**

Chapter 1: Understanding the Need for Theory/Chapter 2 Sociological and Psychological Theories

### **Week 2**

Chapter 3: Biosocial Theories/Chapter 4 The Self

### **Week 3**

Chapter 5: Interviewing and Interrogating

### **Week 4**

Chapter 6: Presentence Investigation PSI

### **Week 5**

Chapter 7: Assessment Tools/Chapter 8 Classifications

### **Week 6**

Chapter 9: Nondirect Counseling/Chapter 10 Directive Counseling

### **Week 7**

Chapter 11: Cognitive-Behavioral Approaches

### **Week 8**

Chapter 12 & 13: Group counseling/Community Agencies

### **Week 9**

Chapter 14 & 15: Legal Aspects of Casework/ Alcohol and Criminal Offender

### **MIDTERM**

### **Week 10**

Chapter 16: Illegal Drugs and Criminal Offender

**Week 11**

Chapter 17: Therapeutic Communities

**Week 12**

**Spring Break/ No Classes**

**Week 13**

Chapter 18 & 19: Sex Offender/Mentally Ill

**Week 14**

Chapter 20 & 21: Juvenile Delinquent/Female Offender

**Week 15**

Chapter 22: Elderly Offender/Review of Final

**Week 16**

**FINAL: MAY 6, 2013**
